

**DRAFT MINUTES**  
**LOCAL SERVICES BOARD OF NOLALU**  
**Nolalu Community Centre**  
**November 26<sup>th</sup>, 2019**  
**7:30 PM**

**Attendance:**

Board Members: Rox-Anne Moore, Larry Watson, Debra Hitz, Jason Audette, Terry Niemi

Secretary/Treasurer: Jenna Hakala

NCC: Mike Stevens

NEST: Sarah Shoemaker, John O'Malley, Cal

1. Call to Order and Review of Agenda

The meeting was called to order at 7:34 pm.

There were no changes noted for the agenda.

2. Conflict of Interest

No board members declared a conflict of interest.

3. Approval of Minutes

3.1 Regular Minutes October 22<sup>nd</sup>, 2019

Resolution No. 2019-41

Moved by Debra Hitz, seconded by Larry Watson

**THAT** the Regular minutes from October 22<sup>nd</sup>, 2019 meeting as circulated be approved.

**CARRIED**

4. Financial Reports

4.1 October 2019

Resolution No. 2019-42:

Moved by Terry Niemi, seconded by Jason Audette

**THAT** the LSB expenditures of \$2,801.60 for administration, \$2638.98 for recreation services and \$5004.95 for fire protection services for a total of \$10,445.53 for the month of October 2019 be accepted.

**THAT** the reserve account, petty cash and bank account transactions and balances for October 2019, as per the financial statement as compared to budget, have been reviewed and are hereby approved.

**CARRIED**

5. Updates:
  - 5.1 NCC

Mr. Stevens provided an update from the Nolalu Community Centre. Elections went well, the board is still looking for an events coordinator. Planning has already started for the annual fish derby. There is a concern about lack of volunteers for events at the Community Centre. The bathroom facilities at the centre have been updated.

- 5.2 NEST

Ms. Shoemaker provided an update from the Nolalu Emergency Services Team. There is a growing concern regarding the regulations for Fire Personnel being issued by the Province. Members on the team are urging residents to contact their MPPs regarding these regulations as volunteer fire departments should not be required to obtain the required training.

6. Correspondence
  - 6.1 Resignation of the Secretary/Treasurer

The Secretary/Treasurer was directed to provide members with a job description. And send a job ad to the Grassroots.

7. Old Business:
  - 7.1 Emergency Planning

It was determined that this matter has been laid to rest. The Secretary/Treasurer was directed to remove this item from the table.

- 7.2 Contract Services – NCC & NEST Contract Review

It was determined that this item would be discussed after item 8.6

8. New Business:
  - 8.1 By-law 2019-12 Enter into Funding Agreement with MENDM

Resolution No. 2019-43:  
Moved by Larry Watson, seconded by Debra Hitz

**THAT** By-law 2019-12 being a by-law to enter into a funding agreement with the Ministry of Energy, Northern Development and Mines be approved.

**CARRIED**

8.2 By-law 2019-13 Adopt Annual Estimates

A vote of the public was taken. 22 residents were in favour of adoption of the annual estimates, 6 residents were opposed.

Resolution No. 2019-44:

Moved by Bob Kajamaki, seconded by Louie Legros

**THAT** By-law 2019-13 being a by-law to adopt the Annual Estimates be approved as presented.

**CARRIED**

8.3 By-law 2019-14 Collect the Tax Levy

Resolution No. 2019-45:

Moved by Larry Watson, seconded by Debra Hitz

**THAT** By-law 2019-14 being a by-law to collect the 2020 Tax Levy be approved.

**CARRIED**

8.4 By-law 2019-15 Recreation and Fire Services

Contracts for Recreation and Fire Services were reviewed.

Resolution No. 2019-46:

Moved by Terry Niemi, seconded by Jason Audette

**THAT** By-law 2019-15 being a by-law to enter into contract with Nolalu Emergency Services Team for Fire Services and to enter into contract with Nolalu Community Centre for Recreation Services be approved.

**CARRIED**

8.5 By-law 2019-16 Request for first payment from MENDM

Resolution No. 2019-47:

Moved by Debra Hitz, seconded by Larry Watson

**THAT** By-law 2019-16 being a by-law to request the first payment from the Ministry of Energy, Northern Development and Mines be approved.

**CARRIED**

9. Other:

none

10. Adjournment of Meeting

Resolution No. 2019-48:

Moved by Larry Watson, seconded by Terry Niemi

**THAT** there being no further business and the time being 8:38 PM, the meeting be adjourned.

**CARRIED**

The next meeting will be January 28<sup>th</sup>, 2020

Chair \_\_\_\_\_ Secretary/Treasurer \_\_\_\_\_

# **Local Services Board of Nolalu**

## **By-Law No. 2019-12**

Being a by-law to enter into a Funding Agreement with the Minister of Energy Northern Development and Mines.

The Local Services Board of Nolalu enacts as follows:

1. THAT the Board enter into agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Energy, Northern Development and Mines for the purpose of receiving financial assistance towards the costs of providing services.
2. THAT the Agreement attached hereto as Schedule 'A' form part of this by-law.
3. THAT the Chair and the Secretary/Treasurer are authorized to execute the Agreement on behalf of the Board.
4. THAT this by-law shall be effective as of October 1, 2019.

Hereby passed and enacted this 26<sup>th</sup> day of November 2019.

Local Services Board of Nolalu

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Chairperson

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Secretary/Treasurer

# Local Services Board of Nolulu

## By-Law No. 2019-13

Being a by-law to adopt the annual estimates of all amounts required for the purposes of the Board for operating expenditures for the 2019-2020 fiscal year and to set the tax levy.

The Local Services Board of Nolulu enacts as follows:

1. THAT the budget estimates attached hereto as schedule 'A' and forming part of this by-law are adopted for the 2019-2020 fiscal year.
2. THAT a flat rate of \$165 per eligible property shall be levied to meet the Board's expenditures for the 2019-2020 fiscal year, for an estimated total revenue of \$106,260.

Hereby passed and enacted this 26<sup>th</sup> day of November 2019.

Local Services Board of Nolulu

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Chairperson

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Secretary/Treasurer

Schedule 'A' to By-law No. 2019-02

Local Services Board of Nolalu  
BUDGET 2018-2019

**EXPENSES**

LSB ADMINISTRATION

Insurance	\$2000
Office Supplies/Postage	\$250
Secretarial Honourarium	\$8,900
Audit	\$3,500
Bank Charges/Legal fees	\$100
Other	\$800
Transfer to Reserve	\$1288
<b>SUB-TOTAL ADMINISTRATION</b>	<b>\$16838</b>

CONTRACTED SERVICES

Fire Protection	\$60059.45
Recreation	\$31667.71
<b>SUB-TOTAL CONTRACTED SERVICES</b>	<b>\$91727.16</b>

**TOTAL EXPENSES** \$108565.16

**REVENUE**

Tax Levy	\$106260
Provincial Revenue	\$2,909
Interest Revenue	\$30

**TOTAL REVENUE** \$109199

# Local Services Board of Nolalu

## By-Law No. 2019-14

Being a by-law to authorize the Ministry of Finance to bill and collect the tax levy.

The Local Services Board of Nolalu enacts as follows:

1. THAT Methodology 1 in OPTA – a flat fee per property - is the method of calculation to be used for the 2019-2020 fiscal year tax levy.
2. THAT each eligible property shall be charged \$165 to be dispersed as follows for each type of service:
  - \$90.75 Fire Protection Services;
  - \$47.85 Recreation Services; and
  - \$26.4 Administration.
2. THAT the Local Services Board of Nolalu hereby authorizes the Minister of Finance to bill and collect the levy as a part of the 2020 Provincial Land Tax Billing on behalf of the Local Services Board of Nolalu.

Hereby enacted and passed this 26<sup>th</sup> day of November 2019.

Local Services Board of Nolalu

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Chairperson

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Secretary/Treasurer



# **Local Services Board of Nolalu**

## **By-Law No. 2019-15**

Being a by-law to enter into contracts for the provision of recreation services, fire protection services services for the 2019-2020 fiscal year.

The Local Services Board of Nolalu enacts as follows:

1. THAT the Board enter into contract with the Nolalu Community Centre for the provision of recreation services.
2. THAT the Board enter into contract with the Nolalu Emergency Services Team for the provision of fire protection services.
3. THAT the contracts attached hereto as Schedules 'A', 'B' and 'C' form part of this by-law.
4. THAT the Chair and the Secretary/Treasurer are authorized to execute the contracts on behalf of the Board.
5. THAT this by-law shall be effective as of October 1, 2018.

Hereby passed and enacted this 26<sup>th</sup> day of November 2019.

Local Services Board of Nolalu

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Chairperson

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Secretary/Treasurer

# **Local Services Board of Nolalu**

## **By-Law No. 2019-16**

Being a by-law to approve the Annual Budget Estimates Report and First Request for Payment Form for submission to the Ministry of Energy, Northern Development and Mines.

WHEREAS in order to receive the first payment of the Annual Operating Grant from the Ministry of Northern Development and Mines, the Board shall approve and submit to the Ministry an Annual Budget Estimates Report and a First Request for Payment Form;

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT the Board approves the 2019-2020 Annual Budget Estimates Report attached hereto as Schedule "A" and forming part of this by-law.
2. THAT the Board approves the First Request for Payment Form attached hereto as Schedule "B" and forming part of this by-law.
3. THAT the Secretary is authorized to execute the documents on behalf of the Board.

Hereby passed and enacted this 26<sup>th</sup> day of November 2019.

Local Services Board of Nolalu

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Chairperson

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Secretary/Treasurer