

**DRAFT MINUTES**  
**LOCAL SERVICES BOARD OF NOLALU**  
**Nolalu Community Centre**  
**October 26, 2021**  
**7:30 PM**

Attendance:

Board Members: Rox-Anne Moore, Debra Hitz, Jason Audette, Larry Watson

Terry Niemi – regrets

Secretary/Treasurer: Sherri Halverson

NCC: Melissa Dunn

NEST: John O'Malley, Cal Eyjolfson

1. Call to Order and Review of Agenda  
The meeting was called to order at 7:32 pm  
Resolution No. 2021-44  
Moved by Jason Audette, seconded by Larry Watson

THAT there be no changes made to the agenda, accepted as circulated and approved.  
CARRIED

2. Conflict of Interest  
No members present declared a conflict of interest.
3. Approval of Minutes
  - 3.1 Regular Minutes September 28, 2021
  - 3.2 AGM Minutes September 28, 2021
  - 3.3 First Meeting Minutes September 28, 2021Resolution No. 2021-45  
Moved by Debra Hitz, seconded by Jason Audette

THAT the regular minutes from September 28, 2021 meeting as circulated be approved.

THAT the Annual General Meeting minutes from September 28, 2021 meeting as circulated be approved.

THAT the first meeting minutes from September 28, 2021 meeting as circulated be approved.  
CARRIED

4. Financial Reports
  - 4.1 September 2021  
Resolution No. 2021-46  
Moved by Larry Watson, seconded by Jason Audette

THAT the LSB expenditures of \$799.70 for administration, \$2,771.17 for recreation services and \$5,163.40 for fire protection for a total of \$8,734.27 for the month of September 2021 be accepted.

THAT the reserve account, petty cash and bank account transaction and balances for September 2021, as per the financial statement as compared to budget, have been reviewed and are hereby approved.

CARRIED

5. Updates:
  - 5.1 NCC

While the kitchen coordinator position has been filled, the treasurer will be stepping down due to other recent commitments. The board is feeling very overwhelmed and therefore, volunteers are desperately needed to fill the vacancies and assist where possible. The Halloween plans are still in place following all health unit guidelines, but, other events are gone for the foreseeable future. The kitchen coordinator may organize scheduled meals once again. The LSB board suggested to perhaps hold an open house to recruit volunteers and show how vital the NCC is in our community and for our residents.

- 5.2 NEST

It was reported to be a quiet month, with 2 fire calls – one of which was a smoke alarm, and 3 medical calls. Heavy training is going on with a couple fire fighters training in the new officers' curriculum, which is approximately 300 hours and thus a huge time commitment. The training budget needs to be increased to follow new requirements. The helipad, located on MNR land is inspected for operational safety by out of town personnel. NEST is discussing a door to door campaign to recruit volunteers due to losing several members, especially the West hall area. This hall is in jeopardy and a volunteer is needed to maintain the hall and equipment, twice a week during the winter and once a month other times.

6. Correspondence:
  - 6.1 Funding Agreement between LSB Nolalu and NDMNRF  
Resolution No. 2021-47  
Moved by Larry Watson, seconded by Jason Audette

THAT the Local Services Board Funding Agreement for LSB Nolalu be signed and sealed by Rox-Anne Moore, Chair and Sheryl Halverson, Secretary/Treasurer and returned to Ministry of Northern Development, Mines, Natural Resources and Forestry for the Director's signature.

CARRIED

7. Old Business:

7.1 Directors' & Officers' Liability Insurance

This was briefly discussed and determined unnecessary, therefore declined, and removed from old business.

8. New Business:

8.1 Contract for Insurance – By-law 2021-03

Resolution No. 2021-48

Moved by Debra Hitz, seconded by Jason Audette

THAT By-law 2021-03 being a by-law to enter into contract for insurance with Intact Public Entities Inc. through Brokerlink be approved.

CARRIED

8.2 Chair and Secretary/Treasurer Appointment – By-law 2021-04

Resolution No. 2021-49

Moved by Larry Watson, seconded by Debra Hitz

THAT By-law 2021-04 being a by-law to appoint a Chair and Secretary/Treasurer for the 2021-2022 term of the Board be hereby passed and enacted this 26<sup>th</sup> day of October 2021.

CARRIED

8.3 Appoint Auditor – By-law 2021-05

Resolution No. 2021-50

Moved by Debra Hitz, seconded by Jason Audette

THAT By-law 2021-05 being a by-law to appoint financial auditors for the year ended September 30, 2021 be hereby passed and enacted this 26<sup>th</sup> day of October 2021.

CARRIED

8.4 Cheque Signing Authority – By-law 2021-06

Resolution No. 2021-51

Moved by Jason Audette, seconded by Larry Watson

THAT By-law 2021-06 being a by-law to authorize signing authority on behalf of the Local Services Board of Nolalu be hereby passed and enacted this 26<sup>th</sup> day of October 2021.

CARRIED

8.5 Draft Budget 2021-2022

The budget was discussed as presented by the secretary/treasurer. It was decided for the secretary/treasurer to present 3 different scenarios of an increase to each property of \$5.00, \$7.50 and \$10.00 and draft by-laws accordingly for each amount to present at the next meeting, November 23, 2021 for public vote. The board has included with each increase scenario \$2.50 per property to increase the reserve account for emergency planning. The secretary/treasurer was also instructed to prepare notices of the levy meeting, November 23, 2021 to post at local businesses.

8.6 Contract Services – NCC & NEST

\*\*2021-2022 Contracts enclosed for discussion

Contracts between LSB and NCC and NEST were discussed briefly, the only change will be made to the schedule of payments, which will be adjusted according to tax levy increase amount decided at the levy meeting. The contracts will be presented at the next meeting for signatures.

9. Other: None

10. Adjournment of Meeting

Resolution No. 2021-52

Moved by Jason Audette, seconded by Debra Hitz

THAT there being no further business and the time being 8:32 pm, the meeting be adjourned.

CARRIED

The next meeting is the levy meeting on November 23, 2021 at the Nolalu Community Centre at 7:30 pm, with all COVID precautions and protocols in effect.

Chair \_\_\_\_\_ Secretary/Treasurer \_\_\_\_\_

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This was briefly discussed and determined unnecessary, therefore declined, and removed from old business.

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THAT By-law 2021-03 being a by-law to enter into contract for insurance with Intact Public Entities Inc. through Brokerlink be approved.

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