

**Summary:**

Immediate opening is available for full-time Maintenance Technician position in Ellicott City, Maryland with opportunity to advance. Responsibilities include working with aspects of preventative and corrective maintenance. This position will work with machinery used in the manufacturing of products involving metal, plastic, and fabric/sewing. We are seeking individuals with excellent interpersonal skills and mechanical expertise to join our maintenance team.

**Essential Duties and Responsibilities include the following:**

- Perform preventative maintenance check on equipment, and correct issues not up to the maintenance standard
- Perform corrective maintenance on equipment, implementing both mechanical and electrical maintenance techniques and practices.
- Read and interpret mechanical and electrical documentation and maintenance checklists
- Work within maintenance team to support initiatives set by the maintenance supervisor.

**Supervisory Responsibilities:**

This job has no supervisory responsibilities.

**Education and/or Experience:**

Previous experience in a previous Industrial Maintenance position or in a related maintenance field is preferred.

Formal training in maintenance is preferred.

**Competencies:**

To perform the job successfully, an individual should demonstrate the following competencies:

- Oral Communication and Leadership -- Excellent command of the spoken English language; Listens and gets clarification to ensure understanding; Responds well to questions; Actively participates in meetings; Comfortable working and contributing in a team environment; Balances team and individual responsibilities; Gives and welcomes feedback; Puts success of team above own interests.

- Written Communication - Excellent command of the written English language; Writes clearly and informatively; Varies writing style to meet needs; comprehends and applies proper email etiquette; presents numerical data effectively; able to read and interpret complex written information (customer specification manuals, contracts, etc).

- Problem Solving -- identifies and resolves problems in a timely manner; gathers and analyzes

information and data skillfully; develops alternative solutions; works well in group problem solving situations.

**Qualifications / Requirements:**

- Availability during normal business hours (7:30 am -- 4:00 pm EST, Monday-Friday)
- Must be a detail-oriented, communicator, able to prioritize tasks and able to work under pressure with multiple deadlines.
- While performing the duties of this Job, the employee is regularly required to sit; use hands to type, handle and feel. Employees must be able to communicate effectively through talking and listening. The employee is occasionally required to stand; walk, walk up flights of stairs; and reach and carry objects with hands and arms.

**Included with the job:**

- Healthcare, life insurance, 401k profit sharing retirement plan
- Paid holidays, paid sick time, paid vacations, and more

An Equal Opportunity Company