

FUNERAL LUNCHEON GUIDELINES –

There is no charge for members to hold a funeral at the church.

Non-members will pay a Custodial Fee of \$30per hour. Hour(s) will be determined at the time the funeral is scheduled. In most cases, these fees are discussed and agreed upon with the funeral home hosting the funeral.

HOST/HOSTESS FEE - \$50

If the funeral is a “memorial service” with no funeral home involved the reserving party will complete a church usage agreement. The food/luncheon menus and fees will be the same as for a funeral.

The Gathering Room will seat 134 people.

Basic Funeral Luncheon will be –

Meat & Cheese Trays

Small Buns

Veggie Trays & Dip

The cost of these will be paid by the individual requesting the funeral. Depending on the Funeral home hosting, these costs will be reimbursed by the funeral home from the funeral budget of the family that the funeral home distributes.

Donated foods from members are:

Salad and Desserts

A Different menu can be done after discussion with the funeral luncheon coordinator and costs determined at that time.

SET UP FOR FUNERAL LUNCHEONS

Drinks are set up in the kitchen pass thru window. Coffee, Lemon Aid, Ice Water and Iced Tea..

The 5 gallon coolers are used for the cold drinks – be sure you have plenty of cups.

Tables: table cloths go on the main table, salad table and table for flowers

Main Table Set Up: plates, napkins, knives, forks, spoons on the end by the kitchen, then bread rolls, butter, meat trays, condiments, veggie trays and dip

Salad Table : this goes by the wall where sign up sheets usually are

Desserts go on the back counter of the Gathering Room. Put out small plates and extra forks and napkins here

Set a small table, stools and easels along the sanctuary walls and for picture boards and plants if the family would like these. Put cloths on any other tables requested if we have enough cloths.

Set up tables with cream, sugar, salt and pepper in the center. Place mats if available.

Prep veggie trays and cut bread rolls

Set food out about 30 minutes before guests will be eating.

Be at church by 9:30AM for 11AM funerals. Typically allow an hour to 90 minutes for food prep and set up before funeral.

Use the Funeral Luncheon Plan Sheet for member sign up salads and desserts and helpers, either for personal use in calling volunteers or if there is time. . .sign up at church.

ALL left over food is given to the family.