



OAK HARBOR OWNERS' ASSOCIATION
OAK HARBOR ~ TANGLEWOOD SHORES

Meeting Minutes

September 9, 2023

Board Members Present: John Garvin, Jim Skains, Cody Rodgers, Frank Smith

Absent: C.J. Sickel

The meeting was called to order by John Garvin, President at 9:30 a.m. There were four board members present.

John Garvin, President, welcomed members and ask for one minute of silence for invocation. John appointed Jim Skains to be Secretary Pro Tem, due to the Secretary being absent.

Cash Status Report/Treasurer's Report: Jim Skains reviewed the Cash Status Report, as well as the Treasurer's Report.

Motion was made, seconded, and passed, to approve Cash Status Report and Treasurer's Report. The approved reports will be added to the records and posted on the POA website.

Committee Reports

Architectural Control Committee: Dave Jones reported there was one permit issued for the month.

Neighborhood Watch: Beth Jones reported the Sheriff was in the area investigating a theft of equipment. Also, County Sheriffs made an arrest for possession of drugs and the suspect was incarcerated. This happened on Skylark Dr.

Social Committee: Frank Smith reported the Social Committee Fund has a balance of \$386.00. A Bunny Suit is needed for the Easter Egg Hunt Scheduled for next year at an estimated cost of \$42.99. Frank asked the board to donate the cost of the suit.

A motion was made for the POA to donate the cost of a Bunny Suit to the Social Committee, seconded, and approved.

Frank also reported that a schedule of activities is available. He reminded everyone that Trunk or Treat is scheduled for late October and the "Best Decorated Trunk" would be awarded \$100.00. The question was asked, "who is going to be the Bunny for the Easter Egg hunt?" Cody Rogers volunteered to be the Bunny.

Frank stated that we will be supporting Toys for Tots this year and ask Rodney Johnston where we were on this. Rodney reported that he will be attending an upcoming meeting this week and will report back to Frank.

Maintenance Committee: Cody Rogers reported that a list of repairs is being scheduled. All the new Keys for the common areas have been cut and are ready for distribution. You can get a key by contacting John Garvin. John informed everyone that he installed all the common areas with new locks.

Cody also stated that the signs for the park, the men's restroom remodel, fishing pier parking lot, surveillance system for the park, burn pile, refurbishing the chairs, and the metal pile are all on the list.

Old Business: Jim Skains reported that the new Bylaws are drafted and have been turned over to the BOD for review. Also, Rules for the Park, Rules for Operation of a Non-Profit, Qualifications to be a Board Member, and Rules for Conflict of Interest were presented to the BOD for review. Jim explained the importance of having Policy and Bylaws that are up to date with the Federal and State requirements to help Board Members make decisions. Jim asked the BOD to review the documents and a vote will be taken at the October meeting to accept these changes.

New Business: John Garvin asked Jim Skains about a previous discussion they had of maybe converting some of the money in savings into Certificates of Deposit. Jim suggested that he and John look into the possibility and present it to the BOD at the October Meeting.

John Garvin called for adjournment. A motion was made, seconded, and approved. Meeting adjourned at 10:10 am.



September 9, 2023
Submitted by:

Jim Skains, Secretary Pro Tem