

CODE OF ETHICS AGENCY MARKETING & SALES ACTIVITIES

I understand that marketing activities are part of EXCEED's accountability to the public.

While involved in marketing activities/efforts, I shall always respect the dignity and privacy rights of those served.

I will never knowingly mislead/misinform the public or misrepresent EXCEED.

I will uphold the integrity of EXCEED so as to merit the continued support and trust of the public.

Contracts will always be developed to reflect direct and indirect cost and be at fair market value. I will not accept work below minimum bid price.

I will never knowingly contract with a business for goods or services provided by another organization that serves persons with developmental disabilities.

I will make every effort to ensure that customers are satisfied with our performance and that orders are handled in an efficient manner.