



Policy on Supervision of Children

EYFS: 3.35

At Fledglings, we aim to always protect and support the welfare of the children in our care. The nursery manager is responsible for all staff, students and relief staff receiving information on health and safety policies and procedures in the nursery in order to supervise the children in their care suitably.

Supervision

We ensure that children are always supervised adequately, whether children are in or out of the building through:

- Making sure that every child is always within the sight and/or hearing of a suitably vetted member of staff.
- Monitoring staff deployment/adequate ratios across the setting regularly to ensure children's needs are met, for example through supervision, shift patterns and looking at the individual needs of the children.
- Ensuring that staff carry out a headcount before moving from one area of the nursery to another, for example, when all heading out on a trip, going in the garden, moving rooms, or coming back into the building.
- Staff doing a visual check of any area before leaving. The last member of staff to leave the room/garden/area should do a thorough check of the space and communicate with team members to verify that all children have been accounted for. Confirmation must be ascertained BEFORE the area is left unattended. This is also including checking the bathrooms.
- Ensuring that a member of staff NEVER leaves a room without ensuring other staff are aware of where they are going and the expected time they will be. If they are taking responsibility for children (for example, taking children indoors for nappy changes) they must discuss this, and staff should reconfirm numbers of children and who is responsible for who.
- Encouraging older children to let a member of staff know if they are going to the bathroom and staff to use the bathroom during breaks to reduce the need for them to leave ratios when working.
- Ensuring that staff position themselves in play spaces which enable them to have the best visibility of the room/area and the majority of the children. For example, not facing walls, turning chairs to the centre of

the room, or positioning themselves with the best visibility particularly outdoors.

- Ensuring children are fully supervised at all times when using water play/paddling pools, as we are aware that children can drown in only a few centimetres of water.
- Taking special care when children are using large apparatus e.g., a climbing frame, and when walking up or down steps/stairs, including having one member of staff always supervising large outdoor play equipment (for example, climbing walls/frames) and risk assessing that areas nearby are safe for the children.
- Making sure staff recognise and are aware of any dangers relating to bushes, shrubs, and plants when on visits/outdoors.
- Always Supervising children when eating; monitoring toddlers and babies closely and never leaving babies alone with a bottle. Babies are always bottle fed by a member of staff.
- Supervising sleeping babies/children and following the nursery 'safer sleeping policy'.
- Never leaving babies/children unattended during nappy changing times or whilst sitting in highchairs.
- Supervising children carefully when using scissors or tools, including using knives in cooking activities.
- Increasing staff:child ratios during outings to ensure supervision and safety (please refer to Outings policy)
- Strictly following any safety guidelines given by other organisations or companies relating to the hire of equipment or services e.g., hire of a bouncy castle and a member of staff **MUST** always supervise the children.