

RSCA Monthly Meeting

May 21, 2020 - 19.30 h - 20.30 h

Present:

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| President: | Graham Irvine |
| Vice-President: | Kyle Creelman |
| Treasurer: | Vacant |
| Secretary: | Mireille Focquet |
| Director, Communications: | Lynn Vanasse |
| Director, Events (Temp Treasurer): | Lesia Gilbert |
| Director, Volunteers: | Alex Coakley |
| Director, Local Businesses & Sponsorships: | Filipe de Souza |

Absent:

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| IT: | Paul Brun |
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1. Call to order & Welcome Directors

2. Adoption of the Agenda

Motion: Lesia Gilbert

Second: Lynn Vanasse

Motion Carried: yes

3. Approval of the Minutes, Directors Meeting 16 Apr 2020

Motion: Kyle Creelman

Second: Alexander Coakley

Motion carried: yes

4. Treasurer's Report - Update

Vacant Position – Lesia Gilbert is interim treasurer

No specific information

There is going to be a penalty for late filing T4 for the summer student 2019 with CRA – check who is the authorized signatory – could be one of the former presidents who is still registered with CRA

Insurance company: should be completed asap by president and returned to Lesia Gilbert

5. Communications - Update

Lynn Vanasse

Newsletter suggestions:

- Parks
- Social distancing
- Business sites and library
- Future events – if possible, maybe making the parade bigger and better

6. Events – Update

Lesia Gilbert – 5 mins

- Check if a drive-in movie would be acceptable with the city and then coordinate with The Gathering hereto
- Santa parade could be reviewed – more toy parade

7. Volunteers

Alexander Coakley

Squarespace was only used for sign-up but was all entered in sign-up genius

All the contacts are now in one spreadsheet

8. Local Businesses & Sponsorships – Update

Filipe de Souza

Reached out to local business and asked if they need any support from us

Put in some lines regarding the support to the local businesses

9. Webmaster – Update

Paul Brun : is absent

Directory: propose to have free sign-up for local businesses and residents of Riverside South

RSCA proposes to pay the subscription – authorization

Moved: Lynn Vanasse

Second: Mireille Focquet

Motion Carried yes

10. Additional Items

Student Bursary Updated Policy

Changed to two CAD 1000 bursaries i.s.o. 4 bursaries of CAD 500

Redefine the geographical area as Riverside South as per map

Confirm that will be for next year (2021) – will be put on the website in the fall

Revised policy will be attached to the current minutes

Little Free Libraries: Maintain or Hand Off

Could be added under community resources

We are supporting them but not endorsing them

Encourage volunteering with different associations / organizations as we are unable to organize events currently and Send a message to all the volunteers and provide a list of possible organization

- Human task force from the city

Motion: Kyle Creelman

Second: Alexander Coakley

Motion Carried: yes

11. Adjournment Motion

Second

Motion Carried

NEXT MEETING: 18 June 2020, 7:30-9:00p.m. Gsuite

RSCA Board of Directors 2020

President: Graham Irvine

Vice-President: Kyle Creelman

Treasurer: Vacant

Secretary: Mireille Focquet

Director, Communications: Lynn Vanasse

Director, Events (Temp Treasurer): Lesia Gilbert

Director, Local Businesses & Sponsorships: Filipe de Souza

Director, Volunteers: Alex Coakley