



RSCA Meeting Minutes 2021-09-16

Present:

Tamara Lewis / Atif Rashid / Lynn Vanasse / Lesia Gilbert / Alexander Coakley

Absent:

Kieran Jordan

Minutes

Item	Details	Motion
1	Call to order & Welcome Attendees: Meeting was called to order at 7:40pm.	
2	Adoption of the Agenda:	Moved: Lynn Vanasse Seconded: Alex Coakley Carried: Yes
3	Approval of June 24, 2021 Meeting Minutes:	Moved: Lynn Vanasse Seconded: Alex Coakley Carried: Yes
4	Treasurer's Report: Atif Rashid Paid for fireworks display and small expenses associated with it: signage, flashlights, glow sticks. Confirmed deferred revenue is balance of funds received in 2020 and funds are earmarked for winter events: sleigh rides - if able to proceed this year. Upcoming payment for snow blowers maintenance. Will reach out to sponsor in late fall/early winter for additional funding for 2022 events.	
5	Events recap: Lesia Gilbert Fireworks: good turn out and community respected the rules imposed by the City permit. We had positive feedback about the display and the live broadcast.	

	<p>Garage Sale: over 100 homes registered for the sale. Discussion of posting 2022's community garage sale on Kijji for more exposure.</p> <p>Upcoming Events: We might not be able to do the pancake breakfast this season but hoping to do the sleigh rides and toy mountain parade.</p> <p>Board will hold a special meeting to discuss possible December events.</p> <p>Lesia to reserve gazebo at Claudette Cain for upcoming AGM.</p>	
6	<p>Local Businesses & Sponsorships Update: Tamara Lewis No updates.</p>	
7	<p>Communications: Lynn Vanasse Next monthly newsletter will include: Fireworks summary with pictures; vandalism; Engage Ottawa; link for nomination slate for upcoming AGM.</p>	
8	<p>Volunteers Update: Alexander Coakley We had a few volunteers confirmed for the fireworks display but all cancelled or didn't show up. We will use sign up genius in the future and secure extra volunteers in case of cancelations.</p>	
9	<p>New Business:</p> <p>Community Pride/Everyone is Welcome Signs: this is something we are looking into for future events.</p> <p>ODR's: Mark Vanasse has confirmed with the City that we only need one volunteer police check on file which covers all of the rinks. We currently have one on file at Nimiq which will expire after this season.</p> <p>A few of the bunkers will require some maintenance from the City. The snow blowers are all currently in for maintenance.</p> <p>We will need to put out a request for rink leads in Oct/Nov.</p> <p>We will ask the City for proper signage for the puddle rinks.</p> <p>We will look into the possibility of having a puddle rink on the South side of Earl Armstrong (Memorial Grove or Serenade Park).</p> <p>AGM: Kyle Creelman (President) and Kieran Jordan (Secretary) have resigned from their positions and will not be seeking nomination for the 2021-22 board. Tamara Lewis is seeking nomination for President so we will have three directorships to fill; Vice President, Secretary and Director of Local Businesses and Sponsorships. Communication will be going out to the community re the open positions and how to apply to become a board member.</p>	

	Need to prepare the Annual Report; Treasurers Report and Agenda for the upcoming AGM.	
11	Adjournment The meeting was adjourned at 8:30pm	Moved: Lesia Gilbert Seconded: Lynn Vanasse Carried: Yes

Next Board of Directors Meeting: AGM - October 16, 2021 at Claudette Cain @ 2pm.