

Present:

Graham Irvine  
Kyle Creelman  
Lynn Vanasse  
Alexander Coakley  
Mireille Focquet

Absent:

Felipe de Souza  
Prashanti

**1. Welcome from the president**

- a. Is a virtual meeting due to circumstances

**2. Adoption of the Agenda**

- a. Moved Lesia Gilbert
- b. Second Kyle Creelman

**3. Communications: Lynn Vanasse**

- a. Website is up and running
- b. Newsletter went out:
  - i. has been seen 799 times
  - ii. 27 bounces
- c. Facebook group:
  - i. Allow for the time being that restaurants and other business advertise their services in an effort to support the community - ask to keep it limited and inform that after the crisis we will go back to the rules
  - ii. Control the information concerning covid-19: information from the 3 levels of government, canadian centric information and try to keep it positive
  - iii. Support groups will be kept local

**4. Events: Lesia Gilbert**

- a. Proceeding as if Canada Day will be happening
- b. Annualized sponsorship package has been presented
- c. Cancellation policies: will be double checked
  - i. Inflatables: a deposit - could be held on too but is a 100% towards the next event
  - ii. Fireworks? Will be checked - try to organise it if possible even if still restrictions on social distancing
  - iii. Stage - some activities : check the cancellation policies
  - iv. Sponsorship: see what is going to happen
    - 1. If we do not have enough sponsorship, we might be scaling it back

**5. Volunteers: Alexander Coakley**

- a. Two volunteers from the Mosquito Creek group have signed up for volunteering

**6. Webmaster: Paul Lebrun**

- a. Website active
- b. Removing redundant email accounts and cleaning doubles
- c. Godaddy accounts have been merged
- d. No longer ssl certificate
- e. Mailchimp: can it be deleted? Mailing is now going through Godaddy
- f. Looking at options for the business directory
- g. Visa card for the IT expenses?

**7. Other projects:**

- a. Spring cleanup
  - i. Will be close on time between asking and have it actually happen
  - ii. Check whether the City is still having it on its website - we could push it back and have something in the community
- b. Community garden
  - i. Proposal to stop the community garden on Spratt Road
- c. Student bursary
  - i. Is not going to be happening this year as school are going to be closing most likely
  - ii. Will be removed from the website - mention that it is on hold for the moment due to crisis - will be coming back next year
- d. Check insurance
  - i. Check date renewal
  - ii. Make sure that they have updated information regarding the BoD
  - iii. Check address

Move to adjourn: lesia Gilbert

Second: Mireille Focquet

All in favor