



RSCA Meeting Minutes - March 9, 2023

**Chair: Tamara Lewis, President**

**Attendees: Tamara Lewis , Lynn Vanasse , Lesia Gilbert , Alexander Coakley , Andrew Latty , Sacha Saroop**

**Regrets: Atif Rashid , Graham Irvine**

## Minutes

Item	Details	Motion
1	<b>Call to order &amp; Welcome Attendees:</b> Tamara Lewis (2 min)	
2	<b>Adoption of the Agenda:</b> Tamara Lewis (2 min)	Moved: Lynn Vanasse Seconded: Andrew Latty Carried: Yes
3	<b>Approval of January 19, 2023 Meeting Minutes:</b> Tamara Lewis (2 min)	Moved: Alex Coakley Seconded: Lynn Vanasse Carried: Yes
4	<b>Treasurer's Report:</b> Atif Rashid (5 min)	
5	<b>Events:</b> Lesia (5 min)  <b>Canada Day:</b> Special Events permit to be completed and must be submitted by March. Canada Day Festival Marketplace: Once snow melts, we will map out table locations. Snap up Tickets. so people can register for a spot. Registration opens in May. Certain sponsorship levels will get free spots/discount codes.	

	<p><b>Spring Clean Up, April 22, 2023</b> Tamara will register us with the City. We will require a table and tent. Tamara will look into getting a spot in the parking lot and dumpster. Invite Mr Churrito food truck for cash and carry.</p> <p><b>Movie in the Park, May 13, 2023:</b> Rental of the park No permit required if less than 500 people. Tamara will look into sound equipment from Quality Entertainment. Lesia will look into movie options to rent. Rain date TBD.</p> <p>Budget required to advertise events.</p>	
6	<p><b>Local Businesses &amp; Sponsorships:</b> Andrew Latty (5 min)</p> <p>Will be going out canvas for sponsorships. There are a couple interested in sponsoring \$2000.</p> <p><b>Canada Day Marketplace:</b> Certain tiers of sponsorship will get a free table. People can rent tables or chairs from us. We don't have access to extra tents. We will be getting a license so they can sell, do raffles, etc.</p>	
7	<p><b>Communications:</b> Lynn Vanasse (5 min) Newsletter Items, etc.</p> <p>Will be posting all community events. Volunteer appreciation celebration for rink volunteers at Broadways. Student Bursary for \$1000. Canada Day sponsors to contact Andrew Latty. Catholic School Board update. Boundary Review: Lynn attended a working group. Next meeting March 20th and she will provide an update.</p>	
8	<p><b>Volunteers Update:</b> Alexander Coakley (5 min)</p> <p>No updates at this time.</p>	

9	<p><b>New Business:</b></p> <p>Student Bursary will continue for 2023. Will do one bursary for \$1000 and it will be advertised. Board agreed by consensus.</p> <p>Lynn asked for Board members to review website content.</p>	
10	<p><b>Adjournment</b></p>	<p>Moved: Sacha Saroop  Seconded: Lesia Gilbert  Carried: Yes</p>

**Next Board of Directors Meeting:** April 20, 2023

**RSCA Board of Directors 2022-2023**

President: Tamara Lewis

Vice-President: Graham Irvine

Treasurer: Atif Rashid

Secretary: Sacha Saroop

Director, Communications: Lynn Vanasse

Director, Events: Lesia Gilbert

Director, Local Businesses & Sponsorships: Andrew Latty

Director, Volunteers: Alexander Coakley