



## Monthly Meeting Minutes - August 17, 2023

**Chair:** Tamara Lewis, President

**Attendees:** Tamara Lewis, Andrew Latty, Lynn Vanasse, Lesia Gilbert, Sacha Saroop

**Regrets:** Graham Irvine, Atif Rashid, Alexander Coakley

### Minutes

Item	Details	Motion
1	<b>Call to order &amp; Welcome Attendees:</b> Tamara Lewis (2 min)	
2	<b>Adoption of the Agenda:</b> Tamara Lewis (2 min)	Moved: Lesia Gilbert Seconded: Sacha Saroop Carried: Yes
3	<b>Approval of May 18, 2023 Meeting Minutes:</b> Tamara Lewis (2 min)	Moved: Tamara Lewis Seconded: Lesia Gilbert Carried: Yes
4	<b>Treasurer's Report:</b> Atif Rashid (5 min)  N/A	
5	<b>Events:</b> Lesia (5 min)  <b>Recap Canada Day:</b> Canada Day event very well and great turn out. Next year's food trucks are already planned. RSCA will just do a canteen and one BBQ to provide food for volunteers.  Improvement for next year: Establish Area Captains that will help with set up, clean up, and be a go to during the event for their specified sections. Lesia will provide a breakdown/spreadsheet of the budget, sponsorship goals, and approximate attendees for next year's event.  <u>Upcoming:</u>  <b>Movie in the Park:</b> Everything is ready to go: AV company will do set up	

	<p>and take down. We have park permits, Mario movie on hand, noise exemption permit acquired. RSCA will have popcorn and drinks for purchase.</p> <p><b>Christmas Parade:</b>  <i>Tentative date: November 25, 2023.</i> Lesia will be working on getting special events permit for parade and inquire about adjusting parade route. Start to get the word out for Christmas parade and more floats/mascots attendance. We will plan on including an RSCA float. Lesia will be creating a Google spreadsheet with all contacts and who from RSCA will be contacting them.</p> <p><b>Community Clean Up:</b>  <i>Tentative date: September 23, 2023 10am - 12pm</i></p> <p><b>AGM</b>  Planned for Oct 19, 2023 7:30pm-9pm @ Rideauview CC. We will need to start looking for a new Director, Volunteers.</p> <p><b>Other:</b>  City has asked that we submit our event permits a year in advance to get those dates locked in.  <i>Potential 2024 Movie Nights: May 25, 2024 &amp; Aug 31 OR Sept 7, 2024.</i></p> <p>RSCA will attend Parent Teacher Night and hand out fridge magnets. Date: September 21.</p> <p>Fall Event: Tentative date set for October 21st or 28th 12-2pm. RSCA will look into having a table at the event or an activity.</p>	
6	<p><b>Local Businesses &amp; Sponsorships:</b>  Andrew Latty (5 min)</p> <p>No updates at this time.</p>	
7	<p><b>Communications:</b>  Lynn Vanasse (5 min)  Newsletter Items, etc.</p> <p>Movie in the Park, Fall Clean-up, AGM, Parade will be included in next weeks newsletter.</p>	
8	<p><b>Volunteers Update:</b>  Alexander Coakley (5 min)</p> <p>No updates at this time.</p>	
9	<p><b>New Business:</b>  Open to Floor</p>	

	Tamara met with Mark Sutcliffe and other long standing community members to discuss LRT, park and rides etc. Tamara, Graham, and other long standing community members will be meeting with Mark Sutcliffe again for more discussion.	
10	<b>Adjournment</b>	Moved: Tamara Lewis Seconded: Lesia Gilbert Carried: Yes

**Next Board of Directors Meeting:** September 21, 2023 – Location TBD

**RSCA Board of Directors 2022-2023**

- President: Tamara Lewis
- Vice-President: Graham Irvine
- Treasurer: Atif Rashid
- Secretary: Sacha Saroop
- Director, Communications: Lynn Vanasse
- Director, Events: Lesia Gilbert
- Director, Local Businesses & Sponsorships: Andrew Latty
- Director, Volunteers: Alexander Coakley