



Photography Agreement

Green Gate Village requires a fee for all photographers and anyone charging a fee for their services for portrait taken in, around, or on the Green Gate Village property, whether taken in the village or in the buildings. Please check availability of our reception rooms, as all areas may not be available due to private events.

CHECK IN

Photographers must check in at Green Gate Village Main Office to sign the photo policy and obtain a pass prior to the photography session. If the photography session is to take place on a Saturday or Sunday, or anytime other than normal office hours, the pass must be picked up prior to any photography session during normal office hours. The photographer must wear the pass at all times during the session. Those without a photo pass will be asked to return and check in at the Green Gate office or leave the property.

POLICIES & PROCEDURES

Those who wish to take portraits, video, or photos for monetary gain at Green Gate village must follow certain policies and procedures as outlined below:

- One photography pass is required for each session.
- It is the photographer's responsibility to inform their guest of the rules and regulations associated with photos taken on the property.
- Bathroom facilities are available during regular business hours for changing clothing, located on the south side of the Carriage House.
- Personal belongings may not be left in the restrooms during the photo shoot. Guests and photographers are liable for all personal belongings.
- Please note that Green Gate Village staff may be working in the village. We ask that you be respectful and not interrupt their work.
- Do not move tables, chairs, equipment or other items throughout the village that maybe set up for an event or display.
- Access to pathways, garden areas in retail shops cannot be blocked.
- Do not rearrange, or move signs, benches, displays or product belonging to retailers.
- Please do not litter. Carry out all your trash, or dispose of trashcans.
- Please do not pick any flowers or enter any of the garden beds. Walking in the bed severely damage is our plant collections by contacting the soil and entering the plant materials.
- Green Gate Village assumes no liability for loss, theft or damage to equipment.
- There are no refunds or discounts for a photography pass.
- Guests are responsible for damages done to the property.
- Violation of any of the a _____ photographer and guest being asked to leave the proper

Initials: _____



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FEES

-Sitting fee is \$30 per photography session. Each photography session includes the portraiture for one family, individual or couple.

HOURS

- All photographers must check in at the Green Gate Village Main Office, located at the back of the Orson Pratt building of the Green Gate Village courtyard at 76 W Tabernacle St.. If the photo session is not during normal business week hours (Monday through Friday 9-5), then the photographer must check in prior to the photo shoot during normal business hours, sign the agreement, pay the fee, and obtain the pass.

PLEASE PRINT THE FOLLOWING

Photographer Last Name: _____ First Name: _____

Photographer Cell #: _____

Studio Name: _____

Studio Address: _____

Studio phone #: _____

Email Address: _____

Photography Session Name: _____

Photography Session Date: _____

I have read and understand these policies and procedures and agree to abide by them.

Signature: _____

Date: _____