

**March 29, 2023**  
**High Street Improvement Project Committee**  
**MEETING NOTES**

Via Zoom:

Kendall Johnston - Sawyer, Bruce Martin, Cheryl Grace, John Divinski, Sara Porter, Jenny Amy, Heather Hyde, Lisa Mills, Sulaf AlHusaini

Regrets: Chris Robinson

Meeting commenced at 10:03am

1. Additional comments from Minutes of last meeting, February 23rd.  
None

2. SBIA Membership Support Update - Sara Porter

- heard from additional 2 members and is meeting with one week of April 2nd
- same concerns as previous, primarily traffic calming, loss of parking and confusion regarding the flex street concept ie: patios
- St Paul's Anglican Church supports the plan with the following comments:
- they'd prefer to leave angle parking on the North side of High Street
- would there be an opportunity to build a passageway from the South to the North side of High Street?
- concerned about reverse angle parking on Victoria Street as they feel their parishioners may have difficulty backing into a spot

**SULAF NOTED THAT REVERSE ANGLE PARKING ALLOWS FOR PEOPLE TO HEAD OUT OF A SPOT NOSE FIRST AND WITH BETTER VIEWING OF TRAFFIC AND THIS MAY BE A SAFER OPTION**

- will any construction affect the retaining wall and hedge at the edge of the Church property

Overall, Sara reports there is support for the plan from the Membership

- John asked for numbers and they are 11 written responses and more verbal responses that *Sara will confirm by email*

**AS OF MORNING OF MARCH 31ST, A 'LAST CALL FOR COMMENTS' EMAIL HAS BEEN SENT TO THE MEMBERSHIP THAT REITERATES NON COMMUNICATION WILL BE CONSIDERED AS APPROVAL OF CONCEPTS.**

There was some discussion as to whether or not the renderings should be adjusted to show a "plan B" of the Easternmost block showing angle parking and a minimised boulevard

Consensus is to keep the concepts as-is so that all viewers have seen the same thing and that at the meeting Members of the committee can speak directly to these concerns. All changes or revisions to the Plan should be done at one time for presentation to the Town Council

Bruce is on the record that he feels the renderings should be adjusted.

3. Preparation for Public Meeting

- **LISA WILL CREATE BUDGET FOR MEETING MATERIALS AND AUDITORIUM RENTAL**
- **LISA WILL WRITE PRESS RELEASE AND DISTRIBUTE**
- **LISA WILL ARRANGE FOR SOME TALK TIME WITH HEATHER'S PODCAST AND POSSIBLY SOME RADIO**
- **SARA AND LISA WILL PREPARE SOCIAL MEDIA POSTS AND BLOG POST ABOUT THE PLAN AND NOTICE OF MEETING**
- Boards showing renderings of high level concepts only: 1 overall view and 1 each of the three blocks
- **SUALF TO PROVIDE HIGH RES FILES OF THESE FOUR RENDERINGS TO LISA FOR REPRODUCTION BY AVENUE A**  
**BOARDS TO BE AVAILABLE BY MAY 1 FOR DISPLAY IN BIA OFFICE AND SARA WILL BE AVAILABLE AT THE OFFICE IN THE MORNINGS THE WEEK PRIOR TO THE PUBLIC**

*MEETING.*

- easels for boards
  - tables with pens and paper for comments
  - outdoor signage at Town Hall for day-of
  - take away sheet with bullet points as to the evolution of the plan, timeline, next steps and what the expectations from the Town are
- CHERYL, BRUCE AND SARA WILL DRAFT THIS FOR WEEK OF APRIL 3RD**
- might be along with contact information
  - possibly create a short video that could be looped and shown on a monitor at the meeting welcoming people and explaining the purpose of this plan

THE OBJECTIVE OF THE MEETING IS TO GET APPROVAL FOR THE CONCEPTS, NOT TO MAKE INFRASTRUCTURE RECOMMENDATIONS. BUDGET, ENGINEERING, INFRASTRUCTURE, WILL ALL BE DONE AT THE TOWN LEVEL

- Consensus to show only renderings, not photography as it seems it unnecessarily complicates the concepts and confuses people.
  - Key themes such as a culture walk, heritage, art, flex streets, etc can be talking points
  - we should stick to “the hard elements”: parking, sidewalks, boulevards
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- Sara will ask the Legion to attend the Public Meeting and to speak to their plans for the Cenotaph Cheryl indicated that Bill Streeter heading this up and they are presently at the idea stage and will then be looking for grants and funding.
5. Parking on the North side of Millard Boulevard: Cathay Tolton is not in favour of angle parking. *WOULD THIS BE AN AREA WHERE REVERSE ANGLE PARKING MIGHT WORK? THAT WOULD MITIGATE THE ISSUE OF HEADLIGHTS THROUGH WINDOWS FOR RESIDENTS.*
  6. We will finalise public meeting details and format at our next meeting
  7. Sara advised that the SBIA Board has no further money for this plan and that the Board and Committee will present to Town Council
  8. Meeting adjourned 11:09am
  - 9.. **NEXT MEETING: April 26, 2023, 10 am**