

## Flexible Childcare To Meet Your Family's Needs

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#### PANDEMIC RESPONSE PLAN

We are dedicated to the health and safety of our children, their families and our staff. We have implemented this Response Plan in light of the current COVID-19 outbreak.

Areas We Will Address:

#### **OUR CENTER**

Clean commonly used areas more than the norm, including door handles, check in station, cubbies and toys.

Check and record temperatures of all staff and children upon entering the building to identify signs of illness as early as possible.

Perform deep sanitizing periods in addition to our daily cleaning schedule.

Installation of a sanitation station in the lobby as well as in each classroom.

Sanitize bathrooms more frequently and restocking supplies, including soap, paper towels and hand sanitizer.

Adding extra hand sanitizer at check in station

Continual daily sanitizing of all door handles.

Replenish high-demand preparedness products in a timely manner.

Continue to follow best practices for safe food handling.

Implement an infection control log to monitor individuals with symptoms and patterns of disease process.

Increasing our fever exclusion timeframe to 48 hours after fever subsides. Banning entry to the center of any persona with a temperature of 100.4.

Require every child or employee with a household member that has travelled to a high infection area to be excluded from the program for 14 days.

### **OUR STAFF**

Encourage our staff and their families to closely monitor their health and well-being.

Provide hand sanitizer and tissues in breakrooms and meeting rooms.

Require staff to stay home if they, or someone in their household, are sick.

Require our staff to follow the CDC's suggested hygiene practices to reduce the spread of the virus.

Recommend that our staff also practice safe food handling at home.

Recommend that staff and parents drink plenty of water, reduce stress, eat a healthy diet and get a good night's sleep.

#### **OUR PARENTS**

Keep parents updated with all changes and updates to emergency response plans.

Continue to provide information regarding all illnesses which are identified at the center.

In the event of a government mandated closure, parents will be informed immediately. Should the closure last one week or less, tuition will be due as normal. If it is anticipated that the center will be closed for a longer period of time, tuition will be due at 50% until we reopen. Your child's place at the center is guaranteed during any enforced closures. We will maintain close contact via our app throughout any closure.