

**MINUTES OF THE REGULAR SESSION OF  
ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2  
FEBRUARY 12, 2024**

1. CALL TO ORDER – The regularly scheduled meeting of the Orange County Emergency Services District #2 was called to order at 6:00 p.m.
2. ESTABLISHMENT OF QUORUM – Quorum present, Commissioners LeBlanc, Childers, Barnes and Arnold..
3. PUBLIC COMMENTS – The following guests were in attendance: Chief Bodin; Brennan Dobbs; and Becky M. Buffington, District Administrator.
4. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S) – The minutes from the January 22, 2024, regular session were presented. Motion made by Commissioner Barnes, seconded by Commissioner Arnold, to accept the minutes.

All voted AYE. Motion carried.

5. PRESENTATION AND APPROVAL OF DISTRICT ADMINISTRATOR'S FINANCIAL REPORT – The financial report for January 2024 was presented. A copy was provided to each Commissioner (copy attached). After review, motion made by Commissioner Barnes, seconded by Commissioner Arnold, to accept the report and approve payment of all bills and expenditures as set out therein.

All voted AYE. Motion carried.

6. NEW BUSINESS

- A. Discussion and possible action regarding purchase of PPE – Chief Bodin explained that in 2014, a bulk purchase was made. Now, most of that is timing out and we also need to buy PPD for the per diem firefighters'; probably 20 sets, helmets, etc. Total approximately \$100,000.00. After speaking with Ms. Buffington, a lease-purchase or loan would be at a rate of 5.5% so probably better to just pull the funds from the fund balance and make an out of budget purchase. After discussion, motion made by Commissioner Childers, seconded by Commissioner Arnold to approve the purchase of approximately 20 sets of PPE and related gear and to authorize the funds from fund balance as a non-budgeted item.

All voted AYE. Motion carried.

7. COMMUNICATIONS FROM CHIEF, DISTRICT ADMINISTRATOR, ETC. – Chief Bodin reported that most of the burn building repair was done; dispatch console needs one more component; no word on new tanker. Mr. Dobbs asked if the Board would rather modify the dispatch office and add the downstairs day room or just keep "mopping up" the problems with a/c unit. Board asked him to get estimates

on modifications and day room and report back. Mr. Dobbs also stated that when the new tank is installed at Station 2, he would like to see about getting a 500' well installed in order to be able to fill it and service the station then disconnect from OF Water Supply. Cost of about \$12,000.00.

8. ADJOURNMENT – There being no further business, the meeting was adjourned at 6:14 p.m.

Prepared by:



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Becky M. Buffington, District Administrator

## CASH FLOW REPORT

### December 31, 2023 - January 31, 2024

#### TexasClass Investment

Balance as of 12/31/2023 .....	\$1937233.04
Income: interest	+9110.05
Balance as of 1/31/2024 .....	\$1946343.09

#### TexPool Investment

Balance as of 12/31/2023 .....	\$359727.61
Income: interest	+1633.13
Expense:	N/A
Balance as of 1/31/2024 .....	\$361360.74

#### Petty Cash

Balance as of 12/31/2023 .....	\$1116.72
Income: t-shirt reimbursements	+511.23
Expenses: xfer to Wellspring checking; USPS postage	-766.11
Balance as of 1/31/2024 .....	\$861.84

#### Wellspring CU Savings

No Income or Expenses (non-interest bearing) - Current Balance .....	\$20.00
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#### Wellspring CU Money Management (interest rate 0.75%)

Balance as of 12/31/2023 .....	\$15182.12
Income: interest	+9.64
Expenses:	
Balance as of 1/31/2024 .....	\$15191.76

#### Wellspring CU Checking (non-interest bearing)

Balance as of 12/31/2023 .....	\$244.41
Income: xfer from Petty Cash; t-shirt reimb.; coins	+807.09
Expenses: Texas Southern Plumbing	-285.00
Balance as of 1/31/2024 .....	\$766.50

#### 1<sup>st</sup> Financial Special Projects (interest rate 0.25%)

Balance as of 12/31/2023 .....	\$4917.06
Income: interest	+1.04
Expenses:	N/A
Balance as of 1/31/2024 .....	\$4918.10

**1<sup>st</sup> Financial Reserve (interest rate 0.10%)**

Balance as of 12/31/2023 . . . . . \$20740.23  
 Income: interest +1.75  
 Expenses: N/A  
 Balance as of 1/31/2024 . . . . . \$20741.98

**1<sup>st</sup> Financial Bank Holding (interest rate 0.10%)**

Balance as of 12/31/2023 . . . . . \$88005.11

Income:

Date	Line Description	Amount
1/3/24	TAX A/C	91,385.68
1/4/24	1ST FINANCIAL BANK - int from CD789	3,418.66
1/5/24	TAX A/C	65,718.38
1/11/24	1ST FIN - CD 789 (CD matured)	121,000.00
1/18/24	TAX A/C	49,871.94
1/24/24	TAX A/C	662,465.33
1/29/24	TAX A/C	51,331.56
1/31/24	FIRST FINANCIAL BANK (int)	30.35

Total Income: +1045221.90

Expenses: xfers to 1<sup>st</sup> Fin. Gen Op 267000.00  
 xfer to 1<sup>st</sup> Fin. - Aerial Note 120434.55

Total Expenses: -387434.55

Balance as of 11/30/2023 . . . . . \$745792.46

**1<sup>st</sup> Financial General Operating (interest rate 0.10%)**

Balance as of 12/31/2023 . . . . . \$574.46

Income:

Date	Line Description	Amount
1/3/24	1ST FIN - PRIM HOLDING	41,000.00
1/11/24	JCESD3 - CAD integration	124.20
1/17/24	1ST FIN - PRIM HOLD	184,000.00
1/22/24	JCESD4 - CAD integration	124.20
1/30/24	JCESD1 - CAD integration	124.20
1/31/24	1ST FIN - PRIM HOLD	42,000.00
1/31/24	FIRST FINANCIAL BANK	3.51

Total Income: +267376.11

Expenses:

Check #	Date	Payee	Amount
5853	1/3/24	ORANGE COUNTY TREASURER	2,009.00
5854	1/3/24	COASTAL WELDING SUPPLY, INC.	666.53
5855	1/3/24	CASCO INDUSTRIES INC	1,900.00
5856	1/3/24	HP5	4,681.83
5857	1/3/24	TEXAS SOUTHERN PLUMBING, LLC	285.00
ACH	1/3/24	BECKY BUFFINGTON - mileage (Dec)	92.88
ACH	1/3/24	ALISSA R. ARMSTRONG	2,315.39
ACH	1/3/24	BECKY M. BUFFINGTON	1,577.98
ACH	1/3/24	CHANCE M. CHATAGNIER	2,054.15
ACH	1/3/24	CHRISTOPHER N. HARVEY	166.69
ACH	1/3/24	CODY R. SMALL	199.48
ACH	1/3/24	DANIEL J. DIAZ	1,979.99
ACH	1/3/24	ETHAN N. RIESS	143.69
ACH	1/3/24	HUNTER J. HANRATTY	348.96

ACH	1/3/24	JACOB B. BILBO	243.31
ACH	1/3/24	JEREMY R. COBB	349.08
ACH	1/3/24	JESSICA L. GARZA	350.41
ACH	1/3/24	JOEL G. GILBERT	425.50
ACH	1/3/24	JOSHUA G. TAYLOR	821.35
ACH	1/3/24	KAITLIN D. THIERHEIMER	316.65
ACH	1/3/24	KELTON C. HUTSELL	1,236.23
ACH	1/3/24	RICHARD C. BODIN JR	1,980.87
ACH	1/3/24	RICHARD E. LAND II	387.35
ACH	1/3/24	ROBERT A. MANN	1,034.01
ACH	1/3/24	SEAN E. GRAY	540.11
ACH	1/3/24	TERRY A. VEITCH	503.95
ACH	1/3/24	TYLER D. ROBERTS	469.46
ACH	1/3/24	EFTPS - ONLINE	5,898.79
ACH	1/3/24	TCDRS	7,239.93
5858	1/10/24	ORANGEFIELD WATER SUPPLY CORP.	74.87
5859	1/10/24	CITY OF BRIDGE CITY	86.90
ACH	1/12/24	CENTERPOINT ENERGY	37.74
5860	1/17/24	KERI MICHUTKA, CPA	8,000.00
5861	1/17/24	CIMRON CAMPBELL	416.67
ACH	1/17/24	O'REILLY AUTO PARTS	1,149.48
5862	1/17/24	MOTOROLA SOLUTIONS, INC.	137,655.61
ACH	1/17/24	WEX BANK	1,730.00
5863	1/17/24	HP5	3,339.66
5864	1/17/24	KAREN FISHER, TAX A/C	7.50
5865	1/17/24	ORANGE NEWSMEDIA	18.00
ACH	1/17/24	ENTERGY	256.05
ACH	1/17/24	ENTERGY	25.20
ACH	1/17/24	CITIBUSINESS CARD	9,087.88
ACH	1/17/24	ALISSA R. ARMSTRONG	1,531.08
ACH	1/17/24	BECKY M. BUFFINGTON	1,512.42
ACH	1/17/24	CHANCE M. CHATAGNIER	2,313.71
ACH	1/17/24	CHRISTOPHER N. HARVEY	328.99
ACH	1/17/24	CODY R. SMALL	195.32
ACH	1/17/24	DANIEL J. DIAZ	1,811.28
ACH	1/17/24	JACOB B. BILBO	293.17
ACH	1/17/24	JEREMY R. COBB	407.27
ACH	1/17/24	JESSICA L. GARZA	357.33
ACH	1/17/24	JOEL G. GILBERT	407.95
ACH	1/17/24	JOSHUA G. TAYLOR	821.35
ACH	1/17/24	KELTON C. HUTSELL	1,218.42
ACH	1/17/24	RICHARD C. BODIN JR	1,980.87
ACH	1/17/24	RICHARD E. LAND II	595.45
ACH	1/17/24	ROBERT A. MANN	1,034.01
ACH	1/17/24	SEAN E. GRAY	344.79
ACH	1/17/24	TERRY A. VEITCH	857.02
ACH	1/17/24	TYLER D. ROBERTS	540.11
ACH	1/17/24	EFTPS - ONLINE	5,424.73
ACH	1/19/24	EFTPS - ONLINE	7.96
ACH	1/31/24	Capital One	204.91
ACH	1/31/24	ENTERGY	604.52
ACH	1/31/24	CENTERPOINT ENERGY	141.43
5866	1/31/24	GOPHER INDUSTRIAL, INC.	233.02
5867	1/31/24	BIG RED AIR CONDITIONING INC	87.00

5868	1/31/24	CANON SOLUTIONS AMERICA	44.94
5869	1/31/24	COASTAL WELDING SUPPLY, INC.	252.57
ACH	1/31/24	BECKY BUFFINGTON	460.96
5870	1/31/24	PARKER DERRICK	2,300.00
5871	1/31/24	HP5	7,045.92
5872	1/31/24	ALLIED BREATHING AIR	522.07
5873	1/31/24	24HR SAFETY	52.01
5874	1/31/24	SANDIFER'S LP GAS	629.00
5875	1/31/24	ORANGE OILFIELD SUPPLY	232.80
ACH	1/31/24	HEALTH CARE SERVICE CORP	3,917.10
ACH	1/31/24	ALISSA R. ARMSTRONG	1,778.11
ACH	1/31/24	BECKY M. BUFFINGTON	1,656.41
ACH	1/31/24	BRANDIE E. EICKER	962.66
ACH	1/31/24	CHANCE M. CHATAGNIER	2,417.20
ACH	1/31/24	CHRISTOPHER N. HARVEY	495.69
ACH	1/31/24	CODY R. SMALL	398.96
ACH	1/31/24	DANIEL J. DIAZ	2,077.32
ACH	1/31/24	ETHAN N. RIESS	143.69
ACH	1/31/24	HUNTER J. HANRATTY	522.07
ACH	1/31/24	HUNTER T. ISBELL	324.15
ACH	1/31/24	JACOB B. BILBO	114.48
ACH	1/31/24	JEREMY R. COBB	394.79
ACH	1/31/24	JESSICA L. GARZA	373.96
ACH	1/31/24	JOEL G. GILBERT	421.12
ACH	1/31/24	JOSHUA G. TAYLOR	821.35
ACH	1/31/24	KAITLIN D. THIERHEIMER	166.23
ACH	1/31/24	KELTON C. HUTSELL	1,218.42
ACH	1/31/24	RICHARD C. BODIN JR	1,980.87
ACH	1/31/24	RICHARD E. LAND II	409.27
ACH	1/31/24	ROBERT A. MANN	1,034.01
ACH	1/31/24	SEAN E. GRAY	511.02
ACH	1/31/24	TERRY A. VEITCH	525.37
ACH	1/31/24	TYLER D. ROBERTS	720.20
ACH	1/31/24	EFTPS - ONLINE	6,312.71
ACH	1/31/24	CANON FINANCIAL SERVICES, INC	357.00

Total Expenses: . . . . . -266952.67  
Balance as of 1/31/2024 . . . . . \$997.90