

**MINUTES OF THE REGULAR SESSION OF
ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2
JANUARY 10, 2022**

1. CALL TO ORDER – The regularly scheduled meeting of the Orange County Emergency Services District #2 was called to order at 6:00 p.m.
2. ESTABLISHMENT OF QUORUM – Quorum present, Commissioners Franklin, Landry and Barnes.
3. PUBLIC COMMENTS – The following guests were in attendance: Chief Bodin; Asst. Chief Taylor; Becky M. Buffington, District Administrator.

No members of the public desired to give comments on any agenda items.

4. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S) – The minutes from the December 15, 2021, regular session were presented. Motion made by Commissioner Barnes, seconded by Commissioner Landry, to accept the minutes.

All voted AYE. Motion carried.

5. PRESENTATION AND APPROVAL OF DISTRICT ADMINISTRATOR'S FINANCIAL REPORT – The financial report for December 2021 was presented. A copy was provided to each Commissioner (copy attached). After review, motion made by Commissioner Barnes, seconded by Commissioner Landry, to accept the report and approve payment of all bills and expenditures as set out therein.

All voted AYE. Motion carried.

6. NEW BUSINESS

- A. Nominations and Elections for 2022 Officers – Motion made by Commissioner Barnes, seconded by Commissioner Landry, that all members stay in same position as in currently (LeBlanc - President; Franklin - VP; Landry - Secretary/Treasurer).

All voted AYE. Motion carried.

- B. Discussion and possible action regarding amendments to list of ESOs serving the District (originally adopted 3/17/2014) – Ms. Buffington read a memo from the District's attorney, Cimron Campbell, regarding matters regarding the election of Commissioners, qualifications to serve as an elected Commissioner, and the ESO list. After discussion, motion made by Commissioner Barnes, seconded

by Commissioner Landry, to amend the ESO list to remove "Jay Tantzen" from the list and add the language recommended by Mr. Campbell (see amended list attached).

All voted AYE. Motion carried.

7. COMMUNICATIONS FROM CHIEF, DISTRICT ADMINISTRATOR, ETC. – Chief Bodin gave a "snapshot" of 2021, reporting on total runs, etc (see attached).
8. ADJOURNMENT – There being no further business, the meeting was adjourned at 6:20 p.m.

Prepared by:



Becky M. Buffington
District Administrator

CASH FLOW REPORT

November 30 - December 31, 2021

TexasClass Investment

Balance as of 11/31/2021	\$1038515.09
Income: interest	+61.09
Balance as of 12/31/2021	\$1038576.18
Total 2021 Interest = \$678.12	

TexPool Investment

Balance as of 11/31/2021	\$120767.26
Income: interest	+3.88
Expenses:	N/A
Balance as of 12/31/2021	\$120771.14
Total 2021 Interest = \$99.33	

Petty Cash

Balance as of 11/31/2021	\$802.24
Income: station rental	+50.00
Expenses:	N/A
Balance as of 12/31/2021	\$852.24

Wellspring CU Savings

No Income or Expenses (non-interest bearing) - Current Balance	\$20.00
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Wellspring CU Money Management (interest rate 0.35%)

Balance as of 11/31/2021	\$25646.48
Income: interest	+7.62
Expenses:	N/A
Balance as of 12/31/2021	\$25654.10
Total 2021 Interest = \$67.35	

Wellspring CU Checking (non-interest bearing)

Balance as of 11/31/2021	\$1777.92
Income: rental	+655.00
Expenses:	N/A
Balance as of 12/31/2021	\$2432.92

1st Financial Special Projects (interest rate 0.25%)

Balance as of 11/31/2021	\$14852.74
Income: interest	+3.16
Expenses:	N/A
Balance as of 12/31/2021	\$14855.90
Total 2021 Interest = \$37.09	

1st Financial Reserve (interest rate 0.10%)

Balance as of 11/31/2021 \$56576.57
 Income: interest +4.81
 Expenses: N/A
 Balance as of 12/31/2021 \$56581.38
 Total 2021 Interest = \$63.85

1st Financial Bank Holding (interest rate 0.10%)

Balance as of 11/31/2021 \$67856.69
 Income:

Date	Line Description	Amount
12/6/21	TAX A/C	18902.22
12/10/21	TAX A/C	16213.58
12/17/21	TAX A/C	57126.22
12/22/21	TAX A/C	51766.80
12/29/21	TAX A/C	22039.28
12/31/21	First Financial (interest)	8.14

Total Income: +166056.24
 Expenses: xfers to 1st Fin. Gen. Op. -94000.00
 Balance as of 12/31/2021 \$139912.93
 Total 2021 Interest = \$300.77

1st Financial General Operating (interest rate 0.10%)

Balance as of 11/31/2021 \$1238.77
 Income:

Date	Line Description	Amount
12/08/21	1 ST FIN - PRIM HOLD	50000.00
12/13/21	CITICARDS - REBATE	19.28
12/27/21	1 ST FIN - PRIM HOLD	44000.00
12/30/21	REFUND FROM CANON FINANCIAL	27.27
12/31/21	FIRST FINANCIAL BANK	1.63

Total Income: +94048.18
 Expenses:

Check #	Date	Payee	Amount
ACH	12/3/21	ENTERGY	678.59
4886	12/7/21	ALISSA R. ARMSTRONG	2,042.63
4887	12/7/21	BECKY M. BUFFINGTON	1,639.85
4888	12/7/21	CHANCE M. CHATAGNIER	2,157.84
4889	12/7/21	DANIEL J. DIAZ	2,175.44
4890	12/7/21	KELTON C. HUTSELL	1,390.15
4891	12/7/21	ROBERT A. MANN	1,561.41
4892	12/7/21	SHELBY D. TRAHAN	1,427.43
4886V	12/7/21	ALISSA R. ARMSTRONG	-2,042.63
4893	12/7/21	ALISSA R. ARMSTRONG	2,036.14
4894	12/7/21	RICHARD C. BODIN JR	2,725.54
ACH	12/7/21	EFTPS - ONLINE	5,824.71
ACH	12/8/21	TCDRS	4,454.37
4895	12/8/21	TEXAS MUNICIPAL LEAGUE	125.00
4896	12/8/21	SFFMA	1,950.00
ACH	12/8/21	O'REILLY AUTO PARTS	158.21
4897	12/8/21	ORANGEFIELD WATER SUPPLY CORP.	45.98
ACH	12/8/21	WEX BANK	1,167.65
4898	12/8/21	COASTAL WELDING SUPPLY, INC.	60.00
4899	12/8/21	SETX MOTORSPORTS	500.00

4900	12/8/21	BD INDUSTRIES	3,140.10
4901	12/8/21	SIDDONS-MARTIN EMERGENCY GROUP	2,807.87
ACH	12/8/21	CENTERPOINT ENERGY	44.29
4902	12/8/21	BECKY BUFFINGTON	210.17
ACH	12/8/21	CITIBUSINESS CARD	13,750.21
4903	12/15/21	CITY OF BRIDGE CITY	31.50
4903V	12/15/21	CITY OF BRIDGE CITY	-31.50
4904	12/15/21	CITY OF BRIDGE CITY	31.50
4905	12/22/21	ALISSA R. ARMSTRONG	1,513.65
4906	12/22/21	BECKY M. BUFFINGTON	1,152.03
4907	12/22/21	CHANCE M. CHATAGNIER	1,525.29
4908	12/22/21	DANIEL J. DIAZ	1,437.49
4909	12/22/21	HANNAH C. BEST	83.11
4910	12/22/21	KELTON C. HUTSELL	1,185.39
4911	12/22/21	ROBERT A. MANN	1,030.65
4912	12/22/21	RICHARD C. BODIN JR	1,884.74
4913	12/22/21	SHELBY D. TRAHAN	985.01
4914	12/22/21	DELTA INDUSTRIAL SERVICE & SUPPLY	145.61
4915	12/22/21	CIMRON CAMPBELL	424.00
4916	12/22/21	ALLIED BREATHING AIR	521.00
ACH	12/22/21	ENTERGY	39.64
ACH	12/22/21	EFTPS - ONLINE	3,653.60
ACH	12/22/21	ENTERGY	564.15
ACH	12/22/21	ENTERGY	224.39
ACH	12/22/21	HEALTH CARE SERVICE CORP	3,084.85
4917	12/22/21	ORANGE CO. APPRAISAL DIST.	4,258.00
4918	12/22/21	BD INDUSTRIES	4,615.98
4919	12/22/21	VICTOR INSURANCE MANAGERS INC.	3,200.00
ACH	12/22/21	Capital One	310.07
ACH	12/22/21	Capital One	310.07
4920	12/22/21	CLARK CHEMICALS, INC.	101.60
4921	12/22/21	ORANGE OILFIELD SUPPLY	159.61
4922	12/22/21	CITY OF ORANGE	5,062.05
4923	12/22/21	BEARCOM	194.30
4924	12/22/21	CANON SOLUTIONS AMERICA	10.13
4925	12/23/21	BD INDUSTRIES	7,209.71
4926	12/29/21	KAREN FISHER, TAX A/C	7.50

Total Expenses: -94956.07

Balance as of 12/31/2021 \$330.88

Total 2021 Interest = \$29.86

Emergency Services Organizations (ESOs) Serving ESD #2

1. Bridge City Vol. Fire & Rescue;
2. Acadian Ambulance;
3. Orange County ESD #1 (per mutual aid agreement);
4. Orange County ESD #3 (per mutual aid agreement);
5. Orange County ESD #4 (per mutual aid agreement);
6. Pinehurst VFD (per mutual aid agreement);
7. West Orange VFD (per mutual aid agreement);
8. Orange FD (per mutual aid agreement); and
9. Port Arthur FD (per mutual aid agreement).

Persons Providing Professional Services to the District

1. Keri Michutka, CPA;
2. Mitch Fontenote, CPA;
3. Brennan Dobbs (consultant);
4. any attorney, consultant, architect, or other person providing professional services to the ESOs listed above; and
5. is an employee of a commissioner of the same district, attorney, or other person providing professional services to the district.

Amended at the meeting held 1/10/2022.

abuff
Dist. Administrator

Orange County ESD#2 2021 Stats

Incident Count 2021

Fire – 397

EMS - 463

Total – 860

Total 2020 – 1064

Average number of Responders – 3.96

Average Response Time = 10:02

Calls cancelled with No Response – 69

Manhours – Incidents = 2035

Manhours – Training = 1288.30

Total Incidents Handled by Dispatch = 3306

**MINUTES OF THE REGULAR SESSION OF
ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2
FEBRUARY 7, 2022**

1. CALL TO ORDER – The regularly scheduled meeting of the Orange County Emergency Services District #2 was called to order at 6:00 p.m.
2. ESTABLISHMENT OF QUORUM – Quorum present, Commissioners LeBlanc, Franklin and Barnes.
3. PUBLIC COMMENTS – The following guests were in attendance: Chief Bodin; District Manager, Chance Chatagnier; various firefighters, Brennan Dobbs; and Becky M. Buffington, District Administrator.

No members of the public desired to give comments on any agenda items.

4. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S) – The minutes from the January 10, 2022, regular session were presented. Motion made by Commissioner Barnes, seconded by Commissioner Franklin, to accept the minutes.

All voted AYE. Motion carried.

5. PRESENTATION AND APPROVAL OF DISTRICT ADMINISTRATOR'S FINANCIAL REPORT – The financial report for January 2022 was presented. A copy was provided to each Commissioner (copy attached). After review, motion made by Commissioner Barnes, seconded by Commissioner Franklin, to accept the report and approve payment of all bills and expenditures as set out therein.

All voted AYE. Motion carried.

6. NEW BUSINESS

A. Discussion and possible action regarding granting Chief Bodin authority to negotiate and sign an Interlocal Agreement with Orange County ESD #3 for dispatch services – Ms. Chatagnier addressed the Board. She stated she had met with representatives of ESD #3 last week. They have approximately 200 calls per year. They were requesting the line be recorded so she was going to remove the non-emergency roll-over line from the recording system and add theirs. Should be effective March 1, 2022, but would go live as soon as the radios, phones were added. After discussion, motion made by Commissioner Franklin, seconded by Commissioner Barnes to grant Chief Bodin authority to negotiate and sign an Interlocal Agreement with Orange County ESD #3 for dispatch services.

All voted AYE. Motion carried.

B. Discussion and possible action regarding changing health insurance for employees – Ms. Chatagnier stated that the current provider, BCBS, did not cover prescriptions as well as the intended new plan. All employees covered had looked over the new plan and want to change. Change will be effective in April and will be an increased cost for all. After discussion, motion made by Commissioner Franklin, seconded by Commissioner Barnes, to allow the change in employee health insurance.

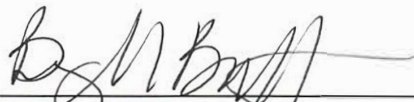
All voted AYE. Motion carried.

C. Discussion and possible action regarding establishing an exploratory committee regarding transitioning to a day crew – Chief Bodin and Commissioner Barnes addressed the Board. Stated that due to missed calls during the day period, the upcoming expansion of Entergy plant, Chevron plant, etc., now seems the time to look into the matter. After discussion, motion made by Commissioner Barnes, seconded by Commissioner Franklin, to authorize an exploratory committee consisting of 2 board members, 2 firefighters, Chief Bodin, and Ms. Buffington.

All voted AYE. Motion carried.

7. COMMUNICATIONS FROM CHIEF, DISTRICT ADMINISTRATOR, ETC. – Chief Bodin stated Engine 1 at PM; burn building work ongoing at FTC. Brennan stated that 5 ton repairs almost complete prior to going to Huntsville for paint; portable generator on Reserve 1 not generating; driveway at Station 2 - he's met with Ronnie Hutchison of OF Water and they still cannot find water line.
8. ADJOURNMENT – There being no further business, the meeting was adjourned at 6:48 p.m.

Prepared by:



Becky M. Buffington
District Administrator

CASH FLOW REPORT
December 31, 2021 - January 31 - 2022

TexasClass Investment

Balance as of 12/31/2021	\$1038576.18
Income: interest	+85.13
Balance as of 01/31/2022	\$1038661.31

TexPool Investment

Balance as of 12/31/2021	\$120771.14
Income: interest	+3.81
Expenses:	N/A
Balance as of 01/31/2022	\$120774.95

Petty Cash

Balance as of 12/31/2021	\$852.24
Income:	N/A
Expenses:	N/A
Balance as of 01/31/2022	\$852.24

Wellspring CU Savings

No Income or Expenses (non-interest bearing) - Current Balance	\$20.00
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Wellspring CU Money Management (interest rate 0.35%)

Balance as of 12/31/2021	\$25654.10
Income: interest	7.75
station rentals	700.00
OCESD #3 ID card supplies	121.54
Total Income:	+829.29
Expenses:	N/A
Balance as of 01/31/2022	\$26483.39

Wellspring CU Checking (non-interest bearing)

Balance as of 12/31/2021	\$2432.92
Income: rental	N/A
Expenses:	N/A
Balance as of 01/31/2022	\$2432.92

1st Financial Special Projects (interest rate 0.25%)

Balance as of 12/31/2021	\$14855.90
Income: interest	+3.15
Expenses:	N/A
Balance as of 01/31/2022	\$14859.05

1st Financial Reserve (interest rate 0.10%)

Balance as of 12/31/2021 \$56581.38
 Income: interest +4.80
 Expenses: N/A
 Balance as of 01/31/2022 \$56586.18

1st Financial Bank Holding (interest rate 0.10%)

Balance as of 12/31/2021 \$139912.93
 Income:

Date	Line Description	Amount
1/06/22	TAX A/C	48688.21
1/13/22	TAX A/C	373838.03
1/20/22	TAX A/C	47331.65
1/28/22	TAX A/C	117156.66
12/31/22	First Financial (interest)	33.20

Total Income: +587047.75
 Expenses: xfers to 1st Fin. Gen. Op. -96000.00
 Balance as of 01/31/2022 \$630960.68
 Total 2021 Interest = \$300.77

1st Financial General Operating (interest rate 0.10%)

Balance as of 12/31/2021 \$330.88
 Income:

Date	Line Description	Amount
1/06/21	1 ST FIN - PRIM HOLD	21000.00
1/12/21	1 ST FIN - PRIM HOLD	15000.00
1/19/21	1 ST FIN - PRIM HOLD	60000.00
1/31/21	FIRST FINANCIAL BANK (interest)	1.90

Total Income: +96001.90
 Expenses:

Check #	Date	Payee	Amount
4927	1/5/22	ALISSA R. ARMSTRONG	3,459.79
4928	1/5/22	BECKY M. BUFFINGTON	1,134.36
4929	1/5/22	CHANCE M. CHATAGNIER	2,356.04
4930	1/5/22	DANIEL J. DIAZ	4,320.12
4931	1/5/22	KELTON C. HUTSELL	1,258.70
4932	1/5/22	ROBERT A. MANN	3,057.23
4933	1/5/22	RICHARD C. BODIN JR	2,035.19
4934	1/5/22	SHELBY D. TRAHAN	1,387.11
4935	1/5/22	JOEL G. GILBERT	60.03
4935V	1/5/22	JOEL G. GILBERT	-60.03
4936	1/5/22	JOEL G. GILBERT	60.03
ACH	1/5/22	CENTERPOINT ENERGY	49.88
4937	1/5/22	U-RENTALL INC	287.48
ACH	1/5/22	QUILL CORP	219.98
4938	1/5/22	SECURITY PEST MANAGEMENT	225.00
4939	1/5/22	BECKY BUFFINGTON	238.45
4940	1/5/22	ORANGEFIELD WATER SUPPLY CORP.	50.50
ACH	1/5/22	EFTPS - ONLINE	8,067.96
ACH	1/12/22	TCDRS	5,520.81
4941	1/12/22	CITY OF BRIDGE CITY	38.50
4942	1/19/22	ALISSA R. ARMSTRONG	1,336.51
4943	1/19/22	BECKY M. BUFFINGTON	1,187.94
4944	1/19/22	CHANCE M. CHATAGNIER	1,508.37

4945	1/19/22	DANIEL J. DIAZ	1,483.63
4946	1/19/22	HANNAH C. BEST	73.88
4947	1/19/22	KELTON C. HUTSELL	970.69
4948	1/19/22	ROBERT A. MANN	1,064.81
4949	1/19/22	RICHARD C. BODIN JR	1,893.18
4950	1/19/22	SHELBY D. TRAHAN	1,063.86
ACH	1/19/22	EFTPS - ONLINE	3,504.83
ACH	1/19/22	HEALTH CARE SERVICE CORP	3,084.85
ACH	1/19/22	CITIBUSINESS CARD	6,195.50
4951	1/19/22	ESO SOLUTIONS, INC.	2,412.80
4952	1/19/22	TEXAS SOUTHERN PLUMBING, LLC	265.00
4953	1/19/22	U-RENTALL INC	287.48
4954	1/19/22	SIDDONS-MARTIN EMERGENCY GROUP	7,513.25
4955	1/19/22	EMERGENCY SERVICES MARKETING CORP	3,137.00
4956	1/19/22	KERI MICHUTKA, CPA	8,000.00
ACH	1/19/22	WEX BANK	1,140.09
4957	1/19/22	COASTAL WELDING SUPPLY, INC.	62.00
ACH	1/19/22	O'REILLY AUTO PARTS	375.85
4958	1/19/22	CITIBANK	124.04
ACH	1/19/22	Capital One	49.04
4959	1/19/22	INNOVATIVE AIR SOLUTIONS	231.00
4960	1/19/22	MAVA CONSTRUCTION, LLC	1,400.00
4961	1/19/22	TEXAS MUNICIPAL LEAGUE	12,485.75
4962	1/19/22	FABRICATING SOLUTIONS LLC	412.50
4963	1/19/22	CANON SOLUTIONS AMERICA	24.08
ACH	1/19/22	ENTERGY	223.88

Total Expenses: -95278.94
Balance as of 01/31/2022 \$1053.84

**MINUTES OF THE REGULAR SESSION OF
ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2
MARCH 7, 2022**

1. CALL TO ORDER – The regularly scheduled meeting of the Orange County Emergency Services District #2 was called to order at 6:00 p.m.
2. ESTABLISHMENT OF QUORUM – Quorum present, Commissioners LeBlanc, Franklin, Barnes, Landry, and Childers.
3. PUBLIC COMMENTS – The following guests were in attendance: Chief Bodin and Becky M. Buffington, District Administrator.

No members of the public were in attendance or desired to give any comment on any agenda items.

4. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S) – The minutes from the February 7, 2022, regular session were presented. Motion made by Commissioner Barnes, seconded by Commissioner Landry, to accept the minutes.

All voted AYE. Motion carried.

5. PRESENTATION AND APPROVAL OF DISTRICT ADMINISTRATOR'S FINANCIAL REPORT – The financial report for February 2022 was presented. A copy was provided to each Commissioner (copy attached). After review, motion made by Commissioner Franklin, seconded by Commissioner Landry, to accept the report and approve payment of all bills and expenditures as set out therein.

All voted AYE. Motion carried.

6. NEW BUSINESS

A. Discussion and possible action regarding appointments to exploratory committee regarding transitioning to a day crew (committee approved last month) – After discussion, President LeBlanc suggested that Commissioner Barnes should chair the committee since it was his idea to form same. The Board then asked Commissioner Childers if he would serve but he declined due to other obligations. Commissioner Landry stated he would serve. Chief Bodin stated the volunteers had voted to appoint Elgin Browning and Brent Morse to the Committee. Motion made by Commissioner Franklin, seconded by Commissioner Childers, to appoint Commissioner Barnes and Commissioner Landry to the committee, with Commissioner Barnes as Chair.

All voted AYE. Motion carried.

7. COMMUNICATIONS FROM CHIEF, DISTRICT ADMINISTRATOR, ETC. – Chief Bodin gave an update on the run stats and announced he has talked with the volunteers about reinstating the policy on officer appointments. Commissioner Franklin stated that Martin can't get parts so there is a delay in repairs.
8. ADJOURNMENT – There being no further business, the meeting was adjourned at 6:15 p.m.

Prepared by:



Becky M. Buffington
District Administrator

CASH FLOW REPORT
January 31 - February 28, 2022

TexasClass Investment

Balance as of 01/31/2022	\$1038661.31
Income: interest	106.52
xfer from 1 st Fin. Reserve	200000.00
Total Income:	+200106.52
Balance as of 02/28/2022	\$1238767.83

TexPool Investment

Balance as of 01/31/2022	\$120774.95
Income: interest	10.92
xfer from 1 st Fin. Reserve	200000.00
Total Income:	+200010.92
Balance as of 02/28/2022	\$320785.87

Petty Cash

Balance as of 01/31/2022	\$852.24
Income: t-shirts	+86.00
Expenses:	N/A
Balance as of 02/28/2022	\$938.24

Wellspring CU Savings

No Income or Expenses (non-interest bearing) - Current Balance	\$20.00
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Wellspring CU Money Management (interest rate 0.35%)

Balance as of 01/31/2022	\$26483.39
Income: interest	+7.11
Expenses:	N/A
Balance as of 02/28/2022	\$26490.50

Wellspring CU Checking (non-interest bearing)

Balance as of 01/31/2022	\$2432.92
Income:	N/A
Expenses: ck 5117 postmaster (6 mos. letters)	-81.18
Balance as of 02/28/2022	\$2351.74

1st Financial Special Projects (interest rate 0.25%)

Balance as of 01/31/2022	\$14859.05
Income: interest	+2.85
Expenses:	N/A
Balance as of 02/28/2022	\$14861.90

1ST Financial Reserve (interest rate 0.10%)

Balance as of 01/31/2022		\$56586.18
Income:		
interest	5.44	
xfer from Prim Holding	400000.00	
Total Income:		+400005.44
Expenses:		
xfer to Texas Class	200000.00	
xfer to TexPool	200000.00	
Total Expenses:		-400000.00
Balance as of 02/28/2022		\$56591.62

1ST Financial Bank Holding (interest rate 0.10%)

Balance as of 01/31/2022 \$630960.68

Income:

Date	Line Description	Amount
2/04/22	TAX A/C	155132.77
2/11/22	TAX A/C	250436.16
2/17/22	TAX A/C	91694.39
2/25/22	TAX A/C	21538.80
2/28/22	First Financial (interest)	50.13

Total Income: +652543.71

Expenses:

Check #	Date	Payee	Amount
TF	2/3/22	1 ST Fin (Station 2 note)	55,059.03
TF	2/3/22	1ST FIN - GEN OP	36,000.00
TF	2/16/22	1ST FIN - GEN OP	41,000.00
TF	2/16/22	1 st Fin (Aerial note)	120,434.55
TF	2/16/22	1ST FIN - RESERVE	400,000.00

Total Expenses: -652493.58

Balance as of 02/28/2022 \$497319.35

1ST Financial General Operating (interest rate 0.10%)

Balance as of 01/31/2022 \$1053.84

Income:

Date	Line Description	Amount
2/03/21	1 ST FIN - PRIM HOLD	36000.00
2/16/21	1 ST FIN - PRIM HOLD	41000.00
2/28/21	FIRST FINANCIAL BANK (interest)	1.74

Total Income: +77001.74

Expenses:

Check #	Date	Payee	Amount
4953V	2/1/22	U-RENTALL INC	-287.48
4964	2/3/22	ALISSA R. ARMSTRONG	1,340.96
4965	2/3/22	BECKY M. BUFFINGTON	1,289.70
4966	2/3/22	CHANCE M. CHATAGNIER	1,558.21
4967	2/3/22	DANIEL J. DIAZ	1,479.75
4968	2/3/22	HANNAH C. BEST	73.88
4969	2/3/22	KELTON C. HUTSELL	1,021.04
4970	2/3/22	ROBERT A. MANN	1,064.81
4971	2/3/22	RICHARD C. BODIN JR	1,893.18
4972	2/3/22	SHELBY D. TRAHAN	1,012.27
ACH	2/3/22	EFTPS - ONLINE	3,569.27
ACH	2/3/22	TCDRS	6,812.45
4973	2/3/22	BECKY BUFFINGTON	253.60

4974	2/3/22	CIMRON CAMPBELL	416.67
4975	2/3/22	RUSELL CLAYTON LEMONS	1,890.00
4976	2/3/22	STRYKER SALES LLC	1,346.40
4977	2/3/22	ORANGE COUNTY LEPC	500.00
ACH	2/3/22	CENTERPOINT ENERGY	84.74
4978	2/3/22	ORANGEFIELD WATER SUPPLY CORP.	45.98
4979	2/3/22	SETX MOTORSPORTS	500.00
4980	2/3/22	TEXAS SOUTHERN PLUMBING, LLC	250.00
ACH	2/3/22	ENTERGY	90.01
ACH	2/3/22	ENTERGY	483.66
4981	2/3/22	CASCO INDUSTRIES INC	8,875.00
4982	2/3/22	ORANGE NEWSMEDIA LLC	18.60
4983	2/3/22	24HR SAFETY	15.00
4984	2/16/22	ALISSA R. ARMSTRONG	1,336.51
4985	2/16/22	BECKY M. BUFFINGTON	1,187.94
4986	2/16/22	CHANCE M. CHATAGNIER	1,533.13
4987	2/16/22	DANIEL J. DIAZ	1,483.63
4988	2/16/22	KELTON C. HUTSELL	1,016.58
4989	2/16/22	ROBERT A. MANN	1,064.81
4990	2/16/22	RICHARD C. BODIN JR	1,893.18
4991	2/16/22	SHELBY D. TRAHAN	1,063.86
ACH	2/16/22	EFTPS - ONLINE	3,522.61
4992	2/16/22	CITY OF BRIDGE CITY	77.05
4993	2/16/22	BD INDUSTRIES	4,118.05
4994	2/16/22	RUSELL CLAYTON LEMONS	2,430.00
4995	2/16/22	OVERHEAD DOOR CO. OF BEAUMONT	979.25
4996	2/16/22	ORANGE ELECTRIC LLC	264.26
4997	2/16/22	CLARK CHEMICALS, INC.	150.10
4998	2/16/22	SIDDONS-MARTIN EMERGENCY GROUP	8,025.63
4999	2/16/22	COASTAL WELDING SUPPLY, INC.	62.00
4999V	2/16/22	COASTAL WELDING SUPPLY, INC.	-62.00
5000	2/16/22	COASTAL WELDING SUPPLY, INC.	62.00
5001	2/16/22	ED'S TOTAL PERFORMANCE	589.59
ACH	2/16/22	HEALTH CARE SERVICE CORP	3,084.85
ACH	2/16/22	O'REILLY AUTO PARTS	246.38
ACH	2/16/22	WEX BANK	975.45
ACH	2/16/22	ENTERGY	267.15
ACH	2/16/22	CITIBUSINESS CARD	5,705.55

Total Expenses: -76675.26
Balance as of 02/28/2022 \$1688.65

**MINUTES OF THE REGULAR SESSION OF
ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2
APRIL 11, 2022**

1. CALL TO ORDER – The regularly scheduled meeting of the Orange County Emergency Services District #2 was called to order at 6:00 p.m.
2. ESTABLISHMENT OF QUORUM – Quorum present, Commissioners LeBlanc, Franklin, Barnes, and Childers.
3. PUBLIC COMMENTS – The following guests were in attendance: Chief Bodin, Asst. Chief Taylor, Brennan Dobbs, various firefighters, and Becky M. Buffington, District Administrator.

No members of the public were in attendance or desired to give any comment on any agenda items.

4. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S) – The minutes from the March 7, 2022, regular session were presented. Motion made by Commissioner Childers, seconded by Commissioner Franklin, to accept the minutes.

All voted AYE. Motion carried.

5. PRESENTATION AND APPROVAL OF DISTRICT ADMINISTRATOR'S FINANCIAL REPORT – The financial report for March 2022 was presented. A copy was provided to each Commissioner (copy attached). After review, motion made by Commissioner Barnes, seconded by Commissioner Childers, to accept the report and approve payment of all bills and expenditures as set out therein.

All voted AYE. Motion carried.

6. NEW BUSINESS

A. Discussion and possible action regarding approval for expenditure to send 1-2 persons to certification class for car seat installations – Ms. Buffington informed the Board that Ms. Chatagnier, who requested the item be put on the agenda, had informed her that no one would be attending the class. Therefore, no action was needed and the matter was tabled.

B. Discussion and possible action regarding authorizing Chief Bodin to sign 2 MOUs with Lamar State College Orange for use of apparatus and training facilities – Chief Bodin stated that Buddy Land wants to start a hybrid TSCFP class at LSCO. They need apparatus for driver/operator classes (L8 for aerial, etc.). LSCO would be responsible for fuel, damages, etc. and would pay for a person to drive them and return them. They would also use the building for fire courses/skills. They would pay \$800/semester and would include 2 burn days with them providing all

consumables. Due to our previous agreements with LIT, we would allow LSCO 2 semesters at no cost. Also, LIT wants to use our facilities for more training so we would need to redo the MOU with LIT, also. After discussion, motion made by Commissioner Barnes, seconded by Commissioner Franklin, to authorize Chief Bodin to sign 2 MOUs with LSCO.

All voted AYE. Motion carried.

C. Discussion and possible action regarding setting property tax exemptions (HS, 65/older, disabled) for 2022 tax year – Ms. Buffington presented the forms from the County Tax A/C and explained that in previous years, the Board approved \$15,000 for 65/older and disabled and no homestead exemption. After discussion, motion made by Commissioner Franklin, seconded by Commissioner Childers, to adopt no homestead exemption and \$15,000.00 exemption each for 65/older and disabled.

All voted AYE. Motion carried.

7. COMMUNICATIONS FROM CHIEF, DISTRICT ADMINISTRATOR, ETC. – Chief Bodin gave an update on the run stats (85 runs, average 11.5 min. response time). Stated that various apparatus out for PMs - all need parts that are taking time to obtain. R3 transmission fluid high with metals. Will change fluid and pull sample again. Mr. Dobbs stated that Ford taking care of the small trucks. Generator almost done at Station 1. Station 2 generator will be worked on due to harmonic balancer going on. Brush 5 - pump in; airbags in; Tommy Lift sent specs - Ellis Unit will get it and pass cost to us. Memorial signs for buildings are in and will be installed
8. ADJOURNMENT – There being no further business, the meeting was adjourned at 6:28 p.m.

Prepared by:



Becky M. Buffington
District Administrator

CASH FLOW REPORT

February 28 - March 31, 2022

TexasClass Investment

Balance as of 02/28/2022	\$1238767.83
Income: interest	+300.61
Balance as of 03/31/2022	\$1239068.44

TexPool Investment

Balance as of 02/28/2022	\$320785.87
Income: interest	+41.87
Balance as of 03/31/2022	\$320827.74

Petty Cash

Balance as of 02/28/2022	\$938.24
Income: t-shirts	N/A
Expenses:	N/A
Balance as of 03/31/2022	\$938.24

Wellspring CU Savings

No Income or Expenses (non-interest bearing) - Current Balance	\$20.00
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Wellspring CU Money Management (interest rate 0.35%)

Balance as of 02/28/2022	\$26490.50
Income: interest	+7.87
Expenses:	N/A
Balance as of 03/31/2022	\$26498.37

Wellspring CU Checking (non-interest bearing)

Balance as of 02/28/2022	\$2351.74
Income:	N/A
Expenses:	N/A
Balance as of 03/31/2022	\$2351.74

1st Financial Special Projects (interest rate 0.25%)

Balance as of 02/28/2022	\$14861.90
Income: interest	+3.16
Expenses:	N/A
Balance as of 03/31/2022	\$14865.06

1ST Financial Reserve (interest rate 0.10%)

Balance as of 02/28/2022 \$56591.62
 Income: interest +4.81
 Expenses: N/A
 Balance as of 03/31/2022 \$56596.43

1ST Financial Bank Holding (interest rate 0.10%)

Balance as of 02/28/2022 \$497319.35
 Income:

Date	Line Description	Amount
3/07/22	TAX A/C	17485.25
3/11/22	TAX A/C	10189.98
3/16/22	TAX A/C	8749.28
3/24/22	TAX A/C	4084.05
3/31/22	First Financial (interest)	38.75

Total Income: +40547.31
 Expenses: all xfers to 1st Financial Gen. Op. -123100.00
 Balance as of 03/31/2022 \$414766.66

1ST Financial General Operating (interest rate 0.10%)

Balance as of 02/28/2022 \$1688.65
 Income:

Date	Line Description	Amount
3/2/22	1ST FIN - PRIM HOLD	48,000.00
3/14/22	CITY OF WEST ORANGE	121.54
3/16/22	1ST FIN - PRIM HOLD	40,000.00
3/17/22	JCESD3	124.20
3/28/22	CITY OF BRIDGE CITY	1,565.79
3/30/22	1ST FIN- PRIM HOLD	29,000.00
3/31/22	1ST FIN - PRIM HOLD	6,100.00
3/31/22	FIRST FINANCIAL BANK	1.77

Total Income: +124913.30
 Expenses:

Check #	Date	Payee	Amount
5002	3/2/22	ALISSA R. ARMSTRONG	1,340.96
5003	3/2/22	BECKY M. BUFFINGTON	1,451.33
5004	3/2/22	CHANCE M. CHATAGNIER	1,574.17
5005	3/2/22	DANIEL J. DIAZ	1,749.47
5006	3/2/22	HANNAH C. BEST	110.82
5007	3/2/22	KELTON C. HUTSELL	1,021.04
5008	3/2/22	ROBERT A. MANN	1,148.23
5009	3/2/22	RICHARD C. BODIN JR	1,893.18
5010	3/2/22	SHELBY D. TRAHAN	1,050.18
ACH	3/2/22	TCDRS	5,067.79
ACH	3/2/22	EFTPS - ONLINE	3,834.09
5011	3/2/22	CIMRON CAMPBELL	416.67
5012	3/2/22	MEMPHIS EQUIPMENT	888.43
5013	3/2/22	COASTAL WELDING SUPPLY, INC.	151.87
5014	3/2/22	CANON SOLUTIONS AMERICA	22.22
ACH	3/2/22	Capital One	174.80
ACH	3/2/22	FIRE FIGHTERS' PENSION COMM.	2,883.19
5015	3/2/22	ORANGEFIELD WATER SUPPLY CORP.	45.98
ACH	3/2/22	CENTERPOINT ENERGY	91.71
5016	3/2/22	BECKY BUFFINGTON	546.07

ACH	3/2/22	ENTERGY	46.57
ACH	3/2/22	ENTERGY	541.72
5017	3/2/22	CASCO INDUSTRIES INC	20,450.00
5018	3/2/22	CASCO INDUSTRIES INC	1,530.00
5019	3/12/22	CITY OF BRIDGE CITY	83.70
5020	3/16/22	ALISSA R. ARMSTRONG	1,455.86
5021	3/16/22	BECKY M. BUFFINGTON	1,187.94
5022	3/16/22	CHANCE M. CHATAGNIER	1,768.97
5023	3/16/22	DANIEL J. DIAZ	1,723.84
5024	3/16/22	KELTON C. HUTSELL	1,040.25
5025	3/16/22	KAITLIN PELAEZ	152.38
5026	3/16/22	ROBERT A. MANN	1,064.81
5027	3/16/22	RICHARD C. BODIN JR	1,926.93
5028	3/16/22	SHELBY D. TRAHAN	1,083.56
ACH	3/16/22	EFTPS - ONLINE	3,888.67
5029	3/16/22	ORANGE CO. APPRAISAL DIST.	4,258.00
5030	3/16/22	ORANGE OILFIELD SUPPLY	378.46
ACH	3/16/22	Capital One	124.24
ACH	3/16/22	ENTERGY	230.76
5031	3/16/22	CITIBANK	157.28
5032	3/16/22	CIMRON CAMPBELL	416.67
5033	3/16/22	CANON SOLUTIONS AMERICA	14.33
5034	3/16/22	U-RENTALL INC	74.00
5035	3/16/22	VICTOR INSURANCE MANAGERS INC.	1,000.00
ACH	3/16/22	O'REILLY AUTO PARTS	132.34
5036	3/16/22	CASCO INDUSTRIES INC	2,590.00
5037	3/16/22	SIDDONS-MARTIN EMERGENCY GROUP	3,194.47
5038	3/16/22	ALLIED BREATHING AIR	679.99
ACH	3/16/22	WEX BANK	1,273.55
5039	3/16/22	COASTAL WELDING SUPPLY, INC.	56.00
ACH	3/16/22	CITIBUSINESS CARD	10,560.40
5040	3/30/22	ALISSA R. ARMSTRONG	1,678.71
5041	3/30/22	BECKY M. BUFFINGTON	1,167.59
5042	3/30/22	CHANCE M. CHATAGNIER	1,508.37
5043	3/30/22	DANIEL J. DIAZ	1,524.05
5044	3/30/22	HANNAH C. BEST	101.58
5045	3/30/22	KELTON C. HUTSELL	1,419.73
5046	3/30/22	ROBERT A. MANN	1,064.81
5047	3/30/22	RICHARD C. BODIN JR	1,926.93
5048	3/30/22	SHELBY D. TRAHAN	1,013.56
ACH	3/30/22	EFTPS - ONLINE	3,854.80
4883V	3/30/22	ORANGE COUNTY TREASURER	-1,941.60
ACH	3/30/22	HEALTH CARE SERVICE CORP	3,678.90
5049	3/30/22	ORANGE COUNTY TREASURER	1,941.60
ACH	3/30/22	CENTERPOINT ENERGY	84.18
5050	3/30/22	RUSELL CLAYTON LEMONS	2,250.00
5051	3/30/22	CED - DALLAS	30.00
ACH	3/30/22	ENTERGY	516.72
ACH	3/30/22	ENTERGY	29.47
5052	3/30/22	DELTA INDUSTRIAL SERVICE & SUPPLY	620.35
5053	3/30/22	SECURITY PEST MANAGEMENT	225.00
5054	3/30/22	COASTAL WELDING SUPPLY, INC.	78.96
ACH	3/30/22	FIRE FIGHTERS' PENSION COMM.	6,948.00
5055	3/30/22	BECKY BUFFINGTON	334.02
5056	3/31/22	BD INDUSTRIES	6,596.80

Total Expenses: -125200.42
Balance as of 03/31/2022 \$1401.53

ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2

Due to lack of a quorum, no meeting was held on May 31, 2022.

Prepared by:


BECKY M. BUFFINGTON
District Administrator

**MINUTES OF THE REGULAR SESSION OF
ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2
JUNE 27, 2022**

1. CALL TO ORDER – The regularly scheduled meeting of the Orange County Emergency Services District #2 was called to order at 6:00 p.m.
2. ESTABLISHMENT OF QUORUM – Quorum present, Commissioners LeBlanc, Landry, Barnes, and Childers.
3. PUBLIC COMMENTS – The following guests were in attendance: Christa Wolfford, CPA from the office of Mitchell Fontenote, CPA - Auditor; Chief Bodin, Asst. Brennan Dobbs, various firefighters, and Becky M. Buffington, District Administrator.

No members of the public were in attendance or desired to give any comment on any agenda items.

4. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S) – The minutes from the April 11, 2022, regular session and the no quorum May 31, 2022, session were presented. Motion made by Commissioner Childers, seconded by Commissioner Landry, to accept the minutes.

All voted AYE. Motion carried.

5. PRESENTATION AND APPROVAL OF DISTRICT ADMINISTRATOR'S FINANCIAL REPORT – The financial reports for April and May 2022 were presented. A copy was provided to each Commissioner (copy attached). After review, motion made by Commissioner Barnes, seconded by Commissioner Landry, to accept the report and approve payment of all bills and expenditures as set out therein.

All voted AYE. Motion carried.

6. NEW BUSINESS

- A. Presentation of 2021 Audit by Mitchell Fontenote, CPA; Discussion and possible action regarding review and acceptance of same – Christa Wolfford, CPA from the Fontenote firm presented the audit. She stated it was a “clean report” and went over various items of interest. After review, motion made by Commissioner Childers, seconded by Commissioner Barnes to accept the audit.

All voted AYE. Motion carried.

- B. Discussion and possible action regarding granting retroactive approval for requesting 30-day extension from Orange County Commissioners Court to turn in 2021 audit report – Ms. Buffington informed the Board that due to circumstances

beyond everyone's control (Board's, Keri Michutka's, etc.), the audit was not able to be completed and turned in to the County by the deadline of June 1, 2022. However, State law provides for a 30-day extension upon request. That request was made with approval from President LeBlanc but, because no meeting was able to be held prior to making the request, retroactive approval needs to be granted. After discussion, motion made by Commissioner Childers, seconded by Commissioner Landry, to grant retroactive approval for requesting 30-day extension from Orange County Commissioners Court to turn in 2021 audit report.

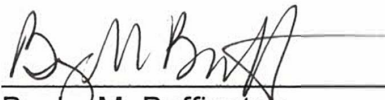
All voted AYE. Motion carried.

C. Discussion and possible action regarding adoption of 2023 TCDRS rate – Ms. Buffington informed the Board that the required employer rate for 2023 (10.39%) was down from 10.65%, with the employee contribution rate remaining at 7%. Due to budgetary constraints, she recommended the Board adopt the required rate, only. After discussion, motion made by Commissioner Landry, seconded by Commissioner Barnes, to adopt the TCDRS required rate of 10.65% with the employee rate of 7% for 2023.

All voted AYE. Motion carried.

7. COMMUNICATIONS FROM CHIEF, DISTRICT ADMINISTRATOR, ETC. – Chief Bodin gave a recap of May's runs; stated that the Texas Forest Service grant for PPE had been received; the battery powered tools had been ordered and received. Mr. Dobbs stated he had donated the \$10,000.00 as promised toward the purchase of those tools. Discussions regarding various truck repairs and status of the 5 ton being worked on at the prison.
8. ADJOURNMENT – There being no further business, the meeting was adjourned at 6:22 p.m.

Prepared by:



Becky M. Buffington
District Administrator

CASH FLOW REPORT March 31 - April 30, 2022

TexasClass Investment

Balance as of 03/31/2022	\$1239068.44
Income: interest	+480.77
Balance as of 04/30/2022	\$1239549.21

TexPool Investment

Balance as of 03/31/2022	\$320827.74
Income: interest	+80.24
Balance as of 04/30/2022	\$320907.98

Petty Cash

Balance as of 03/31/2022	\$938.24
Income:	N/A
Expenses: C. Chatagnier - fuel to radio repair center 10.00	
D. Eaves - hay for training center 21.00	-31.00
Balance as of 04/30/2022	\$907.24

Wellspring CU Savings

No Income or Expenses (non-interest bearing) - Current Balance	\$20.00
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Wellspring CU Money Management (interest rate 0.35%)

Balance as of 03/31/2022	\$26498.37
Income: interest	+7.62
Expenses:	N/A
Balance as of 04/30/2022	\$26505.99

Wellspring CU Checking (non-interest bearing)

Balance as of 03/31/2022	\$2351.74
Income:	N/A
Expenses: Dominion Forms (t-shirts)	-656.58
Balance as of 04/30/2022	\$1695.16

1st Financial Special Projects (interest rate 0.25%)

Balance as of 03/31/2022	\$14865.06
Income: interest	+3.15
Expenses:	N/A
Balance as of 04/30/2022	\$14868.21

1ST Financial Reserve (interest rate 0.10%)

Balance as of 03/31/2022 \$56596.43
 Income: interest +4.80
 Expenses: N/A
 Balance as of 04/30/2022 \$56601.23

1ST Financial Bank Holding (interest rate 0.10%)

Balance as of 03/31/2022 \$414766.66
 Income:

Date	Line Description	Amount
4/1/22	TAX A/C	7,170.29
4/11/22	TAX A/C	4,225.73
4/15/22	TAX A/C	6,381.63
4/22/22	TAX A/C	2,457.56
4/22/22	TAX A/C	7,717.91
4/30/22	FIRST FINANCIAL BANK (Interest)	33.08

Total Income: +27986.20

Expenses: all xfers to 1st Financial Gen. Op. -106000.00

Balance as of 04/30/2022 \$336752.86

1ST Financial General Operating (interest rate 0.10%)

Balance as of 03/31/2022 \$1401.53
 Income:

Date	Line Description	Amount
4/5/22	JCESD1 (dispatch)	124.20
4/13/22	1ST FIN - PRIM HOLD	52,000.00
4/20/22	CITY OF BRIDGE CITY (pension)	3,474.00
4/25/22	OCESD3 (dispatch)	5,100.00
4/27/22	1ST FIN - PRIM HOLD	54,000.00
4/30/22	1ST FIN -(interest)	2.12

Total Income: +114700.32

Expenses:

Check #	Date	Payee	Amount
5057	4/10/22	ORANGEFIELD WATER SUPPLY CORP.	50.50
5058	4/13/22	ALISSA R. ARMSTRONG	1,322.68
5059	4/13/22	BECKY M. BUFFINGTON	1,167.59
5060	4/13/22	CHANCE M. CHATAGNIER	1,508.37
5061	4/13/22	DANIEL J. DIAZ	1,463.22
5062	4/13/22	HANNAH C. BEST	110.82
5063	4/13/22	KELTON C. HUTSELL	1,005.35
5064	4/13/22	ROBERT A. MANN	1,038.94
5065	4/13/22	RICHARD C. BODIN JR	1,926.93
5066	4/13/22	SHELBY D. TRAHAN	1,013.63
ACH	4/13/22	EFTPS - ONLINE	3,494.35
ACH	4/13/22	TCDRS	8,096.69
5067	4/13/22	CITY OF BRIDGE CITY	97.00
5068	4/13/22	BD INDUSTRIES	2,241.29
5069	4/13/22	U-RENTALL INC	97.65
ACH	4/13/22	O'REILLY AUTO PARTS	173.21
5070	4/13/22	CITIBANK	494.29
5071	4/13/22	ESO SOLUTIONS, INC.	124.20
5072	4/13/22	CIMRON CAMPBELL	416.67
5073	4/13/22	GILBEAUX'S TOWING	400.00

5074	4/13/22	TEXAS MUNICIPAL LEAGUE	14,875.75
ACH	4/13/22	WEX BANK	1,697.92
ACH	4/13/22	CITIBUSINESS CARD	1,929.02
5075	4/13/22	COASTAL WELDING SUPPLY, INC.	140.96
5076	4/13/22	SIDDONS-MARTIN EMERGENCY GROUP	7,019.06
5077	4/22/22	KAREN FISHER, TAX A/C	30.00
5078	4/27/22	ALISSA R. ARMSTRONG	1,257.64
5079	4/27/22	BECKY M. BUFFINGTON	1,187.94
5080	4/27/22	CHANCE M. CHATAGNIER	1,630.52
5081	4/27/22	DANIEL J. DIAZ	1,466.71
5082	4/27/22	HANNAH C. BEST	221.64
5083	4/27/22	JOEL G. GILBERT	36.01
5084	4/27/22	KELTON C. HUTSELL	1,193.23
5085	4/27/22	KAITLIN PELAEZ	164.96
5086	4/27/22	ROBERT A. MANN	1,059.61
5087	4/27/22	RICHARD C. BODIN JR	1,926.93
5088	4/27/22	SHELBY D. TRAHAN	1,043.11
ACH	4/27/22	EFTPS - ONLINE	3,684.70
5089	4/27/22	ROBERTS FORD	38.43
5090	4/27/22	TRI-DIESEL MAINTENANCE LLC	42,649.00
ACH	4/27/22	CENTERPOINT ENERGY	48.59
5091	4/27/22	BECKY BUFFINGTON	261.67
ACH	4/27/22	HEALTH CARE SERVICE CORP	3,678.90
5092	4/27/22	CANON SOLUTIONS AMERICA	24.73
ACH	4/27/22	Capital One	68.03
5093	4/27/22	ORANGE OILFIELD SUPPLY	74.21
ACH	4/27/22	ENTERGY	47.95
ACH	4/27/22	ENTERGY	240.03
ACH	4/27/22	ENTERGY	622.28

Total Expenses: -114562.91
Balance as of 04/30/2022 \$1538.94

CASH FLOW REPORT April 30 - May 31, 2022

TexasClass Investment

Balance as of 04/30/2022	\$1239549.21
Income: interest	+856.16
Balance as of 05/31/2022	\$1240405.37

TexPool Investment

Balance as of 04/30/2022	\$320907.98
Income: interest	+169.70
Balance as of 05/31/2022	\$321077.68

Petty Cash

Balance as of 04/30/2022	\$907.24
Income:	N/A
Expenses: E6 inspection	-7.00
Balance as of 05/31/2022	\$900.24

Wellspring CU Savings

No Income or Expenses (non-interest bearing) - Current Balance	\$20.00
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Wellspring CU Money Management (interest rate 0.35%)

Balance as of 04/30/2022	\$26505.99
Income: interest	8.05
vol. reimbursement	897.00
Total Income	+905.05
Expenses:	N/A
Balance as of 05/31/2022	\$27411.04

Wellspring CU Checking (non-interest bearing)

Balance as of 04/30/2022	\$1695.16
Income:	N/A
Expenses: Dominion Forms (t-shirts)	N/A
Balance as of 05/31/2022	\$1695.16

1st Financial Special Projects (interest rate 0.25%)

Balance as of 04/30/2022	\$14868.21
Income: interest	+3.06
Expenses:	N/A
Balance as of 05/31/2022	\$14871.27

1ST Financial Reserve (interest rate 0.10%)

Balance as of 04/30/2022 \$56601.23
 Income: interest +4.66
 Expenses: N/A
 Balance as of 05/31/2022 \$56605.89

1ST Financial Bank Holding (interest rate 0.10%)

Balance as of 04/30/2022 \$336752.86
 Income:

Date	Line Description	Amount
5/16/22	TAX A/C	4240.21
5/31/22	TAX A/C	2244.14
5/31/22	FIRST FINANCIAL BANK (Interest)	23.86

Total Income: +6508.21
 Expenses: all xfers to 1st Financial Gen. Op. -109000.00
 Balance as of 05/31/2022 \$234261.07

1ST Financial General Operating (interest rate 0.10%)

Balance as of 04/30/2022 \$1538.94
 Income:

Date	Line Description	Amount
5/11/22	1ST FIN - PRIM HOLD	50,000.00
5/25/22	1ST FIN - PRIM HOLD	59,000.00
5/31/22	FIRST FINANCIAL BANK	2.54

Total Income: +109002.54
 Expenses:

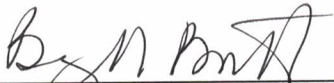
Check #	Date	Payee	Amount
4862V	5/11/22	TEXAS MUNICIPAL LEAGUE	-125.00
4885V	5/11/22	CIMRON CAMPBELL	-416.00
5094	5/11/22	ALISSA R. ARMSTRONG	1,322.68
5095	5/11/22	BECKY M. BUFFINGTON	1,167.59
5096	5/11/22	CHANCE M. CHATAGNIER	1,508.37
5097	5/11/22	DANIEL J. DIAZ	1,470.60
5098	5/11/22	HANNAH C. BEST	110.82
5099	5/11/22	KELTON C. HUTSELL	1,005.35
5100	5/11/22	KAITLIN PELAEZ	138.52
5101	5/11/22	ROBERT A. MANN	1,101.50
5102	5/11/22	RICHARD C. BODIN JR	1,926.93
5103	5/11/22	SHELBY D. TRAHAN	1,049.01
5100V	5/11/22	KAITLIN PELAEZ	-138.52
ACH	5/11/22	EFTPS - ONLINE	3,532.18
ACH	5/11/22	TCDRS	5,101.91
ACH	5/11/22	ENTERGY	322.78
ACH	5/11/22	CANON FINANCIAL SERVICES, INC	166.00
5104	5/11/22	CITIBANK	167.27
5105	5/11/22	CITY OF BRIDGE CITY	103.65
5106	5/11/22	ORANGFIELD WATER SUPPLY CORP.	64.07
ACH	5/11/22	O'REILLY AUTO PARTS	68.54
5107	5/11/22	FOUR SEASONS STORAGE	828.00
ACH	5/11/22	WEX BANK	1,940.24
5108	5/11/22	SIDDONS-MARTIN EMERGENCY GROUP	6,135.40
5109	5/11/22	VICTOR INSURANCE MANAGERS INC.	154.00
5110	5/11/22	CASCO INDUSTRIES INC	4,110.00

5111	5/11/22	CLARK CHEMICALS, INC.	106.65
ACH	5/11/22	CITIBUSINESS CARD	17,236.33
5112	5/25/22	ALISSA R. ARMSTRONG	1,322.68
5113	5/25/22	BECKY M. BUFFINGTON	1,167.59
5114	5/25/22	CHANCE M. CHATAGNIER	1,805.44
5115	5/25/22	DANIEL J. DIAZ	1,402.59
5116	5/25/22	KELTON C. HUTSELL	1,021.26
5117	5/25/22	ROBERT A. MANN	1,038.94
5118	5/25/22	RICHARD C. BODIN JR	1,926.93
5119	5/25/22	SHELBY D. TRAHAN	1,001.86
ACH	5/25/22	EFTPS - ONLINE	3,615.98
5120	5/25/22	CANON SOLUTIONS AMERICA	19.99
5121	5/25/22	U-RENTALL INC	13.50
5122	5/25/22	BD INDUSTRIES	5,947.20
5123	5/25/22	SETX MOTORSPORTS	450.00
5124	5/25/22	BOUNDTREE MEDICAL LLC	256.79
ACH	5/25/22	Capital One	51.43
ACH	5/25/22	HEALTH CARE SERVICE CORP	3,678.90
ACH	5/25/22	ENERGY	25.27
ACH	5/25/22	ENERGY	769.05
5125	5/25/22	CIMRON CAMPBELL	416.67
5126	5/25/22	CASCO INDUSTRIES INC	32,637.00
5127	5/25/22	COASTAL WELDING SUPPLY, INC.	60.00
Total Expenses:			-108787.94
Balance as of 05/31/2022			\$1753.54

ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2

Due to lack of a quorum, no meeting was held on July 26, 2022.

Prepared by:

A handwritten signature in black ink, appearing to read "Becky M. Buffington", written over a horizontal line.

BECKY M. BUFFINGTON
District Administrator

**MINUTES OF THE REGULAR SESSION OF
ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2
AUGUST 8, 2022**

1. CALL TO ORDER – The regularly scheduled meeting of the Orange County Emergency Services District #2 was called to order at 6:00 p.m.
2. ESTABLISHMENT OF QUORUM – Quorum present, Commissioners LeBlanc, Franklin, Landry, Barnes, and Childers.
3. PUBLIC COMMENTS – The following guests were in attendance: various firefighters; Chief Bodin, Asst. Chief Taylor, Brennan Dobbs, and Becky M. Buffington, District Administrator.

No members of the public were in attendance or desired to give any comment on any agenda items.

4. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S) – The minutes from the June 27, 2022, regular session and the no quorum July 26, 2022, session were presented. Motion made by Commissioner Landry, seconded by Commissioner Barnes, to accept the minutes.

All voted AYE. Motion carried.

5. PRESENTATION AND APPROVAL OF DISTRICT ADMINISTRATOR'S FINANCIAL REPORT – The financial reports for June and July 2022 were presented. A copy was provided to each Commissioner (copy attached). After review, motion made by Commissioner Franklin, seconded by Commissioner Childers, to accept the report and approve payment of all bills and expenditures as set out therein.

All voted AYE. Motion carried.

6. NEW BUSINESS

A. Discussion and possible action regarding review and acceptance of 2022 certified value and corresponding reports from OCAD – Ms. Buffington presented the certified value and corresponding reports from OCAD. After review, motion made by Commissioner Franklin, seconded by Commissioner Childers to accept the certified value and corresponding reports from OCAD.

All voted AYE. Motion carried.

B. Discussion and possible action regarding review and acceptance of 2022 tax rates from County Tax A/C – Ms. Buffington presented the rates as calculated by Karen Fisher, Tax A/C (documents are available for review on the District's

website). After review, motion made by Commissioner Landry, seconded by Commissioner Franklin, to accept the 2022 tax rates from the County Tax A/C.

All voted AYE. Motion carried.

- C. Discussion and possible action regarding tax rate for 2022
 - a. Propose tax rate
 - i. Set date for public hearing; and
 - ii. Set date for meeting to adopt budget and tax rate

Ms. Buffington informed the Board that, based upon the rates calculated by the Tax A/C, the 2022 de minimis rate is greater than the statutory maximum rate allowed by law. Therefore, she had calculated a proposed budget based upon \$0.10 per \$100 of value. Due to limitations with the Orange Leader's publication dates, she would ask that the public hearing be held June 22, 2022, at 6:00 p.m., with a Special Called Meeting to follow that same day at 6:15 p.m., at which time the Board can adopt the budget and the tax rate. After discussion, motion made by Commissioner Barnes, seconded by Commissioner Franklin, to propose a tax rate of \$0.10 per \$100 of value for tax year 2022, schedule the public hearing for June 22, 2022, at 6 p.m. with the special called meeting to follow that same day at 6:15 p.m. and both meetings to be held at Station 2.

All voted AYE. Motion carried.

- 7. COMMUNICATIONS FROM CHIEF, DISTRICT ADMINISTRATOR, ETC. – Chief Bodin gave a recap of the last two months' calls and that the average response time was down; stated that all apparatus were in service; floor repairs were made to the burn building; and the lead time on new apparatus is averaging 24 months or more and Pierce is taking no new orders for commercial chassis. Brennan Dobbs stated the dispatch ceiling was still sweating and that he had talked with 2-3 HVAC people and received no new information/help; and that new generator at Central was in service.
- 8. ADJOURNMENT – There being no further business, the meeting was adjourned at 6:22 p.m.

Prepared by:



Becky M. Buffington
District Administrator

CASH FLOW REPORT June 30 - July 31, 2022

TexasClass Investment

Balance as of 06/30/2022 \$1241586.15
 Income: interest +1729.63
 Balance as of 07/31/2022 \$1243315.78

TexPool Investment

Balance as of 06/30/2022 \$321341.92
 Income: interest +415.02
 Balance as of 07/31/2022 \$321756.94

Petty Cash

Balance as of 06/30/2022 \$1896.74
 Income: loose change 1.78
 station rental 50.00
 report request 5.00
 Total Income: +56.78
 Expenses: N/A
 Balance as of 07/31/2022 \$1953.52

Wellspring CU Savings

No Income or Expenses (non-interest bearing) - Current Balance \$20.00

Wellspring CU Money Management (interest rate 0.35%)

Balance as of 06/30/2022 \$26418.69
 Income: interest +7.85
 Expenses: N/A
 Balance as of 07/31/2022 \$26426.54

Wellspring CU Checking (non-interest bearing)

Balance as of 06/30/2022 \$1698.66
 Income: report & station rental +102.00
 Expenses:

Check #	Date	Payee	Amount
5120	7/18/22	Josh Taylor	508.66
5121	7/18/22	SHELBY TRAHAN	495.66
5122	7/18/22	SCOTT SIMEON	495.66
5119	7/18/22	JOSH TAYLOR	1.00
5119V	7/18/22	JOSH TAYLOR	-1.00

Total Expenses: -1499.98
 Balance as of 07/31/2022 \$300.68

1st Financial Special Projects (interest rate 0.25%)

Balance as of 06/30/2022 \$14874.33
 Income: interest +3.15
 Expenses: N/A
 Balance as of 07/31/2022 \$14877.48

1st Financial Reserve (interest rate 0.10%)

Balance as of 06/30/2022 \$56610.54
 Income: interest +4.81
 Expenses: N/A
 Balance as of 07/31/2022 \$56615.35

1st Financial Bank Holding (interest rate 0.10%)

Balance as of 06/30/2022 \$218495.19
 Income:

Date	Line Description	Amount
7/01/22	TAX A/C	3339.53
7/11/22	TAX A/C	2928.17
7/15/22	TAX A/C	910.58
7/25/22	TAX A/C	2799.66
7/31/22	FIRST FINANCIAL BANK (Interest)	14.76

Total Income: +992.70

Expenses: all xfers to 1st Financial Gen. Op. -75000.00

Balance as of 07/31/2022 \$153487.89

1st Financial General Operating (interest rate 0.10%)

Balance as of 06/30/2022 \$1155.11
 Income:

Date	Line Description	Amount
7/6/22	xfer from 1ST FIN - PRIM HOLD	43,000.00
7/8/22	xfer from 1ST FIN - PRIM HOLD	9,000.00
7/11/22	TAX A/C (fclosure tax sale - excess funds)	148.49
7/14/22	Dispatch contracts (Pinehurst; JCESD#3)	29,100.00
7/19/22	TRIANGLE RESCUE (use FTC)	10,038.00
7/20/22	xfer from 1ST FIN - PRIM HOLD	23,000.00
7/31/22	FIRST FINANCIAL BANK (interest)	3.02

Total Income: +114289.51

Expenses:

Check #	Date	Payee	Amount
5167	7/6/22	ALISSA R. ARMSTRONG	1,576.25
5168	7/6/22	BECKY M. BUFFINGTON	1,187.94
5169	7/6/22	CHANCE M. CHATAGNIER	1,606.10
5170	7/6/22	DANIEL J. DIAZ	1,649.12
5171	7/6/22	KELTON C. HUTSELL	959.46
5172	7/6/22	KAITLIN PELAEZ	164.96
5173	7/6/22	ROBERT A MANN	1,101.50
5174	7/6/22	RICHARD C. BODIN JR	1,926.93
5175	7/6/22	SHELBY D. TRAHAN	1,001.86
ACH	7/6/22	EFTPS - ONLINE	3,786.90

ACH	7/6/22	CENTERPOINT ENERGY	48.73
5176	7/6/22	BECKY BUFFINGTON	240.90
5177	7/6/22	ORANGE ELECTRIC LLC	4,675.00
5178	7/6/22	BD INDUSTRIES	4,961.35
5179	7/6/22	ORANGEFIELD WATER SUPPLY CORP.	54.02
5180	7/6/22	CASCO INDUSTRIES INC	2,453.50
5181	7/6/22	MITCHELL T. FONTENOTE, CPA	7,500.00
5182	7/6/22	CED - DALLAS	379.54
ACH	7/6/22	CITIBUSINESS CARD	7,448.26
ACH	7/6/22	O'REILLY AUTO PARTS	265.78
5183	7/6/22	CITIBANK	222.50
ACH	7/8/22	HEALTH CARE SERVICE CORP	3,678.90
ACH	7/8/22	TCDRS	5,152.08
5184	7/13/22	CITY OF BRIDGE CITY	110.30
5185	7/18/22	KAREN FISHER, TAX A/C	22.50
5186	7/20/22	ALISSA R. ARMSTRONG	1,735.26
5187	7/20/22	BECKY M. BUFFINGTON	1,289.70
5188	7/20/22	CHANCE M. CHATAGNIER	2,339.03
5189	7/20/22	DANIEL J. DIAZ	1,427.91
5190	7/20/22	HANNAH C. BEST	110.82
5191	7/20/22	JOEL G. GILBERT	24.01
5192	7/20/22	KELTON C. HUTSELL	583.79
5193	7/20/22	KAITLIN PELAEZ	138.52
5194	7/20/22	ROBERT A. MANN	1,038.94
5195	7/20/22	RICHARD C. BODIN JR	1,926.93
5196	7/20/22	SHELBY D. TRAHAN	1,310.40
ACH	7/20/22	EFTPS - ONLINE	4,162.51
5197	7/20/22	BD INDUSTRIES	4,264.59
ACH	7/20/22	ENTERGY	452.20
ACH	7/20/22	ENTERGY	30.28
ACH	7/20/22	ENTERGY	1,248.65
5198	7/20/22	SIDDONS-MARTIN EMERGENCY GROUP	11,217.57
ACH	7/20/22	CANON FINANCIAL SERVICES, INC	166.00
5199	7/20/22	STATE COMPTROLLER	100.00
5200	7/20/22	COASTAL WELDING SUPPLY, INC.	60.00
ACH	7/20/22	WEX BANK	2,483.53
5201	7/20/22	BEARCOM	260.00
5202	7/20/22	TEXAS MUNICIPAL LEAGUE	14,875.75
ACH	7/20/22	Capital One	119.95
5203	7/20/22	SOUTHERN SOFTWARE, INC.	5,605.00
5204	7/20/22	VOICE PRODUCTS SERVICE LLC	2,987.00
5205	7/20/22	CANON SOLUTIONS AMERICA	27.80
5206	7/20/22	OVERHEAD DOOR CO. OF BEAUMONT	993.83
5207	7/20/22	CIMRON CAMPBELL	416.67

Total Expenses: -113571.02
Balance as of 07/31/2022 \$1873.60

CASH FLOW REPORT May 31 - June 30, 2022

TexasClass Investment

Balance as of 05/31/2022	\$1240405.37
Income: interest	+1180.78
Balance as of 06/30/2022	\$1241586.15

TexPool Investment

Balance as of 05/31/2022	\$321077.68
Income: interest	+264.24
Balance as of 06/30/2022	\$321341.92

Petty Cash

Balance as of 05/31/2022	\$900.24
Income: xfer from Wellspring M/M	+1000.00
Expenses: loose change xfer to Wellspring checking	-3.50
Balance as of 06/30/2022	\$1896.74

Wellspring CU Savings

No Income or Expenses (non-interest bearing) - Current Balance	\$20.00
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Wellspring CU Money Management (interest rate 0.35%)

Balance as of 05/31/2022	\$27411.04
Income: interest	+7.65
Expenses: xfer to Petty Cash (storm prep)	-1000.00
Balance as of 06/30/2022	\$26418.69

Wellspring CU Checking (non-interest bearing)

Balance as of 05/31/2022	\$1695.16
Income: xfer from Petty Cash (loose change)	+3.50
Expenses:	N/A
Balance as of 06/30/2022	\$1698.66

1st Financial Special Projects (interest rate 0.25%)

Balance as of 05/31/2022	\$14871.27
Income: interest	+3.06
Expenses:	N/A
Balance as of 06/30/2022	\$14874.33

1ST Financial Reserve (interest rate 0.10%)

Balance as of 05/31/2022 \$56605.89
 Income: interest +4.65
 Expenses: N/A
 Balance as of 06/30/2022 \$56610.54

1ST Financial Bank Holding (interest rate 0.10%)

Balance as of 05/31/2022 \$234261.07
 Income:

Date	Line Description	Amount
6/10/22	TAX A/C	11219.33
6/21/22	TAX A/C	4144.69
6/27/22	TAX A/C	1851.35
6/30/22	FIRST FINANCIAL BANK (Interest)	18.75

Total Income: +17234.12

Expenses: all xfers to 1st Financial Gen. Op. -33000.00

Balance as of 06/30/2022 \$218495.19

1ST Financial General Operating (interest rate 0.10%)

Balance as of 05/31/2022 \$1753.54
 Income:

Date	Line Description	Amount
6/7/22	TEXAS A&M FOREST SVC PPE GRANT	18,405.00
6/8/22	Xfer FROM 1ST FIN - PRIM HOLD	8,000.00
6/13/22	CITIBANK REBATE	3.03
6/16/22	Xfer FROM 1ST FIN - PRIM HOLD	10,000.00
6/16/22	DONATION FROM BDOBBS/BD INDUSTRIES	10,000.00
6/22/22	Xfer FROM 1ST FIN - PRIM HOLD	15,000.00
6/30/22	Interest - FIRST FINANCIAL BANK	1.41

Total Income: +61409.44

Expenses:

Check #	Date	Payee	Amount
5129	6/8/22	ALISSA R. ARMSTRONG	1,318.23
5130	6/8/22	BECKY M. BUFFINGTON	1,289.70
5131	6/8/22	CHANCE M. CHATAGNIER	1,524.66
5132	6/8/22	DANIEL J. DIAZ	1,710.79
5133	6/8/22	KELTON C. HUTSELL	959.46
5134	6/8/22	ROBERT A. MANN	1,080.65
5135	6/8/22	RICHARD C. BODIN JR	1,926.93
5136	6/8/22	SHELBY D. TRAHAN	1,053.57
ACH	6/8/22	EFTPS - ONLINE	3,674.79
ACH	6/8/22	TCDRS	5,113.76
5137	6/8/22	BECKY BUFFINGTON	257.40
ACH	6/8/22	O'REILLY AUTO PARTS	110.42
ACH	6/8/22	CANON FINANCIAL SERVICES, INC	166.00
5138	6/8/22	CITY OF BRIDGE CITY	116.95
5139	6/8/22	ORANGEFIELD WATER SUPPLY CORP.	41.96
5140	6/8/22	BIG RED AIR CONDITIONING INC	1,610.31
ACH	6/8/22	CENTERPOINT ENERGY	44.57
ACH	6/8/22	WEX BANK	2,199.08
5141	6/8/22	SIDDONS-MARTIN EMERGENCY GROUP	1,511.19
5142	6/8/22	BEARCOM	194.30
5143	6/8/22	CITIBANK	1,162.82

ACH	6/16/22	CITIBUSINESS CARD	9,097.07
5144	6/16/22	VICTOR INSURANCE MANAGERS INC.	2,000.00
5145	6/22/22	ALISSA R. ARMSTRONG	1,350.23
5146	6/22/22	BECKY M. BUFFINGTON	1,167.59
5147	6/22/22	CHANCE M. CHATAGNIER	1,630.52
5148	6/22/22	DANIEL J. DIAZ	1,444.55
5149	6/22/22	KELTON C. HUTSELL	963.92
5150	6/22/22	KAITLIN PELAEZ	164.96
5151	6/22/22	ROBERT A. MANN	928.73
5152	6/22/22	RICHARD C. BODIN JR	1,926.93
5153	6/22/22	SHELBY D. TRAHAN	1,001.86
ACH	6/22/22	EFTPS - ONLINE	3,513.76
5154	6/22/22	CANON SOLUTIONS AMERICA	34.26
5155	6/22/22	MOTOROLA SOLUTIONS, INC.	1,014.00
5156	6/22/22	SECURITY PEST MANAGEMENT	240.00
5157	6/22/22	CLARK CHEMICALS, INC.	143.60
ACH	6/22/22	Capital One	155.90
ACH	6/22/22	ENTERGY	1,123.33
ACH	6/22/22	ENTERGY	396.27
ACH	6/22/22	ENTERGY	30.42
5158	6/22/22	ORANGE OILFIELD SUPPLY	526.98
5159	6/22/22	U-RENTALL INC	268.99
5160	6/22/22	COASTAL WELDING SUPPLY, INC.	127.19
5161	6/22/22	ALLIED BREATHING AIR	415.07
5162	6/22/22	CIMRON CAMPBELL	416.67
5163	6/22/22	GILBEAUX'S TOWING	450.00
5164	6/22/22	ORANGE CO. APPRAISAL DIST.	4,258.00
5165	6/24/22	ROBERT A. MANN	21.97
ACH	6/24/22	EFTPS - ONLINE	5.36
5165V	6/30/22	ROBERT A. MANN	-21.97
5166	6/30/22	ROBERT A. MANN	126.80
ACH	6/30/22	EFTPS - ONLINE	17.37

Total Expenses: -62007.87
Balance as of 06/30/2022 \$1155.11

**MINUTES OF THE PUBLIC HEARING
ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2
AUGUST 22, 2022**

1. CALL TO ORDER – The public hearing was called to order at 6:15 p.m. on August 22, 2022.
2. ESTABLISHMENT OF QUORUM – Quorum present, Commissioners LeBlanc, Franklin, Landry, Barnes and Childers.
2. OPEN FLOOR TO ANYONE WISHING TO ADDRESS THE BOARD REGARDING THE PROPOSED 2022 TAX RATE – Because no guests appeared, the floor was not opened.

President LeBlanc then announced that the meeting to vote on the proposed rate would be held August 22, 2022, at 6:15 p.m. at Fire Station 2 (9540 FM 105, Orange, TX - next to K-Dan's).

3. ADJOURNMENT – The public hearing was adjourned at 6:15 p.m.

Prepared by:



Becky M. Buffington
District Administrator

**MINUTES OF THE SPECIAL SESSION OF
ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2
AUGUST 22, 2022**

1. CALL TO ORDER – The regularly scheduled meeting of the Orange County Emergency Services District #2 was called to order at 6:15 p.m.
2. ESTABLISHMENT OF QUORUM – Quorum present, Commissioners LeBlanc, Franklin, Landry, Barnes, and Childers.
3. PUBLIC COMMENTS – The following guests were in attendance: Asst. Chief, Joshua Taylor, and Becky M. Buffington, District Administrator.

No members of the public were in attendance or desired to give any comment on any agenda items.

4. BUSINESS

A. Discussion and possible action regarding adoption of budget for FY 2023, which includes pay raise for employees effective January 2023 – District Administrator Buffington presented her proposed budget based upon the proposed tax rate of \$0.10 per \$100 of value and stated that the budget did include a COLA (amount to be determined at a later date) for employees starting in January and also included payroll for a day-crew. After review, motion made by Commissioner Landry, seconded by Commissioner Franklin to adopt the budget as proposed.

All voted AYE. Motion carried.

B. Discussion and possible action regarding adoption of proposed tax rate for 2022 - tax rate of \$0.10 per \$100 of value was proposed at August 8, 2022, meeting – Motion made by Commissioner Franklin that the property tax rate be increased by the adoption of a tax rate of \$0.10 per \$100 of value, which is effectively a 17.0316% increase in the tax rate. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 17.0316% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$14.553. The motion was seconded by Commissioner Childers.

All voted AYE. Motion carried.

C. Discussion and possible action regarding authorizing Chief Bodin to initiate hiring process for day-crew – District Administrator Buffington stated that Chief Bodin asked that the Board authorize him to begin the process so that he could write SOPs, etc. and come back to the Board next month with more information. Asst. Chief Taylor informed the Board that the process for obtaining bunker gear, etc. takes several months so if a candidate were hired for a January start time, gear

would have to be ordered well in advance. Motion made by Commissioner Barnes, seconded by Commissioner Landry to authorize Chief Bodin to initiate the hiring process for a day-crew.

5. ADJOURNMENT – There being no further business, the meeting was adjourned at 6:25 p.m.

Prepared by:

A handwritten signature in black ink, appearing to read "Becky M. Buffington", written over a horizontal line.

Becky M. Buffington
District Administrator

ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2

Due to lack of a quorum, no meeting was held on September 12, 2022.

Prepared by:



BECKY M. BUFFINGTON
District Administrator

**MINUTES OF THE REGULAR SESSION OF
ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2
OCTOBER 10, 2022**

1. CALL TO ORDER – The regularly scheduled meeting of the Orange County Emergency Services District #2 was called to order at 6:00 p.m.
2. ESTABLISHMENT OF QUORUM – Quorum present, Commissioners LeBlanc, Barnes, and Childers.
3. PUBLIC COMMENTS – The following guests were in attendance: Brennan Dobbs and Becky M. Buffington, District Administrator.

No members of the public were in attendance or desired to give any comment on any agenda items.

4. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S) – The minutes from the August 8, 2022, regular session, the August 22, 2022 public hearing and special session and the no quorum September 12, 2022, session were presented. Motion made by Commissioner Barnes, seconded by Commissioner Childers, to accept the minutes.

All voted AYE. Motion carried.

5. PRESENTATION AND APPROVAL OF DISTRICT ADMINISTRATOR'S FINANCIAL REPORT – The financial reports for August and September 2022 were presented. A copy was provided to each Commissioner (copy attached). After review, motion made by Commissioner Barnes, seconded by Commissioner Childers, to accept the report and approve payment of all bills and expenditures as set out therein.

All voted AYE. Motion carried.

6. NEW BUSINESS

- A. Discussion and possible action regarding amendments to the employee SOPs – Ms. Buffington presented the proposed amendments and explained that these amendments were being proposed due to changes within the TDCRS system regarding part-time employee definitions. She went on to say that TDCRS now requires part-time employees to participate in the system but “temporary” employees do not. Due to this change, TDCRS was asking if our part-time dispatchers, who more aptly fit the definition of “temporary” employees, should be participating in the system. Ms. Buffington stated that she had conferred with the attorney and, after reviewing TDCRS rules and our SOPs, they had decided the best move was to redefine the part-time dispatchers as temporary employees since they only work on a call-out basis and are not true part-time employees. Therefore,

all sections of the SOPs referencing part-time dispatchers had been amended accordingly. After review, motion made by Commissioner Barnes, seconded by Commissioner Childers, to approve the proposed amendments. The amendments, and all other SOPs, can be seen in dispatch at central station.

All voted AYE. Motion carried.

7. COMMUNICATIONS FROM CHIEF, DISTRICT ADMINISTRATOR, ETC. – Mr. Dobbs reported that the 2-ton would be traveling to Huntsville tomorrow and that the 5-ton was back from Huntsville.
8. ADJOURNMENT – There being no further business, the meeting was adjourned at 6:10 p.m.

Prepared by:



Becky M. Buffington
District Administrator

CASH FLOW REPORT

August 31 - September 30, 2022

TexasClass Investment

Balance as of 08/31/2022	\$1045708.97
Income: interest	+2304.98
Balance as of 09/30/2022	\$1048013.95

TexPool Investment

Balance as of 08/31/2022	\$322347.95
Income: interest	+639.23
Balance as of 09/30/2022	\$322987.18

Petty Cash

Balance as of 08/31/2022	\$1921.52
Income:	N/A
Expenses: flash drives	N/A
Balance as of 09/30/2022	\$1921.52

Wellspring CU Savings

No Income or Expenses (non-interest bearing) - Current Balance	\$20.00
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Wellspring CU Money Management (interest rate 0.85%)

Balance as of 08/31/2022	\$25434.12
Income: interest	+17.77
Expenses: xfer to Wellspring checking	N/A
Balance as of 09/30/2022	\$25451.89

Wellspring CU Checking (non-interest bearing)

Balance as of 08/31/2022	\$756.00
Income: station rental	+300.00
Total Expenses:	N/A
Balance as of 09/30/2022	\$1056.00

1st Financial Special Projects (interest rate 0.25%)

Balance as of 08/31/2022	\$14880.64
Income: interest	+3.26
Expenses:	N/A
Balance as of 09/30/2022	\$14883.90

1ST Financial Reserve (interest rate 0.10%)

Balance as of 08/31/2022	\$256621.25
Income: interest	+15.20
Expenses: all xfers to 1 st Fin. Gen Op.	-163000.00
Balance as of 09/30/2022	\$93636.45

1st Financial Bank Holding (interest rate 0.10%)

Balance as of 08/31/2022 \$72008.74

Income:

Date	Line Description	Amount
9/07/22	TAX A/C	1367.58
9/15/22	TAX A/C	1205.43
9/22/22	TAX A/C	329.90
9/29/22	TAX A/C	869.81
9/30/22	FIRST FINANCIAL BANK (Interest)	6.49

Total Income: +3779.21

Expenses: N/A

Balance as of 09/30/2022 \$75787.95

1st Financial General Operating (interest rate 0.10%)

Balance as of 08/31/2022 \$1577.09

Income:

Date	Line Description	Amount
9/14/22	xfer from 1ST FIN -RESERVE	132000.00
9/28/22	xfer from 1ST FIN - RESERVE	31000.00
9/30/22	FIRST FINANCIAL BANK (interest)	2.56

Total Income: +163002.56

Expenses:

Check #	Date	Payee	Amount
5251	9/11/22	ORANGEFIELD WATER SUPPLY CORP.	59.55
5252	9/14/22	ALISSA R. ARMSTRONG	1,327.13
5253	9/14/22	BECKY M. BUFFINGTON	1,289.70
5254	9/14/22	CHANCE M. CHATAGNIER	1,508.37
5255	9/14/22	DANIEL J. DIAZ	1,466.71
5256	9/14/22	KELTON C. HUTSELL	1,009.79
5257	9/14/22	ROBERT A. MANN	1,038.94
5258	9/14/22	RICHARD C. BODIN JR	1,926.93
5259	9/14/22	SHELBY D. TRAHAN	1,031.32
ACH	9/14/22	EFTPS - ONLINE	3,530.35
ACH	9/14/22	TCDRS	7,952.01
5260	9/14/22	OVERHEAD DOOR CO. OF BEAUMONT	3,583.75
5261	9/14/22	CITIBANK	394.08
ACH	9/14/22	O'REILLY AUTO PARTS	90.47
5262	9/14/22	CITY OF BRIDGE CITY	97.00
5263	9/14/22	CIMRON CAMPBELL	416.67
5264	9/14/22	PNC EQUIPMENT FINANCE	87,921.65
ACH	9/14/22	CITIBUSINESS CARD	6,364.46
5265	9/14/22	ALLIED BREATHING AIR	679.99
ACH	9/14/22	CANON FINANCIAL SERVICES, INC	166.00
5266	9/14/22	COLUMBANUS MOTOR SPORTS	7,904.15
ACH	9/14/22	WEX BANK	2,091.61
ACH	9/14/22	ENTERGY	424.84
5267	9/28/22	ALISSA R. ARMSTRONG	1,322.68
5268	9/28/22	BECKY M. BUFFINGTON	1,167.59
5269	9/28/22	CHANCE M. CHATAGNIER	1,508.37
5270	9/28/22	DANIEL J. DIAZ	1,740.33
5271	9/28/22	KELTON C. HUTSELL	959.46
5272	9/28/22	ROBERT A. MANN	1,038.94
5273	9/28/22	RICHARD C. BODIN JR	1,926.93
5274	9/28/22	SHELBY D. TRAHAN	1,049.01

ACH	9/28/22	EFTPS - ONLINE	3,623.78
5275	9/28/22	BECKY BUFFINGTON	240.67
ACH	9/28/22	HEALTH CARE SERVICE CORP	3,678.90
ACH	9/28/22	ENTERGY	32.23
ACH	9/28/22	ENTERGY	1,254.26
5276	9/28/22	ORANGE OILFIELD SUPPLY	276.19
ACH	9/28/22	FIRE FIGHTERS' PENSION COMM.	6,408.00
ACH1	9/28/22	Capital One	123.50
5277	9/28/22	COASTAL WELDING SUPPLY, INC.	62.00
5278	9/28/22	ORANGE CO. APPRAISAL DIST.	4,258.00
5279	9/28/22	SECURITY PEST MANAGEMENT	240.00
5280	9/28/22	CANON SOLUTIONS AMERICA	28.24
5281	9/28/22	U-RENTALL INC	79.00
Total Expenses:			-163293.55
Balance as of 09/30/2022			\$1286.10

CASH FLOW REPORT July 31 - August 31, 2022

TexasClass Investment

Balance as of 07/31/2022	\$1243315.78
Income: interest	+2393.19
Expenses: xfer to 1 st Fin. Reserve	-200000.00
Balance as of 08/31/2022	\$1045708.97

TexPool Investment

Balance as of 07/31/2022	\$321756.94
Income: interest	+591.01
Balance as of 08/31/2022	\$322347.95

Petty Cash

Balance as of 07/31/2022	\$1953.52
Income:	N/A
Expenses: flash drives	-32.00
Balance as of 08/31/2022	\$1921.52

Wellspring CU Savings

No Income or Expenses (non-interest bearing) - Current Balance	\$20.00
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Wellspring CU Money Management (interest rate 0.35%)

Balance as of 07/31/2022	\$26426.54
Income: interest	+7.58
Expenses: xfer to Wellspring checking	-1000.00
Balance as of 08/31/2022	\$25434.12

Wellspring CU Checking (non-interest bearing)

Balance as of 07/31/2022	\$300.68
Income: loose change	8.40
xfer from Wellspring M/M	1000.00
Total Income:	+1008.40
Expenses: ck 5123 Dominion Forms (shirts)	478.28
ck 5124 USPS	74.80
Total Expenses:	-553.08
Balance as of 08/31/2022	\$756.00

1st Financial Special Projects (interest rate 0.25%)

Balance as of 07/31/2022	\$14877.48
Income: interest	+3.16
Expenses:	N/A
Balance as of 08/31/2022	\$14880.64

1ST Financial Reserve (interest rate 0.10%)

Balance as of 07/31/2022	\$56615.35
Income:	
interest	5.90
xfer from Texas Class	200000.00
Total Income:	+200005.90
Expenses:	N/A
Balance as of 08/31/2022	\$256621.25

1st Financial Bank Holding (interest rate 0.10%)

Balance as of 07/31/2022	\$153487.89
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Income:

Date	Line Description	Amount
8/01/22	TAX A/C	1923.24
8/08/22	TAX A/C	1154.01
8/15/22	TAX A/C	1848.01
8/22/22	TAX A/C	334.41
8/29/22	TAX A/C	677.48
8/31/22	TAX A/C	1074.74
8/31/22	FIRST FINANCIAL BANK (Interest)	8.96

Total Income: +7020.85

Expenses: all xfers to 1st Financial Gen. Op. -88500.00

Balance as of 08/31/2022	\$72008.74
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1st Financial General Operating (interest rate 0.10%)

Balance as of 07/31/2022	\$1873.60
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Income:

Date	Line Description	Amount
8/3/22	xfer from 1ST FIN - PRIM HOLD	29,000.00
8/8/22	xfer from 1ST FIN - PRIM HOLD	3,500.00
8/10/22	xfer from 1 ST FIN - PRIM HOLD	6,000.00
8/15/22	OCESD3 - CAD integration	124.20
8/29/22	TX COMPROLLER	4,308.91
8/30/22	CITY OF WEST ORANGE - dispatch contract	4,200.00
8/31/22	xfer from 1 ST FIN - PRIM HOLD	11,000.00
8/31/22	FIRST FINANCIAL BANK (Interest)	1.47

Total Income: +97134.58

Expenses:

Check #	Date	Payee	Amount
5208	8/3/22	ALISSA R. ARMSTRONG	1,547.03
5209	8/3/22	BECKY M. BUFFINGTON	1,167.59
5210	8/3/22	CHANCE M. CHATAGNIER	1,980.71
5211	8/3/22	DANIEL J. DIAZ	1,773.77
5212	8/3/22	KELTON C. HUTSELL	597.16
5213	8/3/22	KAITLIN D. THIERHEIMER	313.19
5214	8/3/22	ROBERT A. MANN	1,038.94
5215	8/3/22	RICHARD C. BODIN JR	1,926.93
5216	8/3/22	SHELBY D. TRAHAN	1,198.01
ACH	8/3/22	EFTPS - ONLINE	3,999.18
ACH	8/3/22	CENTERPOINT ENERGY	47.26
5217	8/3/22	ORANGEFIELD WATER SUPPLY CORP.	59.55
5218	8/3/22	TRENDZ!	87.95
5219	8/3/22	BECKY BUFFINGTON	223.82
5220	8/3/22	CITIBANK	222.50

5221	8/3/22	SIDDONS-MARTIN EMERGENCY GROUP	13,424.70
ACH	8/8/22	HEALTH CARE SERVICE CORP	3,678.90
ACH	8/10/22	TCDRS	5,493.84
5222	8/14/22	CITY OF BRIDGE CITY	97.00
5223	8/17/22	ALISSA R. ARMSTRONG	1,322.68
5224	8/17/22	BECKY M. BUFFINGTON	1,187.94
5225	8/17/22	CHANCE M. CHATAGNIER	1,805.44
5226	8/17/22	DANIEL J. DIAZ	1,402.59
5227	8/17/22	KELTON C. HUTSELL	1,009.79
5228	8/17/22	ROBERT A. MANN	1,080.65
5229	8/17/22	RICHARD C. BODIN JR	1,926.93
5230	8/17/22	SHELBY D. TRAHAN	1,001.86
ACH	8/17/22	EFTPS - ONLINE	3,634.03
ACH	8/17/22	ENTERGY	393.43
ACH	8/17/22	ENTERGY	1,165.70
ACH	8/17/22	ENTERGY	29.35
ACH	8/17/22	O'REILLY AUTO PARTS	531.39
ACH	8/17/22	CANON FINANCIAL SERVICES, INC	166.00
5231	8/17/22	CANON SOLUTIONS AMERICA	182.74
ACH	8/17/22	Capital One	143.23
5232	8/17/22	U-RENTALL INC	27.30
5233	8/17/22	COASTAL WELDING SUPPLY, INC.	88.95
5234	8/17/22	ESO SOLUTIONS, INC.	1,600.00
ACH	8/17/22	CITIBUSINESS CARD	7,638.43
5235	8/17/22	CASCO INDUSTRIES INC	1,800.00
ACH	8/17/22	WEX BANK	2,011.62
5236	8/17/22	FARR WEST ENVIRONMENTAL SUPPLY	8,440.00
5237	8/17/22	CIMRON CAMPBELL	416.67
5238	8/31/22	ALISSA R. ARMSTRONG	1,322.68
5239	8/31/22	BECKY M. BUFFINGTON	1,198.12
5240	8/31/22	CHANCE M. CHATAGNIER	1,957.26
5241	8/31/22	DANIEL J. DIAZ	1,409.27
5242	8/31/22	KELTON C. HUTSELL	1,002.01
5243	8/31/22	KAITLIN D. THIERHEIMER	164.96
5244	8/31/22	ROBERT A. MANN	1,038.94
5245	8/31/22	RICHARD C. BODIN JR	1,926.93
5246	8/31/22	SHELBY D. TRAHAN	1,053.57
ACH	8/31/22	EFTPS - ONLINE	3,751.57
ACH	8/31/22	CENTERPOINT ENERGY	47.26
ACH	8/31/22	HEALTH CARE SERVICE CORP	3,678.90
5247	8/31/22	ORANGE OILFIELD SUPPLY	100.15
5248	8/31/22	BECKY BUFFINGTON	355.91
5249	8/31/22	24HR SAFETY	28.80
5250	8/31/22	ORANGE NEWSMEDIA, LLC	510.01

Total Expenses: -97431.09
Balance as of 08/31/2022 \$1577.09

**MINUTES OF THE REGULAR SESSION OF
ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2
NOVEMBER 15, 2022**

1. CALL TO ORDER – The regularly scheduled meeting of the Orange County Emergency Services District #2 was called to order at 6:00 p.m.
2. ESTABLISHMENT OF QUORUM – Quorum present, Commissioners LeBlanc, Barnes, and Franklin.
3. PUBLIC COMMENTS – The following guests were in attendance: Chief Bodin, Brennan Dobbs, and FF Fowler; and Becky M. Buffington, District Administrator.

No members of the public were in attendance or desired to give any comment on any agenda items.

4. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S) – The minutes from the October 10, 2022, regular session, were presented. Motion made by Commissioner Franklin, seconded by Commissioner Barnes, to accept the minutes.

All voted AYE. Motion carried.

5. PRESENTATION AND APPROVAL OF DISTRICT ADMINISTRATOR'S FINANCIAL REPORT – The financial reports for October 2022 were presented. A copy was provided to each Commissioner (copy attached). After review, motion made by Commissioner Barnes, seconded by Commissioner Franklin, to accept the report and approve payment of all bills and expenditures as set out therein.

All voted AYE. Motion carried.

6. NEW BUSINESS

A. Discussion and possible action regarding acceptance of 2021 Delinquent Tax Roll as prepared by Orange County Tax A/C – Ms. Buffington presented the roll. Motion made by Commissioner Barnes, seconded by Commissioner Franklin to accept same.

All voted AYE. Motion carried.

B. Discussion and possible action regarding acceptance of 2022 Current Tax Roll as prepared by Orange County Tax A/C – Ms. Buffington presented the roll. Motion made by Commissioner Franklin, seconded by Commissioner Barnes to accept same.

All voted AYE. Motion carried

7. COMMUNICATIONS FROM CHIEF, DISTRICT ADMINISTRATOR, ETC. – Mr. Dobbs reported that he had obtained information regarding replacing the Station 2 generator with a 60kw Kohler. If purchased in the next week, a free 10 year warranty would also be obtained. Price of \$23k, xfer switch approx. \$3500, 19-20 week delivery. This is not a budgeted item but, due to problems with current generator and ability to obtain the 10 year warranty, President LeBlanc deemed this an emergency purchase, authorized the purchase and stated it would be placed on next month's agent to retroactively approve same. Mr. Dobbs also stated Brush 5 was at the Ellis Unit but the lift gate for 5 ton was not received yet.

Chief Bodin discussed day crew needs (shifts and pay). Stated that next month would need to set salary for same. Dispatch console upgrade bids were back at approx. \$280k.

Ms. Buffington stated she would be starting the FLSA class for FF pay on 12/6/22. She also reminded the Board that SAFE-D registration was open and would need commitments from each soon but she had obtained 3 room reservations at host hotel.

8. ADJOURNMENT – There being no further business, the meeting was adjourned at 6:33 p.m.

Prepared by:



Becky M. Buffington
District Administrator

CASH FLOW REPORT

September 30 - October 31, 2022

TexasClass Investment

Balance as of 09/30/2022	\$1048013.95
Income: interest	+2877.55
Balance as of 10/31/2022	\$1050891.50

TexPool Investment

Balance as of 09/30/2022	\$322987.18
Income: interest	+804.73
Balance as of 10/31/2022	\$323791.91

Petty Cash

Balance as of 09/30/2022	\$1921.52
Income: t-shirt reimbursements	335.25
station rental	50.00
Total Income:	+385.25
Expenses: xfer to Wellspring M/M (cash & coins)	1505.25
reimb. B. Buffington for cash paid for tags	7.50
Total Expenses:	-1512.75
Balance as of 10/31/2022	\$794.02

Wellspring CU Savings

No Income or Expenses (non-interest bearing) - Current Balance	\$20.00
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Wellspring CU Money Management (interest rate 0.85%)

Balance as of 09/30/2022	\$25451.89
Income: interest	19.69
xfer from petty cash (cash & coins)	1505.25
t-shirt reimbursements???	440.00
Total Income:	+1964.94
Expenses:	N/A
Balance as of 10/31/2022	\$27416.83

Wellspring CU Checking (non-interest bearing)

Balance as of 09/30/2022	\$1056.00
Income:	N/A
Expenses: Daniel Eaves (hay for burn bldg)	-400.00
Balance as of 10/31/2022	\$656.00

1st Financial Special Projects (interest rate 0.25%)

Balance as of 09/30/2022	\$14883.90
Income: interest	+2.96
Expenses:	N/A
Balance as of 10/31/2022	\$14886.86

1ST Financial Reserve (interest rate 0.10%)

Balance as of 09/30/2022	\$93636.45
Income: interest	+5.96
Expenses: all xfers to 1 st Fin. Gen Op.	-42000.00
Balance as of 10/31/2022	\$52642.41

1ST Financial Bank Holding (interest rate 0.10%)

Balance as of 09/30/2022	\$75787.95
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Income:

Date	Line Description	Amount
10/5/22	TAX A/C	1592.87
10/21/22	TAX A/C	3630.20
10/28/22	TAX A/C	1381.85
10/31/22	FIRST FINANCIAL BANK (Interest)	6.27

Total Income: +6611.19

Expenses: N/A

Balance as of 10/31/2022	\$82399.14
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1ST Financial General Operating (interest rate 0.10%)

Balance as of 09/30/2022	\$1286.10
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Income:

Date	Line Description	Amount
10/11/22	C/BC; JC WD10	7,504.00
10/12/22	1ST FIN - RESERVE	21,000.00
10/25/22	JCESD4	20,646.54
10/26/22	1ST FIN - RESERVE	20,000.00
10/27/22	JCESD1	5,350.00
10/31/22	FIRST FINANCIAL BANK	1.33

Total Income: +74501.87

Expenses:

Check #	Date	Payee	Amount
ACH	10/12/22	TCDRS	5,130.78
ACH	10/12/22	CENTERPOINT ENERGY	50.47
5282	10/12/22	ALISSA R. ARMSTRONG	1,373.32
5283	10/12/22	BECKY M. BUFFINGTON	1,167.59
5284	10/12/22	CHANCE M. CHATAGNIER	1,508.37
5285	10/12/22	DANIEL J. DIAZ	1,466.71
5286	10/12/22	KELTON C. HUTSELL	1,009.79
5287	10/12/22	ROBERT A. MANN	1,101.50
5288	10/12/22	RICHARD C. BODIN JR	1,926.93
5289	10/12/22	SHELBY D. TRAHAN	1,049.38
ACH	10/12/22	EFTPS - ONLINE	3,531.44
5290	10/12/22	ORANGEFIELD WATER SUPPLY CORP.	44.97
5291	10/12/22	CITY OF BRIDGE CITY	97.00
5292	10/12/22	BC CHAMBER OF COMMERCE	75.00
ACH	10/12/22	WEX BANK	1,749.68
5293	10/12/22	COASTAL WELDING SUPPLY, INC.	60.00
5294	10/12/22	FIRE SAFETY EDUCATION	3,344.00
ACH	10/12/22	CITIBUSINESS CARD	3,067.72
ACH	10/12/22	O'REILLY AUTO PARTS	59.93
ACH	10/12/22	CANON FINANCIAL SERVICES, INC	166.00
5295	10/26/22	ALISSA R. ARMSTRONG	1,313.77
5296	10/26/22	BECKY M. BUFFINGTON	1,310.05
5297	10/26/22	CHANCE M. CHATAGNIER	1,581.67
5298	10/26/22	DANIEL J. DIAZ	1,470.60

5299	10/26/22	HANNAH C. BEST	332.46
5300	10/26/22	KELTON C. HUTSELL	999.62
5301	10/26/22	ROBERT A. MANN	1,073.58
5302	10/26/22	RICHARD C. BODIN JR	1,926.93
5303	10/26/22	SHELBY D. TRAHAN	1,047.67
ACH	10/26/22	EFTPS - ONLINE	3,644.47
ACH	10/26/22	Capital One	246.40
5304	10/26/22	TEXAS MUNICIPAL LEAGUE	15,968.50
5305	10/26/22	CLARK CHEMICALS, INC.	106.70
5306	10/26/22	CANON SOLUTIONS AMERICA	22.54
ACH	10/26/22	ENTERGY	1,023.20
ACH	10/26/22	ENTERGY	30.82
ACH	10/26/22	ENTERGY	442.38
5307	10/26/22	KAREN FISHER, TAX A/C	22.50
5308	10/26/22	CIMRON CAMPBELL	416.67
5309	10/26/22	SIDDONS-MARTIN EMERGENCY GROUP	8,228.25
5310	10/26/22	24HR SAFETY	32.00
Total Expenses:			-69221.36
Balance as of 10/31/2022			\$6566.61

**MINUTES OF THE REGULAR SESSION OF
ORANGE COUNTY EMERGENCY SERVICES DISTRICT #2
DECEMBER 12, 2022**

1. CALL TO ORDER – The regularly scheduled meeting of the Orange County Emergency Services District #2 was called to order at 6:00 p.m.
2. ESTABLISHMENT OF QUORUM – Quorum present, Commissioners LeBlanc, Barnes, Childers and Franklin.
3. PUBLIC COMMENTS – The following guests were in attendance: Chief Bodin, Asst. Chief Taylor, Brennan Dobbs, various firefighters; and Becky M. Buffington, District Administrator.

No members of the public were in attendance or desired to give any comment on any agenda items.

4. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S) – The minutes from the November 15, 2022, regular session, were presented. Motion made by Commissioner Barnes, seconded by Commissioner Childers, to accept the minutes.

All voted AYE. Motion carried.

5. PRESENTATION AND APPROVAL OF DISTRICT ADMINISTRATOR'S FINANCIAL REPORT – The financial reports for November 2022 were presented. A copy was provided to each Commissioner (copy attached). After review, motion made by Commissioner Franklin, seconded by Commissioner Barnes, to accept the report and approve payment of all bills and expenditures as set out therein.

All voted AYE. Motion carried.

6. NEW BUSINESS

A. Discussion and possible action regarding renewal of professional service contracts (CPA, Auditor, Attorney) – Ms. Buffington presented the proposed contracts. CPA - Keri Michutka, Auditor - Mitchell Fontenote, and Attorney - Cimron Campbell all proposed the same rates as previous years. After review and discussion, motion made by Commissioner Barnes, seconded by Commissioner Franklin to approval all three professional contracts.

All voted AYE. Motion carried.

B. Discussion and possible action regarding yearly renewal of investment policy/strategies – Ms. Buffington explained that the investment policy/strategies must be reviewed and renewed yearly. After discussion, motion made by

Commissioner Franklin, seconded by Commissioner Barnes, to renew the investment policy/strategies as written.

All voted AYE. Motion carried.

C. Discussion and possible action regarding granting District Administrator authority to make line item adjustments to 2022 budget and take other actions necessary to closeout 2022 at year end – After discussion, motion made by Commissioner Franklin, seconded by Commissioner Childers, to grant Ms. Buffington authority to make line item adjustments to the 2022 budget and take other actions necessary to closeout 2022 at year end.

All voted AYE. Motion carried.

D. Discussion and possible action regarding authorizing “13th check” for firefighter pension – After discussion, motion made by Commissioner Franklin, seconded by Commissioner Barnes, to authorize the 13th check.

All voted AYE. Motion carried.

E. Discussion and possible action regarding granting retroactive approval for purchase of new Station 2 generator - authorized via emergency purchase last month - and approving funds for same from reserve funds since purchase was not budgeted – President LeBlanc explained that at the previous meeting Mr. Dobbs presented the purchase and explained that a free extended warranty was available only for a few more days and, when coupled with the 20-week delivery date, he authorized the purchase based upon an emergency use. After discussion, motion made by Commissioner Franklin, seconded by Commissioner Childers, to retroactively approve the purchase and authorize the funds to be pulled from reserve due to non-budgeted status.

All voted AYE. Motion carried.

F. Discussion and possible action regarding setting COLAs for current employees – After discussion, motion made by Commissioner Franklin, seconded by Commissioner Barnes, to grant all permanent employees (non-contract) a 3% COLA effective the 2nd pay period in January 2023.

All voted AYE. Motion carried.

G. Discussion and possible action regarding status of old Ladder 8 and possible disposal of same – Mr. Dobbs requested that the status be changed to “scrap” and that he be authorized to dispose of older Ladder 8 via whatever means possible but

that he would try to sell. After discussion, motion made by Commissioner Franklin, seconded by Commissioner Childers, to change the status of old Ladder 8 to "scrap" and authorize disposal of same by Mr. Dobbs.

All voted AYE. Motion carried.

H. Discussion and possible action regarding setting pay rates for duty crew positions – Chief Bodin presented his proposal for duty crew pay rates (see attached sheet). After discussion, motion made by Commissioner Childers, seconded by Commissioner Franklin, to adopt said proposal as written.

All voted AYE. Motion carried.

I. Discussion and possible action regarding granting Chief Bodin authority to advertise for duty crew positions and begin the hiring process for same – After discussion, motion made by Commissioner Barnes, seconded by Commissioner Childers, to authorize Chief Bodin to advertise for duty crew position and begin the hiring process.

All voted AYE. Motion carried.

7. COMMUNICATIONS FROM CHIEF, DISTRICT ADMINISTRATOR, ETC. – Chief Bodin discussed an incident where Mr. Mann (maintenance position) had an accident at Station 1 with a piece of apparatus - left door open and hit building. Awaiting cost to discuss disciplinary action for employee. However, this brought up the fact that the employee SOPs need to have drug testing included therein, especially after accidents on station property or while driving. Ms. Buffington stated she would get with attorney and obtain some proposed language and report back.

Ms. Buffington asked if the Board would like to have an organizational meeting in January, prior to a "business" meeting to swear in the new commissioners, decide how the business meetings would be run, etc. Board stated yes and she was instructed to set the meeting for the first week of January 2023.

8. ADJOURNMENT – There being no further business, the meeting was adjourned at 6:48 p.m.

Prepared by:



Becky M. Buffington
District Administrator

Current area Dept. part time salaries

OCESD#1

\$16.00 rookie 17.00 experience 18.00 D/O 20hrs a month min.

OCESD#3 L. Cypress

\$17.50 Capt. 14.50 FF 20hrs a month

HCESD#2 Lunburton

17.50 FF 21.50 FF/Paramedic

Winnie

\$20.00 10 to 24hr shift 1099

Bevil Oaks

\$19.00 going to \$20.00 in January

Proposed OCESD#2

Capt. 19.00hr

FF 18.00hr

Rookie w/ no experience 17.00hr

Cost per year

1 Capt. per day x 5 days a week x 52 weeks = \$59,280

2 FF's per day x 5 days a week x 52 weeks = \$112,320

Asst. Chief part time salary = \$26,000 per year

Total \$197,600 per year

+ 30% WC
59280 FICA
FED

59280
\$ 256880

3 FF/shift
6a-6p M-F

CASH FLOW REPORT
October 31 - November 30, 2022

TexasClass Investment

Balance as of 10/31/2022	\$1050891.50
Income: interest	+3334.32
Balance as of 11/30/2022	\$1054225.82

TexPool Investment

Balance as of 10/31/2022	\$323791.91
Income: interest	+960.99
Balance as of 11/30/2022	\$324752.90

Petty Cash

Balance as of 10/31/2022	\$794.02
Income:	N/A
Expenses: per diem - K. Dickerson	-72.00
Balance as of 11/30/2022	\$722.02

Wellspring CU Savings

No Income or Expenses (non-interest bearing) - Current Balance	\$20.00
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Wellspring CU Money Management (interest rate 0.85%)

Balance as of 10/31/2022	\$27416.83
Income: interest	+19.15
Expenses:	N/A
Balance as of 11/30/2022	\$27435.98

Wellspring CU Checking (non-interest bearing)

Balance as of 10/31/2022	\$656.00
Income:	N/A
Expenses: ck 5126 Scott Simeon - per diem Katy	\$232.02
ck 5126 Kelton Hutsell - per diem Katy	\$232.02
Total Expenses:	-464.04
Balance as of 11/30/2022	\$670.24

1st Financial Special Projects (interest rate 0.25%)

Balance as of 10/31/2022	\$14886.86
Income: interest	+3.06
Expenses:	N/A
Balance as of 11/30/2022	\$14889.92

1ST Financial Reserve (interest rate 0.10%)

Balance as of 10/31/2022	\$52642.41
Income: interest	+4.33
Expenses:	N/A
Balance as of 11/30/2022	\$52646.74

1ST Financial Bank Holding (interest rate 0.10%)

Balance as of 10/31/2022	\$82399.14
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Income:

Date	Line Description	Amount
11/8/22	TAX A/C	19016.49
11/14/22	TAX A/C	24318.76
11/17/22	TAX A/C	20743.31
11/30/22	TAX A/C	15424.68
11/30/22	FIRST FINANCIAL BANK (Interest)	6.14

Total Income: +79509.38

Expenses: all xfers to 1st Financial Gen Op -88000.00

Balance as of 11/30/2022	\$73908.52
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1ST Financial General Operating (interest rate 0.10%)

Balance as of 10/31/2022	\$6566.61
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Income:

Date	Line Description	Amount
11/9/22	1 ST .FIN PRIM HOLD	32000.00
11/16/22	1 ST FIN - PRIM HOLD	4000.00
11/16/22	1 ST FIN - PRIM HOLD	26000.00
11/22/22	1 ST FIN - PRIM HOLD	26000.00
11/30/22	FIRST FINANCIAL BANK	1.49

Total Income: +88001.49

Expenses:

Check #	Date	Payee	Amount
ACH	11/9/22	EFTPS - ONLINE	3,622.52
ACH	11/9/22	CANON FINANCIAL SERVICES, INC	166.00
5319	11/9/22	ORANGEFIELD WATER SUPPLY CORP.	54.02
5320	11/9/22	CITY OF BRIDGE CITY	97.00
ACH	11/9/22	CENTERPOINT ENERGY	54.65
5321	11/9/22	BEARCOM	681.13
5322	11/9/22	BECKY BUFFINGTON	398.76
5323	11/9/22	BD INDUSTRIES	10,986.52
ACH	11/9/22	WEX BANK	3,019.73
ACH	11/9/22	CITIBUSINESS CARD	6,429.22
ACH	11/9/22	TCDRS	5,127.65
5311	11/9/22	ALISSA R. ARMSTRONG	1,309.33
5312	11/9/22	BECKY M. BUFFINGTON	1,167.59
5313	11/9/22	CHANCE M. CHATAGNIER	1,524.66
5314	11/9/22	DANIEL J. DIAZ	1,706.90
5315	11/9/22	KELTON C. HUTSELL	1,078.59
5316	11/9/22	ROBERT A. MANN	1,073.39
5317	11/9/22	RICHARD C. BODIN JR	1,926.93
5318	11/9/22	SHELBY D. TRAHAN	919.72
5324	11/16/22	BD INDUSTRIES	26,135.00
5325	11/22/22	ALISSA R. ARMSTRONG	1,788.26
5326	11/22/22	BECKY M. BUFFINGTON	1,289.70
5327	11/22/22	CHANCE M. CHATAGNIER	1,703.83
5328	11/22/22	DANIEL J. DIAZ	1,651.72

5329	11/22/22	JOEL G. GILBERT	120.05
5330	11/22/22	KELTON C. HUTSELL	959.46
5331	11/22/22	NATALIE D. DAVIS	378.63
5332	11/22/22	ROBERT A. MANN	1,100.95
5333	11/22/22	RICHARD C. BODIN JR	1,926.93
5334	11/22/22	SHELBY D. TRAHAN	1,429.85
5329V	11/22/22	JOEL G. GILBERT	-120.05
ACH	11/22/22	EFTPS - ONLINE	4,178.25
5335	11/22/22	U-RENTALL INC	161.50
5336	11/22/22	TEXAS SOUTHERN PLUMBING, LLC	275.00
5337	11/22/22	COASTAL WELDING SUPPLY, INC.	175.82
5338	11/22/22	ORANGE OILFIELD SUPPLY	207.08
5339	11/22/22	CANON SOLUTIONS AMERICA	40.72
5340	11/22/22	BD INDUSTRIES	6,142.10
ACH	11/22/22	Capital One	59.29
ACH	11/22/22	O'REILLY AUTO PARTS	159.38
ACH	11/22/22	ENTERGY	819.83
ACH	11/22/22	ENTERGY	355.14
ACH	11/22/22	ENTERGY	34.20
5341	11/22/22	CITIBANK	168.90
5342	11/22/22	CIMRON CAMPBELL	416.67

Total Expenses: -92902.52
Balance as of 11/30/2022 \$1665.58