



COMMUNITY EDUCATION COUNCIL DISTRICT 15

Office: 131 Livingston Street, Room 301, Brooklyn, New York 11201

CEC15@schools.nyc.gov | tel. 718-935-4267 | [facebook.com/CECD15](https://www.facebook.com/CECD15) | CECD15.org

Calendar Meeting Minutes

APPROVED AT A BUSINESS MEETING ON DECEMBER 3, 2019

Date: Monday, November 19, 2019

Time: 6:00 p.m.

Location: P.S. 58, 330 Smith St. Auditorium

AGENDA (as posted)

1. Call to Order and Roll Call (2 min)
 2. Proposed Name Change for PS 24 (20 min)
 - a. Request for Name Change - Superintendent Skop & Principal Nickovic
 - b. Public Comment
 - c. CEC15 Comments and Vote
 3. Vote on CEC Minutes - Sept 10 (5 min)
 4. Vote on Budget Amendment - Kimmerly Scott, CEC15 Treasurer (5 min)
 5. President's Report - Camille Casaretti, CEC15 President (10 min)
 6. D15 Report - Superintendent Anita Skop (20 min)
 7. DOE Presentation on Participatory Action Research Resolution, Office of District Planning (15 min)
 8. CEC15 Discussion on CEC Representation on Participatory Action Research in SubDistrict 3 (20 min)
 9. Borough President Appointee Report - Francisca Montana, CEC15 BPA (5 min)
 10. Old Business (5 min)
 11. New Business (20 min)
 - a. Meeting Topics Review
- ***The Council is expected to go into Executive Session regarding a Personnel matter***
12. Adjournment

***** Public Comment Period will begin after the adjournment. Speakers will be limited to 2 minutes. If you prefer, you may submit a written statement to the Council either in person, or via email at cec15@schools.nyc.gov *****

Call to Order at 6:00pm

Interpreters for Spanish and Mandarin were introduced.

CEC15 Intro was read by Mark Bisard

1. Roll Call

Present:

Camille Casaretti, President

Mark Bisard, Co-Vice President 1

Antonia Ferraro, Co-Vice President 2

Bess Abrahams, Secretary

Kimmerly Scott, Treasurer

Krystal Cason, Parliamentarian

Kathy Park Price, Member

Late:

Anna Nadal Burgues, ELL Rep (arrived at 6:10 pm, left at 7:15 pm)

Francisca Montana, BPA (arrived at 6:50 pm, left at 8pm)



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Excused:

Scott Powell, Member (Excused)

Special Guests:

D15 Superintendent Anita Skop and Deputy Superintendent Kelly McGuire

P.S. 24 Principal Nickovic

Department of Education Office of District Planning (ODP)

Office of Enrollment

2. Proposed Name Change for PS 24

Request for Name Change - Principal Nickovic, P.S. 24

- Presentation on proposed name change from "PS 24" to "The Frida Kahlo School". Principal Nickovic explained why and how Frida Kahlo's work and life experiences connected to their student population.
- Public Comment - members of the audience were offered the opportunity to comment on the proposed name change. Two individuals voiced their support for the change. No one voiced an opinion against the proposed name change.
- CEC15 Comments and Vote

Antonia Ferraro made a motion to Vote to Approve the name change for PS 24 from "PS 24" to the "Frida Kahlo School"

Kimmerly Scott seconded the motion.

9 in favor

0 opposed

The council voted unanimously in favor of the name change.

3. Vote on CEC Minutes - Sept 10

Antonia Ferraro made a motion to Approve the Sept 10 Minutes with no edits.

Bess Abrahams seconded the motion

9 in favor

0 opposed

The council voted unanimously to approve the Sept 10 Minutes.

4. Vote on Budget Amendment - Kimmerly Scott, CEC15 Treasurer

DOE is giving all CECs an additional \$5K for their budget. Ms. Scott read a Draft Budget Resolution that was distributed to the public. The Treasurer proposed \$5K for parent workshops. The President proposed \$2K for equipment for interpretation units, \$2K for meeting expenses and \$1K for parent workshops. CEC had a discussion about the importance of supporting translations whenever we can.

Antonia Ferraro made a motion to Approve the Budget Resolution Amendment to reflect an additional \$2k for interpretation equipment, \$2K for meeting expenses and \$1K for parent workshops.

Camille Casaretti seconded the motion

9 in favor

0 opposed

5. President's Report - Camille Casaretti, CEC15 President

- Welcomed everyone and asked that they share the information from tonight's meeting with their school communities.
- CEC15 Members have been making school tours and assessing building conditions. A list of priority projects will be submitted to the School Construction Authority (SCA) at the end of the year with detailed discussion on Dec 3.
- SCA will present the Five Year Capital Plan on Jan 28 at P.S. 24



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- Public Hearing for a new school site on Dec 3 at P.S. 130
- Joint ELL Meeting with CEC20 on Dec 11 at P.S. 503/506
- Dec 17 Meeting: Office of District Planning will be presenting District 15 data on space needs and priorities. Invite your PA/PTAs, SLTs and school community members.
- Nominate a teacher! Big Apple Award applications are due on Dec 2 schools.nyc.gov/BigAppleAwards

6. D15 Report - Superintendent Anita Skop

- Announcement and Introduction of new Deputy Superintendent Kelly McGuire
- Discussed the release of the Middle School Diversity Data. 8 of the 11 schools were in the goal zone. More information will come in the next few months. After December, comparative 2 year data will be available on how parents are making choices.
- The District is doing intensive work toward the Instructional Leadership Framework (ILF)

CEC15 Councilmembers asked questions on MS Diversity Plan lottery: DOE Rep from the Office of Enrollment, Andrew McClintock, assisted with answering questions:

Q: Some D15 students got placed in neighboring MS zones, why?

A: Superintendent Skop discussed the McKinney Vento Act: A child that is enrolled in a D15 school is a D15 student, even if they move outside of the District. They can still apply to D15 schools but may default to their zoned Middle School if they don't receive their choice in the lottery.

***The Office of Enrollment representative explained that some addresses that fall in the D15 elementary school catchment area are zoned for a middle school in a neighboring district.*

Q: How are numbers assigned? How are families chosen? A: Discussion on how the match works.

Q: Does a child with an IEP have priority seating? A: No, but there are seats set aside at every school for Students with IEPs

Q: When might the time be to see significant data? A: Some after Dec, some in the Spring.

Q: Can we see data on students who left the system? How many choices they listed, etc? A: Yes

Comment on how the data went out to the Press before it was shared with the District.

Discussion on the size of last year's 5th grade vs the year before. Discussion on immigrants leaving Sunset Park for various reasons.

CEC 15 members asked the OPD to come back and provide periodic updates, including by Dec 17th.

7. Borough President Appointee Report - Francisca Montana, CEC15 BPA

- There are 4 Borough President Appointee applications being vetted by the DOE. Once the applications are vetted, the Boro Pres will appoint another CEC15 Member.
- [Reso A funding](#) is available for Capital Projects of \$50K or more with a 3 year life span. There will be a meeting at Boro Hall on Dec 12 to discuss in further detail. Please see the website for more information.

8. DOE Presentation on Participatory Action Research Resolution, Office of District Planning - Will Candell and Yael Kalban

In regards to the SubDistrict 3 proposed rezoning, the DOE has decided to delay the vote and engage in a PAR process. This will allow for a more community driven process - bottom up. The community will help to create a zoning proposal that will reflect the needs of District 15. There was an initial meeting with researchers and community stakeholders.

CEC15 Members asked questions including what is the history of PAR, in what fields is it utilized, and who in the DOE had/has training in it. A short discussion ensued with information about how PAR builds/encourages and shapes community participation of a wide array of people was shared anecdotally by two individuals who have used the approach.

Anna Nadal Burques left at 7:15 pm



9. CEC15 Discussion on CEC Representation on Participatory Action Research in SubDistrict 3

Councilmembers felt that choosing representation was premature and would talk more after the PAR organization structure was further along.

10. Old Business

President Casaretti discussed a family event idea that she has to support the Instructional Leadership Framework that Superintendent Skop spoke about at our last meeting. Proposed that CEC15 host a family event with some inquiry based activities for 6 year olds, invite D15 early childhood teachers, families with young children, and D75 families. They could meet other families, learn about our elementary schools, and learn about how D15 addresses holistic and academic achievement.

One Council member suggested that it was a way for families to get to know more about the elementary schools, almost like a Kindergarten fair.

Superintendent Skop reviewed the Instructional Leadership Framework (ILF) concept:

- Strengthen core curriculum
- Know your students well
- Shared curriculum and assessments

She explained how this event would support “strengthening the curriculum” and was in support of this idea. Suggested teaming up with the District Office. Share with parents how student experimentation is a way for children to explore and socially interact. All agreed that this was a nice idea. Suggested for a Saturday in the Spring.

11. New Business

- a. **Meeting Topics Review** - CEC15 had a Special Planning Session on Nov 12. The D15 Pres Council President was in attendance and gave feedback. Discussion of the dates and topics was cut short. All agreed to move forward with the planning document as is.

Public Comments were taken early in order for the Council to go into Executive Session.

Francisca Montana left during the Public Comment Period

On Hiring of an Administrative Assistant:

Antonia Ferraro made a motion to go into Executive Session to discuss the Hiring of an Administrative Assistant for CEC15.

Kimmerly Scott seconded the motion.

7 in favor

0 opposed

*****The Council went into Executive Session at 8:05 pm regarding a Personnel matter*****

Executive Session ended at 8:25 pm

Result of the Session: CEC15 Hiring Team reviewed possible candidates with the Council. An order of preference was created based on qualifications, interviews, references and DOE vetting.

Kimmerly made a motion to vote on the priority order for the Hiring of an Administrative Assistant for CEC15

Krystal seconded the motion

6 in favor

1 opposed

Adjournment at 8:30 pm.

Minutes submitted by: Bess Abrahams, CEC15 Secretary



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Excused Absence:

Scott Powell

Mon, Nov 18, 2019 3:10 PM

Subject: Absent for Calendar Meeting Tomorrow

Everyone,

I will be interviewing candidates for Assistant Principal at PS 124 tomorrow and will be unable to attend the calendar meeting.

Scott