



# COMMUNITY EDUCATION COUNCIL DISTRICT 15

Office: 131 Livingston Street, Room 301, Brooklyn, New York 11201

[CEC15@schools.nyc.gov](mailto:CEC15@schools.nyc.gov) | tel. 718-935-4267 | [facebook.com/CECD15](https://facebook.com/CECD15) | [CECD15.org](http://CECD15.org)

## APPROVED AT THE CEC15 BUSINESS MEETING AUGUST 4, 2020

### July Election/Business Meeting

Via Teleconference

Tuesday, July 7, 2020 - 6:30 - 9:00 p.m.

### Annual Meeting Agenda (as posted)

1. Call to Order and Roll Call
2. Nomination and Election of Chair Pro Tem
3. Nomination and Election of CEC15 Officers
4. Adjournment

### Business Meeting Agenda (as posted)

Directly following the Annual Meeting - Approximate start time 7:00 p.m.

1. Call to Order and Roll Call
2. Introduction to CEC15
3. President's Welcome
4. Public Comments
  - Seeking Feedback on DOE "Fall Framework" Plan
5. Approval of Minutes
  - May 21, 2020 Calendar minutes
  - June 1, 2020 Business minutes
  - June 23, 2020 Special Session minutes

### 6. [Vote on CEC15 Meeting Dates](#)

7. Budget Review
8. New Business
9. Adjournment

## Annual Meeting - Call to Order at 6:37pm

### 1. Roll call.

#### Present:

Camille Casaretti, President  
Mark Bisard, Co-Vice President 1, IEP Rep  
Antonia Ferraro, Co-Vice President 2  
Bess Abrahams, Secretary  
Kimmerly Scott, Treasurer  
Tia Schellstede, BPA  
Ivan Banda, BPA

#### Absent:

Krystal Cason, Parliamentarian, excused absence



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The members who are absent do not count towards quorum and cannot vote, but they may run for office if they have notified the Council, and/or any member in writing of their intention to run, and for which offices. They may also submit a statement to be read by any other member. Article two, Section two of our by laws requires that officers be elected by roll call. Elections take place at the annual meeting, and a candidate must have at least six votes. Officers remain in position until their successors have been elected.

### 2. Nomination and Election of Chair Pro Tem

- Antonia Ferraro self-nominated (first motion)
- 2nd motion to elect Antonia Ferraro as Chair Pro Tem - Bess Abrahams  
Motion passed unanimously

### 3. Nomination and Election of Officers

- To be elected a candidate must have at least 6 votes.
- The Council will vote for each position before moving on to the next.
- Members can nominate themselves.
- Nominated members who are absent will be treated the same as those who are present.
- All positions will be voted on by roll call.

#### President:

- Camille Casaretti - Self-nominated. Personal statement read aloud. No other nominations for President were put forward.
- Roll call vote: 1 abstention, 5 yes,  
Camille Casaretti, Yes  
Mark Bisard, Co-Vice President 1, Abstained  
Antonia Ferraro, Yes  
Bess Abrahams, Secretary, Yes  
Kimmerly Scott, Treasurer, Yes  
Tia Schellstede, BPA, Yes  
Ivan Banda, BPA, Yes

#### Absent:

Krystal Cason, Parliamentarian --excused absence

Nomination was passed (note: *Camille Casaretti, as the newly elected CEC15 President, ran the rest of the Nomination and Election of Officers*).

#### 1st Vice President:

- Antonia Ferraro - Self-nominated. Personal statement read aloud. No other nominations for Vp-1 were put forward.
- Roll call vote: Unanimously decision  
Camille Casaretti, Yes  
Mark Bisard, Co-Vice President 1, Yes  
Antonia Ferraro, Yes  
Bess Abrahams, Secretary, Yes  
Kimmerly Scott, Treasurer, Yes  
Tia Schellstede, BPA, Yes



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Ivan Banda, BPA, Yes

**Absent:**

Krystal Cason, Parliamentarian --excused absence

**2nd Vice President:**

- No nominations for 2nd Vice President
- Elections for 2nd Vice President will be held at the next CEC15 meeting.

**Recording Secretary:**

- Bess Abrahams - Self-nominated. Personal statement read aloud. No other nominations for Secretary were put forward.
- Roll call vote: Unanimously decision
  - Camille Casaretti, Yes
  - Mark Bisard, Co-Vice President 1, Yes
  - Antonia Ferraro, Yes
  - Bess Abrahams, Secretary, Yes
  - Kimmerly Scott, Treasurer, Yes
  - Tia Schellstede, BPA, Yes
  - Ivan Banda, BPA, Yes

**Absent:**

Krystal Cason, Parliamentarian --excused absence

**Treasurer:**

- Kimmerly Scott - Self-nominated. Personal statement read aloud. No other nominations for Treasurer were put forward.
- Roll call vote: Unanimously decision
  - Camille Casaretti, Yes
  - Mark Bisard, Co-Vice President 1, Yes
  - Antonia Ferraro, Yes
  - Bess Abrahams, Secretary, Yes
  - Kimmerly Scott, Treasurer, Yes
  - Tia Schellstede, BPA, Yes
  - Ivan Banda, BPA, Yes

**Absent:**

Krystal Cason, Parliamentarian --excused absence

**Parliamentarian:**

- No nominations for Parliamentarian.
- Elections for Parliamentarian will be held at the next CEC15 meeting.

#### 4. Adjournment

**Motion to adjourn meeting at 6:58 pm- Bess Abrahams, Secretary**

**2nd motion to adjourn meeting - Kimmerly Scott, Treasurer**

**Meeting adjourned by unanimous consent at 6:58 p.m.**



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## **Business Meeting - Call to Order at 7:01 p.m.**

### **1. Roll call**

#### **Present:**

Camille Casaretti, President  
Antonia Ferraro, Co-Vice President 1  
Mark Bisard, IEP Rep  
Bess Abrahams, Secretary  
Kimmerly Scott, Treasurer  
Tia Schellstede, BPA  
Ivan Banda, BPA (*Ivan Banda agreed to be Parliamentarian this evening*).

#### **Absent:**

Krystal Cason, Parliamentarian, excused absence

### **2. Introduction to CEC15 - read aloud**

### **3. Teleconference Protocol -read aloud**

### **4. Approval of minutes**

- May 21, 2020 Calendar minutes

*Motion to approve the minutes from May 21, 2020 - Antonia Ferraro, 2nd motion; Kimmerly Scott*

Camille Casaretti, President, yes  
Antonia Ferraro, Co-Vice President 1, yes  
Mark Bisard, IEP Rep, yes  
Bess Abrahams, Secretary, yes  
Kimmerly Scott, Treasurer, yes  
Tia Schellstede, BPA, yes  
Ivan Banda, BPA, yes

*Minutes from May 21, 2020 approved unanimously with 7 votes to approve.*

- June 1, 2020 Business minutes

*Motion to approve the minutes from June 1, 2020 - Antonia Ferraro. 2nd motion ;Ivan Banda*

Camille Casaretti, President, yes  
Antonia Ferraro, Co-Vice President 1, yes  
Mark Bisard, IEP Rep, yes  
Bess Abrahams, Secretary, yes  
Kimmerly Scott, Treasurer, yes  
Tia Schellstede, BPA, yes  
Ivan Banda, BPA, yes

*Minutes from June 1, 2020 approved unanimously with 7 votes to approve.*

- June 23, 2020 Special Session minutes

*Motion to approve the minutes from June 1, 2020 - Antonia Ferraro. 2nd motion; Ivan Banda*

Camille Casaretti, President, yes  
Antonia Ferraro, Co-Vice President 1, yes  
Mark Bisard, IEP Rep, yes  
Bess Abrahams, Secretary, yes



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Kimmerly Scott, Treasurer, yes

Tia Schellstede, BPA, yes

Ivan Banda, BPA, yes

*Minutes from June 1, 2020 approved unanimously with 7 votes to approve..*

### 5. President's Welcome

- **On June 06/06 CEC15** held a virtual Candidate Forum to meet 10 applicants for two vacant seats on the Council. A video of the forum can be found [on the website cecd15.org](http://on.the.website.cecd15.org). The CEC is requesting input from the community on the applicants.. Additionally, the candidate's written responses can be found on [the Candidate Feedback form](#)
- **Follow up AFTER the Candidate Forum**
  - Share video of Candidate Forum with the public
  - Seeking feedback in writing from the Presidents' Council
  - Seeking feedback in writing from other education groups
  - Seeking feedback from Citywide CECs including ELL
  - Asking questions of each candidate, either in writing or in person. If necessary, Special Session to bring back remaining candidates 2nd week of July or ask for written submission for further clarification.
  - Vote in the CEC15 Calendar Meeting on July 21
- Still seeking a member that can qualify for the ELL seat.
- **PEP Parent Member Election Update** Candidates for this position are Sanayi Canton (CEC5), Sharmilee Ramudit (CEC3) and Tom Shepperd (CEC11). CEC15 has one vote. The President will submit the vote. CEC President, Camille Casaretti would like to seek the opinions of the Citywide Councils as they were not included in this process. Council agreed.
- **DOE Fall Planning Framework and Return to 2020 Survey** The DOE is working on plans for reopening school buildings in the 2020-21 school year, and exploring various options based on available guidance from public health experts. They created a short, anonymous survey to help them understand what is most important to you for when we return to school in the fall. The Chancellor shared this information in a letter to families and we have been discussing details on a possible return to school at various meetings throughout the last few weeks. The Mayor is making an announcement on fall scheduling.
- **Summer School** - DOE is redesigning the hybrid concept during the summer by using only 2 platforms and a cross grade curriculum. 3 hours a day of live instruction has been required of teachers.
- Due to limited time at the last meeting [Superintendent's Skop Presentation](#) was cut short. The presentation is posted on the CEC's website on the CoVid updates tab, and it includes a report on Equity Teams.
- President asked the IEP Rep to give an update on a KidsPac Class Size Matters workshop and [presentation](#) that touched on between 12-15 topics relevant to many parents' concerns about reopening.

### 6. Public Comment - Seeking Feedback on DOE "Fall Framework" Plan

- Public comments were presented and recorded. Concerns regarding safety, timelines, equity, and contingency plans are prominent concerns.

### 7. [CEC15 Meeting Dates 2020-21](#)

The list of dates are tentative and will be finalized when the DOE releases its Calendar



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6:30 p.m. Tues, August 4, Business Meeting	6:30 p.m. Tues, August 25, Calendar Meeting
6:30, Tues, September 8, Business Meeting	6:30 p.m. Tues, September 29, Calendar Meeting
6:30 p.m. Tues, October 6, Business Meeting	6:30 p.m. Tues, October 27, Calendar Meeting
6:30 p.m. Tues, November 3, Business Meeting	6:30 p.m. Tues, November 17, Calendar Meeting
6:30 p.m. Tues, December 8, Business Meeting	6:30 p.m. Tues, December 15, Calendar Meeting
6:30 p.m. Tues, January 12, Business Meeting	6:30 p.m. Tues, January 26, Calendar Meeting
6:30 p.m. Tues, February 9, Business Meeting	6:30, Tues, February 23, Calendar Meeting
6:30 p.m. Tues, March 16, Business Meeting	6:30 p.m. Tues, March 30, Calendar Meeting
6:30 p.m. Tues, April 13, Business Meeting	6:30 p.m. Tues, April 27, Calendar Meeting
6:30 p.m. Tues, May 11, Business Meeting	6:30 p.m. Tues, May 25, Calendar Meeting
6:30 p.m. Tues, June 15, Business Meeting	6:30 p.m. Tues, June 29, Calendar Meeting
6:30 p.m. Tues, July 6 Election and Business Meeting	6:30 p.m. Tues, July 27, Calendar Meeting

## 8. Budget Review

- 2021 CEC budget allocation is still pending (either \$25,000, or \$20,000).
- Ideas for potential purchases in 2021 include; workflow tools in a program such as google suite and the expansion of CEC15's Mailchimp and Canva accounts, and parent workshops.
- Treasurer report noted that a laptop purchase was made and all invoices are up to date and paid.
- Use of any left over funds was discussed including the idea of a recognition of outstanding community members such as safety agents, with a celebration or certificates. A rubric would have to be developed. If there are left over monies, the treasurer will inform the CEC who can then make a decision on it's best use.

## 9. New Business

- a. In order to get help recruiting candidates for the CEC15 ELL position members decided on a few actions:
  - 1). CEC President or Vice President 1 or 2 will contact the D15 Family Leadership Coordinator, Christine Farrell and ask and for her support in contacting schools,
  - 2) to consider a working group to address the issues if we continually have troubling filling the seat
  - 3 ) members will reach out to PTA Presidents for suggestions and
  - 4) members will reach out to their liaison schools to remind them of the opening. Members will utilize translation services to make sure information about the opening is accessible.
- b. Members brought up the challenges presented by some of the processes and procedures that limit the CEC especially in response to how to manage, digest and best solicit information and utilize public comment periods.



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### 10. Adjournment

*Motion to adjourn the meeting - Antonia Ferraro, 2nd motion, Kimmerly Scott*

*Meeting adjourned by unanimous consent at 7:54 p.m.*

*Minutes respectfully submitted by: Saida Barker, Administrative Assistant.*