



COMMUNITY EDUCATION COUNCIL DISTRICT 15

131 Livingston Street, Room 301, Brooklyn, New York 11201

CEC15@schools.nyc.gov | facebook.com/CECD15 | CECD15.org

CEC15 September Business Meeting Minutes

DRAFT

Approved at the March 22, 2022 CEC15 Calendar Meeting

Date: Tuesday, Sept 14, 2021

Time: 6:30 - 8:30 p.m.

Location: Via Zoom Teleconference

BUSINESS MEETING AGENDA (as posted)

Call to order at 6:30 pm

1. Roll Call (2 min)
 2. Election of CEC15 Secretary (5 min)
 3. Review of [Robert's Rules of Order](#) (10 min)
 4. Updates (15 min)
 - a. Student Member
 - b. Attendance Review
 - c. Discussion of Future Meeting Locations
 5. CEC15 School Liaison Roles & Responsibilities (25 min)
 - a. Relationship with Principals, SLTs and Presidents' Council
 - b. Reference Documents: School Web Pages and iPlan Portal
 6. Discussion of CEC15 Annual Goals (20 min)
 7. Discussion on Upcoming District Planning Presentation (10 min)
 8. Discussion on CEC15 [Budget](#) (5 min)
 9. Old Business (5 min)
 10. New Business (15 min)
 - a. Review of DRAFT [Resolution to Align NYS and NYC School Codes in Data Reporting](#)
 - b. Review of DRAFT [Resolution on COVID-19 Testing in Schools](#)
- Adjournment

Call to Order at 6:35pm

1. Roll Call :

Present:

Councilmember Camille Casaretti
Councilmember Antonia Ferraro
Councilmember Tia Schellstede
Councilmember Vincent Lu (ELL rep)
Councilmember Nana-Poku Agyekum (IEP Rep)
Councilmember Joseph Alexander
HS Student Representative Jared Moser

Absent:

Councilmember Alfred De Ingeniis
Councilmember Inna Blishteyn
Councilmember Ivan Banda
Councilmember Claudia Lechuga

2. Election of CEC15 Secretary

CEC15 President C. Casaretti solicited for interest in the position of Secretary. With no interested parties the meeting continued to the next agenda item.

3. Review of [Robert's Rules of Order](#)

CEC15 Co-VP A. Ferraro briefed the council on Robert's Rules of Order.

4. Updates

CEC15 President C. Casaretti gave opening remarks:

- Wished everyone a relaxing Labor Day weekend and a Happy Rosh Hashanah
- Discussed the return to in person learning using a layered safety approach.
- Many families are demanding a remote option. CEC15 supports that decision and will continue to advocate for a remote accommodation for our families who require one.
- Panel for Education Policy Meeting scheduled for Sept 22 is been canceled
- NYS Education Committee Chairs are hosting a public hearing on the 2021-22 adopted education budget's planning requirements for Foundation Aid and federal funds under the American Rescue Plan (ARP). The NYC meeting date is scheduled for October 5.
 - a. **Student Member** - CEC15 President Casaretti welcomed our new student member, Jared Moser, who was recently appointed by Superintendent Skop. Student voice is so important to our work.
 - b. **Attendance Review** - CEC members are allowed up to 3 unexcused absences. We will reach out to members that have more than 3 absences.
 - c. **Discussion of Future Meeting Locations** - council members felt that in person meetings would be beneficial and expressed concern about excluding those who are unvaccinated due to the rule for visitors entering the building. The October Calendar meeting will be held at PS 24 in person.

5. CEC15 School Liaison Roles & Responsibilities

a. Relationship with Principals, SLTs and Presidents' Council

Currently CEC15 does not have an Administrative Assistant. President Casaretti will make email introductions between members and principals. CEC members should attend School Leadership Team (SLT) meetings. SLT meetings are where you will hear the voices of the whole school community, parents, PTA, principals, teachers, school aids, CBOs that work with school. SLTs are state mandated bodies. The SLT is the ideal group to communicate with. Get more detailed school level information. Plan to meet PTA Executive Board members. Co-VP Ferraro will liaise with the Presidents' Council.

The CEC High School member does not liaise with schools but is welcome to sit on CEC committees and encouraged to speak to issues from the student perspective.

b. Reference Documents: School Web Pages and [iPlan Portal](#)

President Casaretti reviewed with members how to find and read reports on each school's DOE website. PS 32 was used as an example: <https://www.schools.nyc.gov/schools/K032>

The IPlan Portal was also reviewed: <https://www.iplanportal.com/> The school and District and Comprehensive Educational Reports (DCEP and CEP) can be found on the iPlan Portal. These are all public documents for transparency in reporting..

6. Discussion of CEC15 Annual Goals

CEC15 members present offered various ideas:

- Facilitate PTA trainings in Sunset Park
- Safety issues around the pandemic
- Budget Hearing - gather parental concerns to present
- PTA fund sharing vehicle
- Increase participation in SLT meetings
- Strengthen relationship with Presidents Council
- Diversity Plan presentation
- Parent Leader appreciation event
- School-wide Enrichment Model - SEM
- Advocacy around environmental issues & schools, green roofs, solar panels
- Report on IEP process and know your rights for parents of kids with IEPs
- Language access for non-English speaking families - follow up on resolution what has been implemented and what hasn't
- Mental health - committed to 500 social workers in school, but not seeing them, guidance counselors and school psychologists don't deal with trauma. How is this promise being implemented? (good contribution to budget hearing - Tia)
- Unhealthy ways of coping in schools, quelling stress, help improve STEM opportunities (workshops)

7. Discussion on Upcoming District Planning Presentation

The DOE Office of District Planning presents data to CECs once a year. There is a presentation planned for CEC15 on Sept 28, 2021.

8. Discussion on CEC15 Budget

Vote on Prior year's reimbursements - Co-VP Ferraro requested that the council approve a reimbursement from last year of \$19.99 for additional storage on Google account and \$239.88 for a 1yr. Renewal of Website with Godaddy

CEC15 member Tia Schellestede made a motion to approve reimbursements for Antonia Ferraro in the amount of \$259.87. President Camille Casaretti seconded the motion.

A roll call vote was taken:

- Councilmember Camille Casaretti - yes
- Councilmember Antonia Ferraro - yes
- Councilmember Tia Schellestede - yes
- Councilmember Vincent Lu (ELL rep) - yes
- Councilmember Nana-Poku Agyekum (IEP Rep) - yes
- Councilmember Joseph Alexander - yes

Unanimous vote to approve reimbursements for Antonia Ferraro in the amount of \$259.87.

9. Old Business

Nothing to report.

10. New Business

- a. Review of DRAFT [Resolution to Align NYS and NYC School Codes in Data Reporting](#)
- b. Review of DRAFT [Resolution on COVID-19 Testing in Schools](#)

Adjournment 8:30 pm

Minutes respectfully submitted by Camille Casaretti