

## OFFICE POLICIES AND APPOINTMENT FEES

### Prescriptions

- We prescribe for weight loss and/or thyroid medications **only**, if you need any other medications, please refer to your primary care physician.
- Prescription refills will **only** be made at the time of your appointment. You will be given a new prescription at each visit. This helps prevent medication errors.

### Lab Tests

Lab results will be discussed at your next appointment or they can be faxed to another physician of your choice. The office staff is not qualified to give you the results of your tests over the phone

### Appointment Reminders

**We do not make reminder phone calls for follow-up appointments.**

We have a system that generates an email/text TWO DAYS before your appointment, but it is not foolproof. Please do not rely on a reminder. Not getting an email/text is not a valid excuse for missing an appointment.

### New Patients Initial Fee

**\$190**

### Follow-up Visit Fee

**\$ 95**

Follow-up appointments are important for your weight-loss success. Patients that come in regularly for their follow-up visits tend to be more successful with the program.

### PHONE Appointments

**\$ 95**

Please **CALL OUR OFFICE** at your scheduled appointment time. Have your weight, blood pressure and heart rate for your visit. Phone appointments should not be back-to-back; your next appointment should be an in-office visit. All phone appointments are at the discretion of the provider. (A phone appointment request may be denied.) If you are sick, please do not come into the office, we will make arrangements for you to have a phone appointment instead.

### Restart Fee

**\$155**

If a patient has dropped out of treatment, or has missed or cancelled appointments six months after the most recent visit, there is a restart fee.

### Cancelled/Missed Appointment Fee

Cancellation without 24 hour notice. **\$ 25**

(If appointment is at 9:00 am we need to hear from you by 9:00 am the previous business day.)

Missed appointment **\$ 60**

### Long Distance Patients

Some patients are not able to come into our office for an initial visit or are unable to come for follow-up visits. An initial visit can be done in the office or entirely by phone provided that the patient can send a recent complete history, physical and lab reports to the office. We require an annual office visit or notes from your annual visit with your primary care physician. Visit fees are the same as above. We are not able to accommodate patients who live out-of-state.

Signature \_\_\_\_\_ Date \_\_\_\_\_

TNC, Inc. Weight Loss  
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