

# Village of Southern View

Mike Patsche, *President*

Village Municipal Building • 3410 South 5<sup>th</sup> Street • Southern View, Illinois 62703  
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## Southern View President and Board of Trustees Agenda for the Regular Monthly Meeting

Tuesday / August 22, 2023 / 6:00 p.m.

- 1) CALL TO ORDER: Mike Patsche, Village President
- 2) ROLL CALL: Nate Briggs, Trustee  
Robert Eskew, Trustee  
Bill Haines, Trustee  
Rebecca LaRussa, Trustee  
Betsy Richbark, Trustee  
Mike Tavernor, Trustee
- 3) PLEDGE OF ALLEGIANCE: Mike Patsche, Village President
- 4) APPROVAL OF MINUTES: Approve July 25, 2023 Regular Board Meeting Minutes
- 5) BILLS TO BE PAID: Approval of the Bills to be paid, with checks issued 8/22/2023
- 6) APPROVE TREASURERS REPORT: Approve July 2023 Treasurer's Report
- 7) CITIZEN REQUESTS TO ADDRESS THE BOARD:
- 8) POLICE REPORT: Police Department Report for July 2023  
Presentation of Certificate of Recognition to Dan Braughton
- 9) OLD BUSINESS DISCUSSION: a) Discussion and Approval of the IDOT Condemnation of Village Property
- 10) NEW BUSINESS DISCUSSION:
  - a) Discussion and Approval of the Declaration of Local State of Emergency & Disaster
  - b) Discussion and Approval to Promote Detective Towsley to Lieutenant with an increase of pay of \$1.00 per hour
  - c) Discussion and Approval of Guidelines of Expenditures by the Village Trustees
  - d) Discussion and Approval of the Purchase and Installation of Additional Cameras added to the Public Works Building
  - e) Discussion and Approval of a One Day Special Permit for the Curve Inn on September 17, 2023 from 4 pm – 8 pm
  - f) General Business Discussion

### President's Comments-

- 11) EXECUTIVE SESSION:
  - a) The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee or Legal Counsel for the Public Body (5 ILCS 120/2(c)(1))
  - b) Discussion of Minutes of Meetings Lawfully Closed Under the Open Meetings Act for Purposes of Approval by the Body (5 ILCS 120/2(c)(21))
  - c) Discussion Relating to IDOT Condemnation of Village Property (5 ILCS Exemption 2(c)(6))

Return from Executive Session--may take action on the items discussed in Executive Session

**12) ADJOURNMENT:**

Any subject matter placed on the agenda, regardless of how the matter is stated on the agenda or where it is placed, may be acted upon by the President and Board of Trustees.

Posted: August 25, 2023 12:30 p.m.



Minutes of the Regular Board Meeting of the  
Village of Southern View Board

**CALL TO ORDER:** The President and the Board of Trustees held the regular scheduled meeting on Tuesday, August 22, 2023, at the Southern View Municipal Building, 3410 South Fifth Street, Southern View, Illinois. The meeting was called to order at 6:00 pm by President Patsche, followed by Roll call and the Pledge of Allegiance.

**ROLL CALL:** The following were present:

Nate Briggs, Trustee of Economic Development  
Robert Eskew, Trustee of Building Permits  
Bill Haines, Trustee of Parks  
Rebecca LaRussa, Trustee of Public Relations  
Betsy Richbark, Trustee of Health & Safety  
Mike Tavernor, Trustee

Also Present:  
Lisa Cave, Village Treasurer & Clerk  
Don Craven, Attorney

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**APPROVAL OF THE MINUTES:** President Patsche asked whether the Board had reviewed the July 25, 2023, Regular Meeting Minutes and if they found need for any changes, corrections, or amendments. President Patsche stated after hearing none, the July 25, 2023, minutes stand approved as presented.

Motion to approve the July 25, 2023, Meeting Minutes as presented by: Trustee Eskew and 2<sup>nd</sup> by Trustee Tavernor  
Upon roll call vote, all voted AYE; Trustee LaRussa voted present  
**MOTION PASSES.**

**APPROVAL TO PAY BILLS:** President Patsche asked whether the board had reviewed the August 22, 2023, Bills to be Paid, and whether there were any changes, corrections, or amendments. President Patsche stated there were quite a few additions to the bills in front of everyone. President Patsche asked for a motion to approve the bills as presented. Trustee LaRussa asked about the donations and expenses for the National Night Out. President Patsche asked Trustee Eskew, who stated they received more than \$1,200.00 in donations and had spent under \$700.00. Trustee LaRussa asked if the banners were for the one event only? Trustee Eskew stated the banners are universal and can be used over and over at each event in the future.

Motion to Approve the Bills to be Paid for August 22, 2023, as presented by Trustee Richbark and 2<sup>nd</sup> by Trustee Tavernor  
Upon roll call vote, all voted AYE;  
**MOTION PASSES.**

**APPROVAL OF THE TREASURER REPORTS:** President Patsche asked whether the Board had reviewed the July 2023 Treasurer Report and if they found need for any changes, corrections, or amendments. President Patsche said hearing none, the July 2023 Treasurer Report stand approved as submitted.

Motion to approve the July 2023 Treasurer Report as presented by:  
Trustee Eskew and 2<sup>nd</sup> by Trustee Tavernor  
Upon roll call vote, all voted AYE;  
**MOTION PASSES.**

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**PUBLIC COMMENTS:** Mike Cavanagh at 3265 St Francis Drive is interested in the Klekamp property. He would like to purchase the property from the Klekamps if the Village would remove the liens attached to the property. He would like to create a park for the neighborhood. Mike's brother-in-law owns a tree service company, and he has plenty of neighbors who have stated they will help clean up the lot.

Tim Fuhrman addressed the board that he is in support of Mike Cavanagh purchasing the land and he has the equipment to help clean it up.

Cyndi Tavernor gave a Neighborhood Watch report on the National Night Out. Cyndi read the following: *The Neighborhood Watch wanted to thank everyone that came out and participated / support the 40<sup>th</sup> Celebration of National Night Out. There are no words to express how happy we are with the turn out. Just to give a run down of a few things. There were 32 children's and 29 adult door prizes not including the two bikes that Rick Allen and his wife Kathy donated. All gifts were either picked up that night or they were able to make arrangements with Anna Berkley to receive them. We had 36 sponsor and vendors that participated. Several are current residents of the Village and had family attend. Its estimated that we served over 400 plates of great food that was all donated by Snoop at the Route 66 Hotel. Snoop and his team went above and beyond for us and we are extremely grateful. The Southern View Police out did themselves in bringing out their cruisers and handing out information. The Neighborhood Watch would like Public Works for taking time out of their day to do extra clean before the event. The Committee really got out there and made this a HUGE SUCCESS and I truly believe that the community had a great time. There have been many that said they can't wait until the next event or to see how we are going to out do ourselves next for NNO. Now that event is behind us, we are already working on our next events and hope that you all will attend. Oct 21 – NW Weiner Roast 5-8 pm @ Martins Pavilion – we will have hot dogs, smores, hot chocolate and game to be played by all Oct 28 – The annual Trunk or Treat at the Park. We are still working on the time for this one. Nov 13 – Neighborhood Watch Mtg – 6:30 pm at the Village Hall – We will have a guest speaker to discuss/demonstrate Self Defense. Annual Christmas Lights – there will be 3 categories – most traditional, most unique and the "Griswold" award. We will have a deadline to add decorations and that will be Dec. 20<sup>th</sup>. Jan 16 – Neighborhood Watch Mtg – 6:30 at the Village Hall – This will be to discuss Disaster Preparedness. Feb 20 – Neighborhood Watch Mtg – 6:30 pm at the Village Hall – TBD. All events have and will be added to the Southern View Home Page under the Neighborhood Watch Tab and we will be adding these to all of the Social Media pages as well.*

**POLICE DEPARTMENT REPORT:** Chief Maki addressed the Board on the department report for July of 2023. The Police Department answered 265 service calls, 4 traffic accidents, 49 traffic tickets, 50 warnings, and there are 19 vacant homes in the Village. Chief Maki informed the Board that the new Facebook page for the police department is running, and he tries to post daily. Chief Maki is addressing vehicle issues and numerous repairs, the Department is still down 2 vehicles due to water pumps. Chief Maki stated the record transfer to digital is about 90% done and they have the Records Department coming on September 7, 2023, for approval of destroying 14 boxes of paperwork. Southern View Police Department has rejoined the Springfield Range for the officer's qualification on handguns and rifles.

Chief Maki presented to Dan Braughton, resident on 4<sup>th</sup> Street, a certificate of appreciation for his generous donation of a micro-chip scanner for animals. Dan is an avid animal lover and donated to the Southern View Police Department a scanner to help reunite pets with their owners in the Village and hopefully save the Village and the owners the costs of calling Animal Control to pick up loose animals. The Village appreciates the generous donation!

**OLD BUSINESS DISCUSSION:** President Patsche asked for discussion and approval of the IDOT Condemnation of Village Property. Trustee Eskew asked for another meeting with IDOT to speak about the sidewalk on the edge of the park that will be constructed and how they are connecting to the walking path in the Village Park. Attorney Craven stated he will reach out to Kevin Kuhn and have him set up a meeting. Trustee Eskew asked to table until the next meeting.

**NEW BUSINESS DISCUSSION:** President Patsche asked for discussion and approval of the Declaration of Local State of Emergency and Disaster. President Patsche stated that he declared an emergency due to the storms on June 29, 2023. The Village is in phase 2 of the cleanup. President Patsche has met with contractors to clean up the big piles of debris that the Public Works crew cannot handle. Until the cleanup is complete, President Patsche would like to continue the Declaration of Local State of Emergency and Disaster that will be effective until September 26, 2023, when the Village will reassess the continuance at that time.

Motion to approve the Declaration of Local State of Emergency and Disaster by Trustee Briggs and 2<sup>nd</sup> by Trustee Eskew  
Upon roll call vote, all voted AYE;

**MOTION PASSES.**

President Patsche asked for discussion and approval of the Promotion of Detective Towsley to Lieutenant with an increase of pay of \$1.00 per hour. Chief Maki stated that Rick Wiese has been very busy with real estate and just does not have the time right now. Detective Towsley has stepped up since Chief Maki has taken over the Department and has taken on more responsibility. Chief Maki would like him to be his 2<sup>nd</sup> in command; the officers have respect for him, and he has become very valuable to the Department. Trustee LaRussa stated to Chief Maki to keep building his team.

Motion to approve the Promotion of Detective Towsley to Lieutenant with an increase of pay of \$1.00 per hour by Trustee LaRussa and 2<sup>nd</sup> by Trustee Eskew  
Upon roll call vote, all voted AYE;

**MOTION PASSES.**

President Patsche asked for discussion of the Guidelines of Expenditures by the Village Trustees. Attorney Craven stated that several items have come up since the last meeting with FOIA requests. Once a FOIA is made it kicks in a time frame that the Clerk must respond by. Electronic form would be easiest to respond to the FOIA requests, but if there is paper you request, you will be required to pay the fee for the documents you request. Attorney Craven also stated that any charge accounts need to be approved by the Board and not by any Trustee. If anyone takes the credit card, that card and receipt need to be turned into the office immediately after use. Attorney Craven stated he has spoken with President Patsche and

will have an Ordinance for the next meeting that has limitations on the approval of expenditures the Trustees will be allowed to spend prior to Board approval.

President Patsche asked for discussion and approval of the Purchase and Installation of Additional Cameras added to the Public Works Building. President Patsche stated that the catalytic converter was cut off the old one-ton truck of the Village while it was in the locked gate. President Patsche would like to add cameras to the lot one on the East and one on the South end. Trustee Tavernor suggested another camera inside the garage. President Patsche also stated that lights will need to be added as the area is extremely dark. Trustee LaRussa asked that in the future an email could be sent to Trustees to let them know when something happens. President Patsche stated he is informing the Board of this issue here at the Board meeting.

Motion to approve the Purchase and Installation of Additional Cameras added to the Public Works Building along with lights not to exceed \$2,500.00 by Trustee LaRussa and 2<sup>nd</sup> by Trustee Richbark  
Upon roll call vote, all voted AYE;  
**MOTION PASSES.**

President Patsche asked for discussion and approval of a One Day Special Event Permit for the Curve Inn on September 17, 2023, from 4pm to 8 pm. President Patsche stated the Village received notice from Ami Merchant that she would like this permit for September 17<sup>th</sup> for a tail gating benefit event in the parking lot. Trustee LaRussa asked if the Curve Inn has had any issues lately? Chief Maki stated no issues until after 1 am crowd since June 2023.

Motion to approve One Day Special Event Permit for the Curve Inn on September 17, 2023, from 4pm to 8 pm by Trustee Tavernor and 2<sup>nd</sup> by Trustee Eskew  
Upon roll call vote, all voted AYE;  
**MOTION PASSES.**

Trustee Eskew stated that the Youth Service Bureau may possibly be able to donate the gate for the park. Resident Jeanette McDermith is approaching the Youth Service Bureau Board about donating the gate to the Village. Hopefully we will hear something soon.

Trustee Eskew stated that he has issued 2 building permits on 3<sup>rd</sup> Street, both sheds. Trustee Eskew stated he, President Patsche and Attorney Craven are working on an ordinance for solar installations and creating a residential building permit program for HVAC, Plumbing, Electrical all using 2018 International Building Codes. Trustee Eskew would also like to meet President Patsche and possible Jack Pierce to see where the water is going at the Village Park.

**ADJOURNMENT:** With no further business, President Patsche asked for a motion to close the meeting at 6:53 pm. The motion was made by Trustee Eskew and 2<sup>nd</sup> by Trustee LaRussa.

**PREPARED BY:** Lisa Cave, Clerk

**DATE APPROVED:** September 26, 2023