

Southern View President and Board of Trustees Agenda for the Regular Monthly Meeting



Tuesday / July 25, 2023 / 6:00 p.m.

- 1) CALL TO ORDER: Mike Patsche, Village President
- 2) ROLL CALL: Nate Briggs, Trustee
Robert Eskew, Trustee
Bill Haines, Trustee
Rebecca LaRussa, Trustee
Betsy Richbark, Trustee
Mike Tavernor, Trustee
- 3) PLEDGE OF ALLEGIANCE: Mike Patsche, Village President
- 4) APPROVAL OF MINUTES: Approve June 27, 2023 Regular Board Meeting Minutes
- 5) BILLS TO BE PAID: Approval of the Bills to be paid, with checks issued 7/25/2023
- 6) APPROVE TREASURERS REPORT: Approve June 2023 Treasurer's Report
- 7) CITIZEN REQUESTS TO ADDRESS THE BOARD:
- 8) POLICE REPORT: Police Department Report for June 2023
- 9) OLD BUSINESS DISCUSSION: a) Discussion and Approval of the IDOT Condemnation of Village Property
- 10) NEW BUSINESS DISCUSSION:
 - a) Discussion and Approval of the Declaration of Local State of Emergency & Disaster
 - b) Discussion and Approval of Hiring a Full-Time Officer and Send to Academy if not certified.
 - c) Discussion and Approval of Hiring a Part Time Civilian to Transfer Paper Records to Digital (Summer Job) @ \$17.00 per hour
 - d) Discussion and Approval of Ordinance 23-07-01 An Ordinance Authorizing Village Expenditures Pursuant to Redevelopment Agreement
 - e) Discussion and Approval of Ordinance 23-07-02 An Ordinance Approving an Intergovernmental Agreement for Animal Control Services
 - f) Discussion and Approval of Ordinance 23-07-03 An Ordinance Making Appropriations for Expenses for the Village of Southern View, IL for the Fiscal Year Ending May 31, 2024
 - g) Discussion and Approval of Ordinance 23-07-04 an Ordinance Making Chapter 156 of the Code of Ordinance of the Village of Southern View
 - h) Discussion and Approval of Slats added to the Tow Lot
 - i) Discussion and Approval of Purchasing a Gate to Lock the Park up from 10:30 pm – 5:00 am daily
 - j) Discussion and Approval of Dilapidated Properties within the Village

- k) Discussion and Approval of Guidelines of Expenditures by the Village Trustees
- l) Presentation by Southern View Neighborhood Watch and Potential Board Action for Requests from Neighborhood Watch
- m) General Business Discussion

President's Comments-

11) EXECUTIVE SESSION:

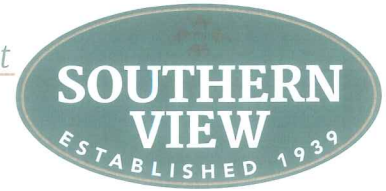
- a) The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee or Legal Counsel for the Public Body (5 ILCS 120/2(c)(1))
- b) Discussion of Minutes of Meetings Lawfully Closed Under the Open Meetings Act for Purposes of Approval by the Body (5 ILCS 120/2(c)(21))
- c) Discussion Relating to IDOT Condemnation of Village Property (5 ILCS Exemption 2(c)(6))

Return from Executive Session--may take action on the items discussed in Executive Session

12) ADJOURNMENT:

Any subject matter placed on the agenda, regardless of how the matter is stated on the agenda or where it is placed, may be acted upon by the President and Board of Trustees.

Posted: July 19, 2023 12:30 p.m.



Minutes of the Regular Board Meeting of the
Village of Southern View Board

CALL TO ORDER: The President and the Board of Trustees held the regular scheduled meeting on Tuesday, July 25, 2023, at the Southern View Municipal Building, 3410 South Fifth Street, Southern View, Illinois. The meeting was called to order at 6:00 pm by President Patsche, followed by Roll call and the Pledge of Allegiance.

ROLL CALL: The following were present:

Nate Briggs, Trustee of Economic Development
Robert Eskew, Trustee of Building Permits
Bill Haines, Trustee of Parks
Rebecca LaRussa, Trustee of Public Relations
Betsy Richbark, Trustee of Health & Safety
Mike Taveror, Trustee

Also Present:
Lisa Cave, Village Treasurer & Clerk
Don Craven, Attorney

APPROVAL OF THE MINUTES: President Patsche asked whether the Board had reviewed the June 27, 2023, Regular Meeting Minutes and if they found need for any changes, corrections, or amendments. Trustee Briggs asked for a change on page 3 replacing Village with pond. President Patsche stated after hearing the correction, the June 27, 2023, minutes stand approved as amended.

Motion to approve the June 27, 2023, Meeting Minutes as presented by: Trustee Eskew and 2nd by Trustee Briggs
Upon roll call vote, all voted AYE;
MOTION PASSES.

APPROVAL TO PAY BILLS: President Patsche asked whether the board had reviewed the July 25, 2023, Bills to be Paid, and whether there were any changes, corrections, or amendments. President Patsche stated there were quite a few additions to the bills in front of everyone. President Patsche asked for a motion to approve the bills as presented.

Motion to Approve the Bills to be Paid for July 25, 2023, as presented by Trustee Eskew and 2nd by Trustee Richbark
Upon roll call vote, all voted AYE;
MOTION PASSES.

APPROVAL OF THE TREASURER REPORTS: President Patsche asked whether the Board had reviewed the June 2023 Treasurer Report and if they found need for any changes, corrections, or amendments. President Patsche said hearing none, the June 2023 Treasurer Report stand approved as submitted.

Motion to approve the June 2023 Treasurer Report as presented by:
Trustee Eskew and 2nd by Trustee Briggs
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Patsche stated that there was a lot to get through tonight and that he would leave public comment to the end of the meeting.

OLD BUSINESS DISCUSSION: President Patsche asked for discussion and approval of the IDOT Condemnation of Village Property. President Patsche stated that Kevin Kuhn, the Village Engineer met with IDOT after our last meeting and presented \$100,000 would be a fair price for the upgrades necessary to protect our park. IDOT refused it and stated that there will be enough of a barrier. Trustee Eskew stated if the Village wanted to plant trees that IDOT would reimburse the Village at the costs of the trees is the impression that was given to them at the meeting. Trustee Eskew stated he would like to table this as he is not thrilled with the sidewalk becoming part of the park path, he would like to see a separate sidewalk. Trustee LaRussa made a motion to table until the next meeting.

NEW BUSINESS DISCUSSION: President Patsche asked for discussion and approval of the Declaration of Local State of Emergency and Disaster. President Patsche stated that he declared an emergency due to the storms on June 29, 2023. There is a lot of clean up to do and branches to remove. IEMA has started a program for grant funding for this event and Southern View has applied for funding. Once approved this declaration will be effective until August 22, 2023, when the Village will reassess the continuance at that time.

Motion to approve the Declaration of Local State of Emergency and Disaster by
Trustee Richbark and 2nd by Trustee Eskew
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Patsche asked for discussion and approval of Ordinance 23-07-01 An Ordinance Authorizing Village Expenditures Pursuant to Redevelopment Agreement. Attorney Craven stated this is an ordinance allowing the Village to reimburse the dispensary per the agreement that was passed in February on expenses to the property. Attorney Craven stated that the cultivation may be up to one year before they open that part of the business, but they are moving right along with the dispensary. The Ordinance states a total of \$447,000.00.

Motion to approve Ordinance 23-07-01 An Ordinance Authorizing Village Expenditures Pursuant to Redevelopment Agreement by Trustee Richbark and 2nd by Trustee Eskew
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Patsche asked for discussion and approval of Ordinance 23-07-02 An Ordinance Approving an Intergovernmental Agreement for Animal Control Services. President Patsche stated that this is an annual intergovernmental agreement that is based off last year's calls. The total for this year is \$1,416.89. The Southern View Police Department is the only entity that is allowed to call Sangamon County out for animals.

Motion to approve Ordinance 23-07-02 An Ordinance Approving an Intergovernmental Agreement for Animal Control Services by Trustee LaRussa and 2nd by Trustee Eskew
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Patsche asked for discussion and approval of Ordinance 23-07-03 An Ordinance Making Appropriations for Expenses for the Village of Southern View, IL for the Fiscal Year Ending May 31, 2024. President Patsche asked if anyone had any questions regarding the ordinance and stated that the numbers are a guesstimate on what could possibly spend but that the Village does its best to stay within the guidelines. Trustee Richbark asked if there were enough funds to do more sidewalks in the Village? Treasurer Cave responded that MFT funding can be used for sidewalks, roads, and tree removals. Trustee LaRussa asked why the miscellaneous account has so much in it and if we can take away from there to put in a different line item? President Patsche stated that miscellaneous is for expenses without their own line items and that we use last year's totals to guess what we would need for the following year. Treasurer Cave stated all departments have high miscellaneous as we never know what could come up and if it is not appropriated, we cannot spend the funds. Trustee Haines stated he would like to investigate purchasing a semi-trailer to use in times of need.

Motion to approve Ordinance 23-07-03 An Ordinance Making Appropriations for Expenses for the Village of Southern View, IL for the Fiscal Year Ending May 31, 2024, by Trustee Eskew and 2nd by Trustee Richbark
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Patsche asked for discussion and approval of Ordinance 23-07-04 An Ordinance Making Chapter 150 of the Code of Ordinance of the Village of Southern View. Attorney Craven stated that this was adopting the 2018 International Building Codes for Residential and Commercial.

Motion to approve Ordinance 23-07-04 An Ordinance Making Chapter 150 of the Code of Ordinance of the Village of Southern View by Trustee LaRussa and 2nd by Trustee Eskew
Upon roll call vote, all voted AYE; except for Trustee Haines voted present
MOTION PASSES.

POLICE DEPARTMENT REPORT: Chief Maki addressed the Board on the department report for June of 2023. The Police Department answered 265 service calls, 1 traffic accident, 44 traffic tickets, 35 warnings, and there are 17 vacant homes in the Village. Chief Maki informed the Board that the department has increased enforcement for stop sign and speed violators, they have a new Facebook page for the police department, and there will be mandatory state required training for all officers going forward. Chief Maki is addressing vehicle issues and numerous repairs. Cases in progress and or arrest made attempted burglary (possible family member), fraud cases of checks that were being forged so if residents have old checks it is time to get rid of them, numerous drug arrests inside the village and recovery of stolen firearm and found firearm both at the Curve. Chief Maki stated that we had to upgrade the server to hold the videos and older files like PIPS. These files need to be stored for a period of time and the current server is out of space.

NEW BUSINESS DISCUSSION CONTINUED: President Patsche asked for discussion and approval of Hiring a Full Time Officer and Send to Academy if not certified. Chief Maki has secured a spot at the Macon County Academy for a 3-month program that starts at the beginning of September and finishes in December. Chief Maki has been accepting applications and has only had 2 candidates apply. Chief Maki stated that once the candidate graduates, he will put in for reimbursement for the costs of the training.

Motion to approve Hiring a Full Time Officer and Send to Macon Co Academy if not certified by Trustee Eskew and 2nd by Trustee Haines
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Patsche asked for discussion and approval for the Purchase of Slats added to the Tow Lot. Chief Maki stated that he had contacted 4 companies and only two companies provided a bid. Amco Fence Company was \$3,995 installed and Allied Fence was \$8,995 installed. Trustee LaRussa stated that she has worked for a fence company, and she feels that Amco is reasonable.

Motion to approve Amco Fence Company bid for \$3,995.00 installed by Trustee LaRussa and 2nd by Trustee Briggs
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Patsche asked for discussion and approval of the Hiring of a Part Time Civilian to Transfer Paper Records to Digital (Summer Job) @ \$17.00 per hour. Chief Maki stated that there are about 15-20 boxes of paper files that the department cannot destroy and in order to regain space, scanning these documents will allow the saving of the files and destroying the paper copies. The civilian will work 4 to 5 hours a day and should be wrapped up within 3 months.

Motion to approve the Hiring of a Part Time Civilian to Transfer Paper Records to Digital (Summer Job) @ \$17.00 per hour
by Trustee Eskew and 2nd by Trustee Tavernor
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Patsche asked for discussion and approval of Purchasing a Gate to Lock the Park up from 10:30 pm – 5:00 am daily. Chief Maki stated that there has been an increase of vandalism, parking overnight and a possible sexual assault. These events happened after the park should be closed. After discussion, it was agreed to table the issue until next month giving the Trustees time to evaluate different options.

President Patsche asked for discussion and approval of Dilapidated Properties within the Village. Trustee Richbark stated that letters are doing well and people are trying although some aren't. There are several properties that are not attempting to rectify the issues. Trustee Richbark stated there may be a few that need a fix or flatten. Attorney Craven stated that he needs direction on how aggressive the Board would like him to be in regard to these properties. Costs could be around \$1,500 per property for attorney charges in preparing the summons and seeing it through. Attorney Craven was directed to send legal notices to the problem properties.

President Patsche introduced Brayden Mayberry who has a Presentation by the Southern View Neighborhood Watch. Brayden read a letter on the issues that the Neighborhood Watch has been dealing with. Brayden stated the Neighborhood Watch Board were not contacted regarding the Easter Event nor the Spring Picnic, Brayden stated the Neighborhood Watch was not here to be just volunteers. Trustee LaRussa asked for volunteers for the Cops n Bobbers but waited until the last minute to ask. Brayden asked for the Southern View Board to give the Neighborhood Watch a fair and honest chance. The Committee for Neighborhood Watch has been meeting for over 6 months now and feel they have a greater participation in Neighborhood Watch than before. Trustee LaRussa stated that is not true, she had reached out to Ms Anna Berkley for volunteers and that it is not her fault that Anna did not forward the message to the committee. Brayden stated that the Committee met a few weeks back after a Facebook Neighborhood Watch group was made on the Village of Southern Views admin page by Trustee LaRussa without permission from the Committee. The Committee met and set forth the guidelines of the Neighborhood Watch and voted that Trustee Eskew would be the liaison between the Neighborhood Watch and the Southern View Board. Trustee LaRussa asked who appointed the members of the committee? Brayden stated it was Trustee Eskew. Brayden stated that the membership dues to the Neighborhood Watch organization had been expired for years and they recently updated their membership. Brayden stated Neighborhood Watch would like to take over all the events going forward. President Patsche stated that they are two separate entities and that it sounds like a good idea for Neighborhood Watch to do the events. Brayden would like for the Southern View Neighborhood Watch to get back the way it was at one time and resident Cyndi Tavernor stated that years ago block parties were thrown. Trustee LaRussa asked Anna Berkley if she lives in the Village. Anna responded no I do not live in the city but I have been involved with Southern View since 1986. President Patsche stated Anna lives in our community. Trustee LaRussa stated to President Patsche that he had said differently before to her. President Patsche stated that we are all in the same community, those two City streets we take care of by plowing snow, salting and have always included them in Village events and are welcome to participate along with any other resident. Trustee Briggs stated that he has been in the Village for 5 years and he was the one that encouraged Brayden to be more involved with the community and he likes seeing that. Trustee Briggs also stated that there were over 36 people at the last Neighborhood Watch meeting. Trustee Briggs stated that Trustee LaRussa is good at events, and he is disappointed that there is no cooperation in working together. Resident Cyndi Tavernor stated that we are a community working together and there is no need for a 1-person show. Trustee LaRussa stated she had asked for a one-on-one meeting with Trustee Eskew and with President Patsche and no one responded to the government email. Trustee Eskew stated he did respond in person with two individuals as witness at the last meeting in person. Trustee LaRussa asked again, did you respond to the government email I sent? Trustee Eskew stated he did it in person not by email. President Patsche also stated that he would rather talk on the phone or in person than to text or email anyone. Trustee LaRussa stated that is not a correct way of communication, it should be documented. Trustee Eskew stated that he tried to meet with Trustee LaRussa and a member of the Committee last week to speak about National Night Out and Trustee LaRussa left the meeting as it was not one on one.

Trustee LaRussa left the meeting at 7:45pm.

PUBLIC COMMENTS: Tim Fuhrman addressed the board that he understands the Village Public Works crew is busy, but that Kleekamp property needs cleaned up. Would it be possible for the Public Works to mow the ditches and clean out the drains of the garbage? President Patsche stated that he will go by and see what options we could do to help and get back with him.

Resident Rick Allen asked if it would be cheaper to rent a chipper to grind up all the brush piles than taking the loads out to Evans at \$55.00 per load? President Patsche stated we had tried that one year with the help of Brad Miller from Woodside Township and we were having to move the branches 3xs and they got very tangled up and was difficult to handle.

President Patsche stated that after the storm hit IEMA started putting together an application for Emergency Disaster for several counties in the State. They needed 22.3 million of dollars in damages to qualify for a disaster. IEMA reached out on a Tuesday, and we had to have our initial assessment into them by noon on Friday. There are several meetings in the near future in order to complete the grant application. This will not be an immediate payment to the Village, it could take several months to even see any sort of reimbursements, but the Village is hopeful.

President Patsche stated that Public Works has removed 58 loads of debris from the Village as of Monday. We are anticipating another 4 weeks in order to remove all the debris. Public Works is picking up the debris they can handle, and the Village is working with a contractor to pick up the large debris piles.

ADJOURNMENT: With no further business, President Patsche asked for a motion to close the meeting at 7:59 pm. The motion was made by Trustee Tavernor and 2nd by Trustee Eskew.

PREPARED BY: Lisa Cave, Clerk

DATE APPROVED: August 22, 2023