



Southern View President and Board of Trustees Agenda for the Regular Monthly Meeting

Tuesday / September 26, 2023 / 6:00 p.m.

- 1) CALL TO ORDER: Mike Patsche, Village President
- 2) ROLL CALL: Nate Briggs, Trustee
Robert Eskew, Trustee
Bill Haines, Trustee
Rebecca LaRussa, Trustee
Betsy Richbark, Trustee
Mike Tavernor, Trustee
- 3) PLEDGE OF ALLEGIANCE: Mike Patsche, Village President
- 4) APPROVAL OF MINUTES: Approve August 22, 2023 Regular Board Meeting Minutes
- 5) BILLS TO BE PAID: Approval of the Bills to be paid, with checks issued 8/22/2023
- 6) APPROVE TREASURERS REPORT: Approve August 2023 Treasurer's Report
- 7) CITIZEN REQUESTS TO ADDRESS THE BOARD:
- 8) POLICE REPORT: Police Department Report for August 2023
- 9) OLD BUSINESS DISCUSSION: a) Discussion and Approval of the IDOT Condemnation of Village Property
- 10) NEW BUSINESS DISCUSSION:
 - a) Discussion and Approval to Purchase 2018 IBC and IRC Books
 - b) Discussion and Approval of Ordinance 23-09-01 Approving an Agreement with the Southern View Neighborhood Watch and the Village of Southern View for future events
 - c) Discussion and Approval of Ordinance 23-09-02 An Ordinance Supplementing Section 36.01 of the Village Code
 - d) Discussion and Approval of a Food Pantry at the Village Hall maintained by the SV Neighborhood Watch
 - e) Discussion and Approval of the Purchase and Installation of Additional Cameras on the Public Works Building and Municipal Building
 - f) Discussion and Approval of the FY 2023 Audit
 - g) Discussion and Approval of an Extension of 6-month Probationary Period for a Southern View Employee
 - h) Discussion and Approval of an Application for a Fleet Lease with Enterprise on Police and Public Works Vehicles

- i) Discussion and Approval of Positive Pay and Direct Deposit from Illinois National Bank
- j) Discussion and Approval of the Purchase and Installation of a Generator for the Municipal Building
- k) General Business Discussion

President's Comments-

11) EXECUTIVE SESSION:

- a) The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee or Legal Counsel for the Public Body (5 ILCS 120/2(c)(1))
- b) Discussion of Minutes of Meetings Lawfully Closed Under the Open Meetings Act for Purposes of Approval by the Body (5 ILCS 120/2(c)(21))
- c) Discussion Relating to IDOT Condemnation of Village Property (5 ILCS Exemption 2(c)(6))

Return from Executive Session--may take action on the items discussed in Executive Session

12) ADJOURNMENT:

Any subject matter placed on the agenda, regardless of how the matter is stated on the agenda or where it is placed, may be acted upon by the President and Board of Trustees.

Posted: September 22, 2023 12:30 p.m.



Minutes of the Regular Board Meeting of the
Village of Southern View Board

CALL TO ORDER: The President and the Board of Trustees held the regular scheduled meeting on Tuesday, September 26, 2023, at the Southern View Municipal Building, 3410 South Fifth Street, Southern View, Illinois. The meeting was called to order at 6:00 pm by President Patsche, followed by Roll call and the Pledge of Allegiance.

ROLL CALL: The following were present:

Nate Briggs, Trustee of Economic Development (via phone)
Robert Eskew, Trustee of Building Permits
Rebecca LaRussa, Trustee of Public Relations
Betsy Richbark, Trustee of Health & Safety
Mike Tavernor, Trustee of Grants, Business Development

Also Present:

Lisa Cave, Village Treasurer & Clerk
Don Craven, Attorney

Absent:

Bill Haines, Trustee of Parks

APPROVAL OF THE MINUTES: President Patsche asked whether the Board had reviewed the August 22, 2023, Regular Meeting Minutes and if they found need for any changes, corrections, or amendments. President Patsche stated after hearing none, the August 22, 2023, minutes stand approved as presented.

Motion to approve the August 22, 2023, Meeting Minutes as presented by: Trustee Richbark and 2nd by Trustee Eskew
Upon roll call vote, all voted AYE;
MOTION PASSES.

APPROVAL TO PAY BILLS: President Patsche asked whether the board had reviewed the September 26, 2023, Bills to be Paid, and whether there were any changes, corrections, or amendments. President Patsche stated there were quite a few additions to the bills in front of everyone. President Patsche asked for a motion to approve the bills as presented. Trustee LaRussa asked about the purchase of Gatorade? President Patsche stated that he approved the purchase of Gatorade for the Public Works Department. Trustee LaRussa asked why there were 2 vendors for the limb removals? President Patsche stated the Village contracted with Joe Rechner and Tyler Lufkin, a village resident, to remove all the debris the Public Works crew could not pick up. Trustee Eskew stated he would like to investigate the water usage at the park. President Patsche stated that we had looked for leaks a few years ago and had dug up the park in various locations and did not find any leaks but we do have old faucets and toilets and homeless that use the bathrooms as showers.

Motion to Approve the Bills to be Paid for September 26, 2023, as presented by Trustee Eskew and 2nd by Trustee Tavernor
Upon roll call vote, all voted AYE;
MOTION PASSES.

APPROVAL OF THE TREASURER REPORTS: President Patsche asked whether the Board had reviewed the August 2023 Treasurer Report and if they found need for any changes, corrections, or amendments. President Patsche said hearing none, the August 2023 Treasurer Report stand approved as submitted.

Motion to approve the August 2023 Treasurer Report as presented by:
Trustee Eskew and 2nd by Trustee Richbark
Upon roll call vote, all voted AYE;
MOTION PASSES.

PUBLIC COMMENTS: Senator Doris Turner was represented by Teresa Sample to observe and see if there is anything the Senator could do for the Village. Senator Turners Office is at 725 North Grand Ave East.

Brad Miller addressed the Board on the Sangamon County FREE Large Item Pick-Up and Drop-Off Collection that Sangamon County, Habitat for Humanity, Helping Hands and Woodside Township have partnered up to provide all residents of Woodside the ability to have 6 large items picked up from their residence free of charge per year. This program will help residents remove their unwanted items at no charge. A flyer will be left in the office for the Village residents.

Dee Riefler, resident at 3337 S Rita, has requested an extension of her culvert in August of 2022. Julie has been called on two separate occasions but still no culvert. President Patsche stated that we had issues on equipment and the trucks working properly and there are so many other items that the Public Works crew must do. Mrs. Riefler stated that maybe the Village needs to hire additional crew or better equipment for them to be able to do the job. Her husband walks with a cane and she has a granddaughter that uses a wheelchair, and the small entrance of her driveway leads to smashing down the culvert and driving through the ditch when she exits her drive.

Nancy Prillaman, resident, asked the Board what the noise ordinance is in the Village? President Patsche stated that the ordinance states 10:00 pm. Ms. Prillaman stated that she has a neighbor that drives a van that must have no exhaust and it wakes her up at 11 pm and 4:30 am. Chief Maki stated he will advise his officers of the issue and see if they can catch them driving during that time and contact the residents.

Cheryl Carnduff, resident, stated that the tree that was posted in the Village Facebook group was that of George Mathias. His daughter is willing to replace the tree. Trustee Briggs stated it is inside the Northwest entrance of the park on the right.

Tim Fuhmann, resident of Straight Street, asked when the clean-up will be complete on the Klekamp property. Trustee Richbark stated that the owners have done a great job in cleaning up the property. Tim said they have but they still need to do something with the sheds and the animal population that is living under them. Tim stated that Mr. Woodrum is getting flooded again during heavy rain from the Kleekamps and the Outlet property. Tim would like the Village to clean out and trench the ditch.

Chris and Darren Bailey, residents of Rita, addressed the Board on the ordinance violation they received on their property. They stated that by the time they received the notice there were only 5 days left to correct any of the issues. They stated they do not make much money, and this is putting a financial strain on their family, they had to take a loan out to address the issues. Chris asked that instead of writing nasty letters, have the Trustee knock on the door and have a conversation with the owners instead of threatening to fine them \$250 per day. Why can't the Village talk to people instead of issuing these letters? Trustee Richbark stated that it is a safety issue and that she mails the violations to the owners and or residents of the Village properties. Trustee Richbark stated they could call the office to speak with someone regarding their violations. Chris stated she did not have time to make phone calls. Following a long discussion, Chief Maki suggested that he can be a go between with the residents and the Village Trustees. Chris Bailey asked about a roofing permit, which was responded by Trustee Eskew that at this time that is not required.

POLICE DEPARTMENT REPORT: Chief Maki addressed the Board on the department report for August of 2023. The Police Department answered 314 service calls, 4 traffic accidents, 64 traffic tickets, 60 warnings, and there are 18 vacant homes in the Village. Chief Maki thanked the Board again for their faith in him and for the opportunity to serve the residents of Southern View. He enjoys coming to work and loves the residents he serves. Chief Maki stated that the evidence destruction of firearms has been completed. Reviewing of Policies and Procedures with State Expectations are being sifted through to keep up with the state laws, he has elevated Officer DeLay to a senior officer and he will be taking a 4-day FTO course in October. The Department has completed installing all vehicles with the supplies, fire extinguishers and so forth, updated the batteries on the body cameras so they last more than 5 hours and all the documents have been scanned, with a total of about 15 boxes that will be destroyed in October after having received approval from the Archives Department. Total calls for service for the year so far have been 2,044 calls.

OLD BUSINESS DISCUSSION: President Patsche asked for discussion and approval of the IDOT Condemnation of Village Property. Attorney Craven stated he and Kevin Kuhn had conversations with IDOT and has invited them to this Board meeting so that all Trustees can ask their questions and they declined. Attorney Craven will reach back out to them for possibly another day that we can hold a special meeting to discuss with the Board. President Patsche asked to table this till the next agenda.

NEW BUSINESS DISCUSSION: President Patsche asked for discussion and approval of the Purchase of the 2018 IBC and IRC Books. President Patsche would like to purchase the loose-leaf copy of each of the books totaling \$560.00.

Motion to approve the purchase of the 2018 IBC and IRC Books totaling \$560.00 by Trustee LaRussa and 2nd by Trustee Eskew

Upon roll call vote, all voted AYE;

MOTION PASSES.

President Patsche asked for discussion and approval of Ordinance 23-09-01 Approving an Agreement with the Southern View Neighborhood Watch and the Village of Southern View for future events. Attorney Craven stated that the Ordinance provides \$1500.00 to SVNW for any future events this fiscal year and that the SVNW will provide a quarterly reporting on the expenses to the Village Board. Trustee LaRussa stated she would like to table this ordinance as things have changed. Resident Brayden Mayberry asked what has changed? Trustees LaRussa, Briggs, and Richbark voted to table and Trustee Eskew and Tavernor voted present.

President Patsche asked to table the discussion and approval of Ordinance 23-09-02 An Ordinance Supplementing Section 36.01 of the Village Code. President Patsche stated that he would like to see a set spending limit that he can approve when there comes to an emergency repair, for example, the truck needing repaired. Trustee LaRussa asked if each Trustee and employee will be allowed to spend a certain amount without approval of the Board? Trustee LaRussa expressed a desire to see an inventory list of toilet paper, paper towels, cleaning supplies that Clerk Cave orders. Clerk Cave stated she does not order any of those items that all of that is purchased by the Public Works Department and the only thing she orders is the office supplies for the Police Department and the main office. Clerk Cave also stated that the toilet paper that is purchased is for all the park restrooms along with the municipal building here and which is rented out weekly. Rentals vary and the park is a public place and will have fluctuation there. President Patsche stated to table the ordinance until the next meeting.

President Patsche asked for discussion and approval of a Food Pantry at the Village Hall maintained by the Southern View Neighborhood Watch. Trustee Tavernor stated that he and his wife have been watching the food pantry at the radio station for a few weeks and it is rummaged badly. Once people place food, he has witnessed people driving up and cleaning the pantry out. He would like one to set up outside the hall where it has a constant camera on it and people around it. The Neighborhood Watch will maintain the pantry and will take full responsibility for it. Trustee LaRussa asked how would the pantry be paid for? Trustee Tavernor stated that he and Trustee Eskew will be building it with their own funds and the pantry will be a portable box. Trustee Tavernor has placed a white flag outside the municipal building to show where he thought the pantry should be placed.

Motion to approve a Food Pantry at the Village Hall maintained by the Southern View Neighborhood Watch by Trustee Tavernor and 2nd by Trustee LaRussa
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Patsche asked for discussion of the Purchase and Installation of Additional Cameras in the Public Works Building and Municipal Building. Trustee Tavernor stated he would like to see a camera inside the main bay of the Public Works Building for security reasons and Chief Maki had suggested with the remaining two slots of camera availability with the system one should be placed in the foyer of the municipal building and one on the north side of the building. Trustee LaRussa suggested that a camera would be better placed on the rear of the hall.

Motion to approve the Purchase and Installation of Additional Cameras in the Public Works Building and Municipal Building by Trustee Eskew and 2nd by Trustee Richbark
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Patsche asked for discussion and approval of the FY 2023 Audit. Clerk Cave stated that we have not received the audit yet and that should be tabled. President Patsche stated that the Village will need to have a special meeting in order to pass the Audit before the deadline and asked the Trustees to keep an eye out for an email.

President Patsche asked for discussion and approval of an Application for a Fleet Lease with Enterprise on Police and Public Works Vehicles. Chief Maki stated that Enterprise is wanting to quote the Village on a lease purchase program that would replace police cruisers and even public works trucks. In order to continue with the quote, Enterprise is asking for the Village to complete the application and submit it. Clerk Cave stated that she has provided all board members with everything they have sent to her to be filled out and an example of the costs of the lease.

Motion to approve the Application Process for Enterprise Fleet Lease Program and submit it to Enterprise by Trustee Eskew and 2nd by Trustee Tavernor
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Patsche asked for discussion and approval of Positive Pay and Direct Deposit from Illinois National Bank. Clerk Cave stated with fraud on the rise, INB reached out suggesting a Positive Pay program that would allow the Village to upload all checks that had been wrote for a fee of \$25 per month and a \$0.04 – 0.07 each check and that direct deposit (ACH) would be \$25.00 per month and \$0.10 per employee. Clerk Cave stated that Bank of Springfield has stated they would provide us with an ACH account to allow the Village to make direct deposits to the employees for free. Clerk Cave stated that she would need to do a sweep every month from INB to BOS to cover the pay periods each month.

Motion to continue doing checks as the Village has and not to sign up for Direct Deposit or Positive Pay through Illinois National Bank by Trustee Eskew and 2nd by Trustee Tavernor
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Patsche asked for discussion and approval of the Purchase and Installation of a Generator for the Municipal Building. President Patsche stated that Clerk Cave has been working on a grant for the generator from FEMA in part of the Sangamon County Hazard Mitigation Program. Clerk Cave just needs to know which generator to present for the grant application to be submitted to FEMA, this does not mean we are purchasing the generator, we are applying for a grant for this generator is all we are doing at this time. President Patsche stated that he feels the 38KW generator is what he would like to see be installed on the municipal building to allow a safe place for residents to go in an emergency. This building cannot be a warming and cooling center if it does not have emergency backup power.

Motion to present the 38KW Generator on the FEMA grant for the municipal building and does not mean purchasing said generator by Trustee Eskew and 2nd by Trustee LaRussa
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Patsche asked for discussion and approval of a One Day Special Event Permit for the Curve Inn on September 17, 2023, from 4pm to 8 pm. President Patsche stated the Village received notice from Ami Merchant that she would like this permit for September 17th for a tail gating benefit event in the parking lot. Trustee LaRussa asked if the Curve Inn has had any issues lately? Chief Maki stated no issues until after 1 am crowd since June 2023.

Motion to approve One Day Special Event Permit for the Curve Inn on September 17, 2023, from 4pm to 8 pm by Trustee Tavernor and 2nd by Trustee Eskew
Upon roll call vote, all voted AYE;
MOTION PASSES.

EXECUTIVE SESSION: A motion was made by Trustee LaRussa to go into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel of the public body (5 ILCS 120/2 (c)(1)); Trustee Tavernor seconded the motion. Upon roll call vote, all voted AYE;

The Board went into Executive Session at 7:41 pm.

The Board returned from Executive Session at 7:47 pm.

Clerk Cave called the roll with all Trustees being present.

President Patsche asked for discussion and approval of an Extension of 6-month Probationary Period for a Southern View Employee.

Motion to approve Extension of 6-month Probationary Period for a Southern View Employee by Trustee LaRussa and 2nd by Trustee Richbark
Upon roll call vote, all voted AYE;
MOTION PASSES.

ADJOURNMENT: With no further business, President Patsche asked for a motion to close the meeting at 7:48 pm. The motion was made by Trustee Eskew and 2nd by Trustee LaRussa.

PREPARED BY: Lisa Cave, Clerk

DATE APPROVED: October 24, 2023