

## **ENGRAVING SPECIALIST**

Duties include, but are not limited to:

- \*Setting up files in Corel Draw and completing jobs using a laser engraver
- \*Managing workload so as to meet internal production standards and customer expectations
- \*Performing routine maintenance on laser engraving equipment in accordance with manufacturer's recommendations
- \*Setting up and completing jobs on Logojet UV Printer
- \*Performing routine maintenance on UV printer
- \*Setting up and completing deep etching jobs using Ikonics sand blasting equipment
- \*Performing routine maintenance on sand blasting equipment
- \*Setting up and completing jobs on Newing Hall diamond drag engraving machine
- \*Performing routine maintenance on diamond drag engraving machine
- \*Overseeing and coordinating work of production team
- \*Quality Control
- \*Product assembly

We're looking for someone with:

- Engraving experience; Epilog engraving machine experience preferred
- Good communication skills; must speak English fluently
- Customer service experience
- Good work ethic
- Friendly, engaging personality
- Team mentality
- Creativity and Innovative Thinking
- Good math, spelling and grammar skills
- Legible Handwriting
- A positive attitude and flexibility to help out where needed
- Ability to adapt quickly to a fast-paced work environment

The successful candidate will work 35-40 hours per week. Starting pay dependent on relevant experience. The pay range is \$15.74/hour - \$23.00/hour. There will also be opportunities for you to earn commission pay.

This position is ideal for anyone with the maturity and interest to play a vital role in a growing, family-owned & operated business.

Benefits include paid time off, sick leave, health insurance, dental insurance, vision insurance, life insurance, supplemental (Aflac) insurance and an annual transit pass.

The demands of this position require maturity and an inherent interest to play a vital role in a growing, family-owned & operated business. Our ideal candidate will make the most of this opportunity and find ways to develop and expand this role to become the most highly visible and integral member of our team.

To apply, email your resume to [judi@tacomatrophyc.com](mailto:judi@tacomatrophyc.com).  
No phone calls.