

**SMALL CLAIMS APPLICATION**

**Town of Bethel Justice Court  
P.O. Box 691/3586 State Route 55  
Kauneonga Lake, NY 12749  
(845)583-7420 : Fax (845)583-7804**

**FILING FEE:** \$10.00 - Claim of \$1,000.00 or less  
\$15.00 - Claim exceeding \$1,000.00 to \$3,000.00  
Money Order, Certified Bank Checks or Cash only

Date: \_\_\_\_\_ Monday at 10:00 a.m. \_\_\_\_\_ Tuesday at 5:00 p.m. \_\_\_\_\_

Name of Claimant (can not be a corporation or partnership)

\_\_\_\_\_  
Mailing address:

\_\_\_\_\_  
Telephone number: \_\_\_\_\_  
(Work) (Home)

*against*

Name of Defendant (must live, work, or own a business a business in the Town of Bethel)

\_\_\_\_\_  
Mailing address:

\_\_\_\_\_  
Telephone number: \_\_\_\_\_  
(Work) (Home)

Amount of Claim \$ \_\_\_\_\_  
(do not include filing fee)

Nature of Claim to include all pertinent information including descriptions, dates, addresses, etc. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Personal service by the Town of Bethel Constables is \$60.00 plus the above filing fees.  
Receipt will be given for Court filing fee only - not for the Constables fee.

