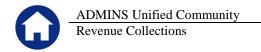# REVENUE COLLECTIONS

RELEASE NOTES – DECEMBER 2017

This document explains new product enhancements added to the ADMINS Unified Community for Windows **REVENUE COLLECTIONS** system.

Table of Contents

1. PAYMENTS ▶ Lockbox & Bankruptcy [Enhancement]

ADMINS has error checking in the lockbox processing. The post lockbox command checks for any in-progress payments for any bill in the lockbox file. If there are bills found with ***in-progress*** payments, the process will stop so that the site may either cancel the payment or post it before processing the lockbox. *(Cranston RI is the exception – the process will continue for that site, as it is unique).*
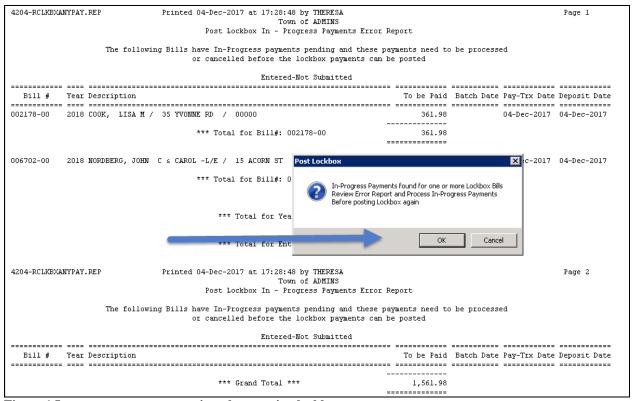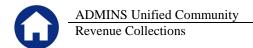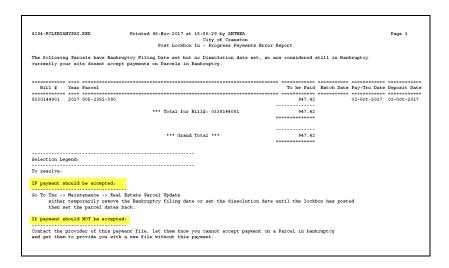

Figure 1 In progress payments notice when posting lockbox

Similarly, in the event that a payment for a parcel in bankruptcy exists in the lockbox file, the system will display a message to allow the user to stop and take action.

(Bellingham MA is the exception – as the site accepts payments for parcels in bankruptcy protection).

```
4204-RCLKBXANYPAY.REP          Printed 06-Nov-2017 at 15:06:29 by ANTHEA                          Page 1
                                              City of Cranston
                                Post Lockbox In - Progress Payments Error Report

The following Parcels have Bankruptcy Filing Date set but no Dissolution date set, so are considered still in Bankruptcy
currently your site doesnt accept payments on Parcels in Bankruptcy.


============ ==== ============================================================  =========== =========== ============ ============
  Bill #    Year Parcel                                                        To be Paid Batch Date Pay-Trx Date Deposit Date
============ ==== ============================================================  =========== =========== ============ ============
0330144001  2017 005-2352-000                                                       947.42            02-Oct-2017 02-Oct-2017
                                                                                ---------------
                               *** Total for Bill#: 0330144001                      947.42
                                                                                ===============

                                                                                ---------------
                                        *** Grand Total ***                          947.42
                                                                                ===============


---------------------------------------------------------
Selection Legend:
---------------------------------------------------------
To resolve:

IF payment should be accepted:
------------------------------------
Go To Tax -> Maintenance -> Real Estate Parcel Update
        either temporarily remove the Bankruptcy filing date or set the dissolution date until the lockbox has posted
        then set the parcel dates back.

If payment should NOT be accepted:
------------------------------------
Contact the provider of this payment file, let them know you cannot accept payment on a Parcel in bankruptcy
and get them to provide you with a new file without this payment.
```

See the legend on the report that is issued with the pop up message to discern what action to take.

If the payment should be accepted, update the parcel to remove the bankruptcy date or set the dissolution date.

If the payment should NOT be accepted, contact the originator of the lockbox file and ask for a file without the payment for the parcel in bankruptcy.

[ADM-AUC-RC-8383]

2. TIMEOUT ON POSTING & APPROVALS SCREENS [New]

The timeout on posting and approvals screens throughout AUC has been reduced to five minutes, to relieve the locking issues users are having when people are on a posting or approval screen and step away from the desk for long enough that the remote desktop session times out.

[ADM-AUC-SY-8034]

3. QUERIES ▶ [Transactions]– [Display] Alphabetized [Fix]

On the transaction tab of the queries screen, the list of display options was put into alphabetical order to make it easier for the user to find what they need.
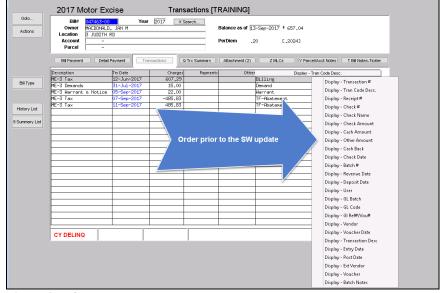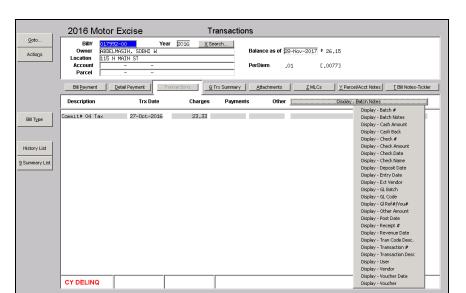

Figure 2 Before

Figure 3 After

<div align="right">[ADM-AUC-RC-8381]</div>

4. HELP REFERENCE LIBRARY

4.1.   New or Updated Documentation

The following new or updated documentation was added to the Help Reference Library.

- OTHER   RC-1860 Menu and Toolbar Tips   [Updated]