



REVENUE COLLECTION

RELEASE NOTES – MARCH 2015

This document explains new product enhancements added to the ADMINS Unified Community for Windows **Revenue Collection** application and installed at your site in March 2015.

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1. TABLES

1.1. Lockbox Upload Methods

Tables	Bill Type
Queries	Bill Category
Module Maintenance	Bill Category Groups
Interfaces/Imports	Treasury Receipt Codes
Site Specific	Treasury Receipt Code Category Table
Help Reference Library	Transaction Code
Collections Help	Attorney Table
	Denial Code Table
	Bill Run
	Tax Title Codes
	Forms Text and Parameters
	MLC Form Table
	Lockbox Upload Methods

The **Collections ▶ Tables ▶ Lockbox Upload Methods** has a new column labeled **“Module”**. This new field is editable **only** by AUC support staff and cannot be changed by users. It is used to accommodate processing of lockbox payments in the new **Miscellaneous Billing Module**.

Lockbox Upload Methods						
Code	Lockbox Upload Processing Method	In use on Site?	Bank	Assoc	Trans Code	Status
5 Detail	BILT BILL TRUST	<input checked="" type="radio"/> Yes <input type="radio"/> No	BA11	BILT	BILT	BILL TRUST PAYM Active
	EBAC ESCROW BANK OF AMERICA	<input checked="" type="radio"/> Yes <input type="radio"/> No		EBAC	ESCROW - BANK 0	Active
	ECOR ESCROW CORELOGIC	<input checked="" type="radio"/> Yes <input type="radio"/> No		ECOR	ESCROW - CORELO	Active
	EFAM ESCROW FIRST AMERICAN	<input type="radio"/> Yes <input checked="" type="radio"/> No		EFAM	ESCROW - FIRST	Active
	EFID ESCROW FIDELITY/ZC STERLING	<input checked="" type="radio"/> Yes <input type="radio"/> No		EFID	ESCROW - FIDELI	Active
	EFIS ESCROW FIS TAX SERVICES	<input checked="" type="radio"/> Yes <input type="radio"/> No		EFIS	ESCROW - FIS TA	Active

Figure 1 Before

Lockbox Upload Methods							
Code	Lockbox Upload Processing Method	In use on Site?	Module	Bank	Assoc	Trans Code	Status
5 Detail	BILT BILL TRUST	<input checked="" type="radio"/> Yes <input type="radio"/> No	RC	BA11	BILT	BILT	BILL TRUST PAYM Active
	EBAC ESCROW BANK OF AMERICA	<input checked="" type="radio"/> Yes <input type="radio"/> No	RC		EBAC	ESCROW - BANK 0	Active
	ECOR ESCROW CORELOGIC	<input checked="" type="radio"/> Yes <input type="radio"/> No	RC		ECOR	ESCROW - CORELO	Active
	EFAM ESCROW FIRST AMERICAN	<input type="radio"/> Yes <input checked="" type="radio"/> No	RC		EFAM	ESCROW - FIRST	Active

Figure 2 After

[ADM-AUC-RC-8266]



2. QUERIES ► BILL INQUIRY SCREEN

2.1. Calendar Year Payment Reports

The **Calendar Year Payments Report** was not showing the **payment** detail if the payment dates were the same as the charge dates, because this report aggregates all records by date, and suppresses all charges. To access this report, select **Collections ► Queries ► Bill Payment ► Reports ► Calendar Year Payments – RE/PP**.

The screenshot shows the 'Bill Payment Inquiry' interface. The 'Informational Views' menu is expanded, showing options like 'Bill Detail', 'Parcel Values', 'Sales History', 'Tax Rates', 'All Pending Pmts', 'Pending Adjusts', and 'Reports'. The 'Reports' option is circled in blue. A separate callout box shows the 'Calendar Year Payments-RE/PP' option highlighted in blue within a menu.

Calendar Year Payments

----- Current Owner ----- Owner of Record -----

Payments for Calendar Year: 2014

Year	Bill#	Category	TxnCode	Pay Date	Payments	Refunds	Adjustments	Net Amount
2014	500087-00	Tax	TAX - CENTURY BANK	03-Jan-2014	1,683.73			1,683.73
2014	500087-00	CPA	TAX - CENTURY BANK	03-Jan-2014	19.85			19.85
2014	500087-00	Tax	TAX - CENTURY BANK	01-Apr-2014	1,683.73			1,683.73
2014	500087-00	CPA	TAX - CENTURY BANK	01-Apr-2014	19.85			19.85
Total Bill: 500087-00					3,407.16			3,407.16
2015	500087-00	Tax	TAX - CENTURY BANK	02-Oct-2014	1,715.92			1,715.92
2015	500087-00	CPA	TAX - CENTURY BANK	02-Oct-2014	20.13			20.13
Total Bill: 500087-00					3,472.10			3,472.10
*** Total Parcel ***					6,879.26			6,879.26
Total Reportable:								6,879.26
Total Non-Reportable:								*

* Denotes Amounts not Tax Deductible

The April payment was listed, as the corresponding charge was dated March 26. Since the payment and charge for July were both dated July 1 and the report was aggregating records by date, the payment detail was suppressed. This was corrected.

Figure 3 Before – Totals are correct but the July Payments are not printed

Calendar Year Payments

----- Current Owner ----- Owner of Record -----

Payments for Calendar Year: 2014

Year	Bill#	Category	TxnCode	Pay Date	Payments	Refunds	Adjustments	Net Amount
2014	500087-00	CPA	TAX - CENTURY BANK	03-Jan-2014	19.85			19.85
2014	500087-00	Tax	TAX - CENTURY BANK	03-Jan-2014	1,683.73			1,683.73
2014	500087-00	CPA	TAX - CENTURY BANK	01-Apr-2014	19.85			19.85
2014	500087-00	Tax	TAX - CENTURY BANK	01-Apr-2014	1,683.73			1,683.73
Total Bill: 500087-00					3,407.16			3,407.16
2015	500087-00	CPA	TAX - CENTURY BANK	01-Jul-2014	20.13			20.13
2015	500087-00	Tax	TAX - CENTURY BANK	01-Jul-2014	1,715.92			1,715.92
2015	500087-00	CPA	TAX - CENTURY BANK	02-Oct-2014	20.13			20.13
2015	500087-00	Tax	TAX - CENTURY BANK	02-Oct-2014	1,715.92			1,715.92
Total Bill: 500087-00					3,472.10			3,472.10
*** Total Parcel ***					6,879.26			6,879.26
Total Reportable:								6,879.26
Total Non-Reportable:								*

* Denotes Amounts not Tax Deductible

The July payment is now listed.

01-Jul-2014	20.13
01-Jul-2014	1,715.92

Figure 4 After – July Payments for Tax and CPA are shown

[ADM-AUC-RC-8265]

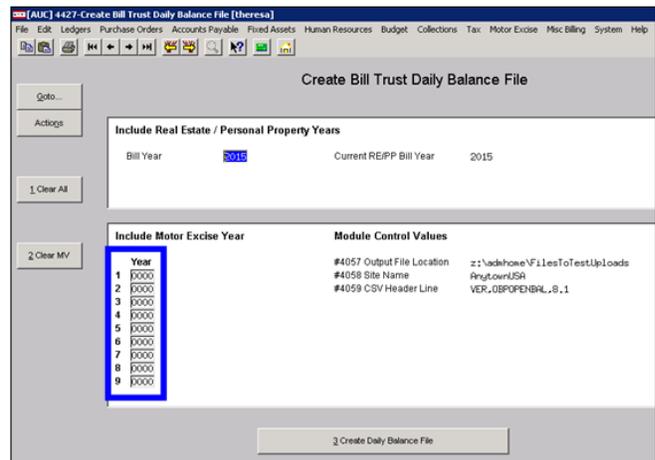


3. INTERFACES/IMPORTS

3.1. Bill Trust Daily Balance File

This process now runs each night in batch. When accessing the screen to enter the years used for Motor Vehicle Excise files, the following change should be noted. Prior to the software update, Motor Vehicle Excise records were automatically generated for inclusion in the Bill Trust Daily Balance File export **if the year fields for Motor Excise were left blank**. Now, the reverse is true. If all years are **left blank** in the Motor Excise section of the screen, Motor Excise records are **excluded** from the output and the Motor Excise filename will not be included in the email sent out to users. If Motor Excise records are required, enter the year for each dataset to be sent to BillTrust.

This change streamlines the process for sites not using BillTrust for Motor Excise billing.



[ADM-AUC-RC-8261]



3.2. UNIBANK Daily Balance File

New fields were added to accommodate a future Miscellaneous Billing Module.



Figure 5 Before

Figure 6 After

[ADM-AUC-RC-8263]

4. HELP REFERENCE LIBRARY

4.1. New or Updated Documentation

The following new or updated documentation was added to the Help Reference Library.

- SYSTEM System Administration Kit