SYSTEM (ALL MODULES)

RELEASE NOTES – DECEMBER 2014

This document explains new product enhancements added to the ADMINS Unified Community for Windows **System** Library. The ADMINS Support staff will install these changes to your system on **December 6, 2014**.

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1.   TABLES

1.1.   Bank Table

A new **Miscellaneous Billing Module** is currently under development, and to accommodate its use, there is an additional tab on the bank code table. The new tab is on the right side of the **Bank Codes Table** and may be accessed via any of the following methods:

> **Ledgers ▶ Account Maintenance ▶ Bank Codes**
> **Accounts Payable ▶ Tables ▶ Bank Codes**
> **Human Resources ▶ Tables ▶ Bank Codes**

This table allows the user to designate a specific bank account number and type. The screen also displays the last check # used.
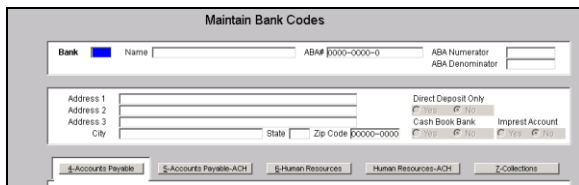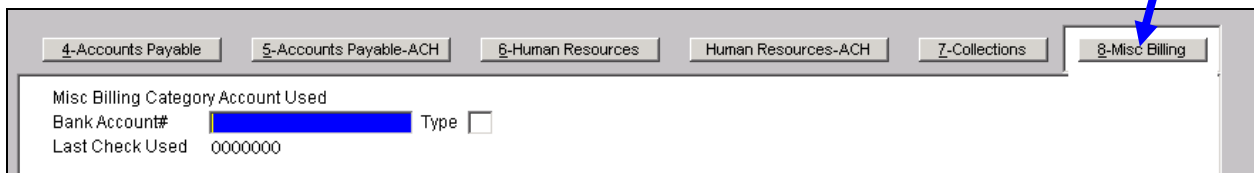

Figure 1 Before   **Figure 2 After**

[ADM-AUC-SY-7829]

2.   HELP REFERENCE LIBRARIES

An updated copy of the System Administration Kit is included in each Help Reference Library and additional new or updated documentation was added to the following Help Reference Libraries.

2.1.   Accounts Payable

- YEAR END PROCESSING   General Instructions for Forms 1099
  Instructions for Form 1099–MISC
  Instructions for Form 1099–S
  Instructions for Form 1099–INT

2.2.   Human Resources

- SPECIAL PROCESSING   Benefit Statements Document
  Billing and Invoicing Document
- YEAR END PROCESSING   2014 General Instructions for Forms W-2
  2014 General Instructions for Forms 1099R

2.3. Collections

- INTERFACES   Bill Trust Daily Balance File

2.4. Tax

2.4.1. Real Estate Tax

- BILLING   Q1 Balancing Template
                                Q1 Balancing Instructions
                                Q2 Balancing Template
                                Q2 Balancing Instructions
                                Q3 Balancing Template
                                Q3 Balancing Instructions