



SYSTEM (ALL MODULES)

RELEASE NOTES – DECEMBER 2015

This document explains new product enhancements added to the ADMINS Unified Community for Windows System Library and installed on your site in December 2015.

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1. SCHEDULED TASKS FEATURE

A new feature has been added to the way the billing process steps work. Now sites may choose to run the Calculate Taxes, Generate Bills and Generate Export Files as a scheduled task instead of interactively. The advantage to using this is that it will allow the person running the task to step away from the computer or perform other tasks while the processing is performed.



If a command window appears when the scheduled task begins then just minimize it. DO NOT close it.

To implement this feature, the values of module control should be set to “Y”. This feature is available for both Real Estate and Personal Property Billing.

Real Estate Module Control		
Seq#	Description	Answer
4400	Run RE Calculate Taxes as a Scheduled Task	Y
4401	Run RE Generate Bills as a Scheduled Task	Y
4402	Run RE Generate Export Files as a Scheduled Task	Y
4403	Run PP Calculate Taxes as a Scheduled Task	Y
4404	Run PP Generate Bills as a Scheduled Task	Y
4405	Run PP Generate Export Files as a Scheduled Task	Y

Figure 1 New Module Control Settings

[ADM-AUC-SY-7971]

2. HELP REFERENCE LIBRARY

2.1. New or Updated Documentation

The following new or updated documentation was added to the Help Reference Library.

2.1.1. Ledgers

- ACCOUNT MAINTENANCE About Account Descriptions

2.1.2. Collections

- TREASURY RECEIPTS Apply TR# to Posted Treasury Receipt Batches

2.1.3. Human Resources

- YEAR END PROCESSING
 - Import ACA Data From Spreadsheet
 - IRS Instructions for Forms W2
 - IRS Instructions for Forms 1099R
 - IRS Instructions for Forms 1094C & 1095C