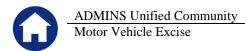


This document explains new product enhancements added to the ADMINS Unified Community for Windows **Tax Title** system.

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1. TAX TITLE BALANCE INQUIRY SCREEN

1.1. FORM 410

Form 410, which provides information required to redeem a parcel in Tax Title, may be printed from the Tax Title Balance Inquiry Screen. Select **Collections > Tax Title > Tax Title Balance Inquiry** and click on the **[Form 410]** button on the left side of the screen.

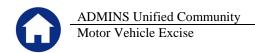
			Tax Title	Balance	Inquiry	Owner at Taking	Curr	ent Owner 📙
<u>G</u> oto Actio <u>n</u> s	2 Account 0004	-0015 -0000 -0015 -0000 AVE LTD REALTY TR FORD AV	S	how Past Taki	ngs C Yes 🖲 No	HARTFORD AVE LTD R MIDIO DICARLO II - 12 ELM STREET BELLINGHAM, MA 020	- TR	
	18-Jul-2011 22-J	nent Date Est. Added Fr ul-2016 Summary by Year	ee Est Baland 30475,62 Detail		ling Payment		2	
	Description	Charge Deductio		Net Bill	Paid		alance	Entry Pending
	Tax	23312,49		23312,49	3947,85	19	364.64	19364,64
Trx Hist List	Water Lien	894,56		894,56	80,06		814.50	814,50
	Trash Lien	1400.00		1400.00		1	400.00	1400.00
Summary Li	Advertising Fee	129,00		129,00	129.00			
	Demand	25,00		25,00	5,00		20,00	15,00
Form 410	Tax Interest	5749.99	8464,58	14214.57	5338.09	8	3876.48	4076.17

1.1.1. Corrections

There was an issue when producing Form 410. A message similar to the following was displayed and required ADMINS intervention to clear an error flag.

Last Ran	Create PDF File on 21-Jul-2016 15:45:28	
Results	Successfully completed Create PDF File .	

This was corrected and now the report will be displayed in the screen using the ADMINS Crystal Reports Viewer, so that the user may print the report. An image of the report will continue to be available on the attachments tab of the inquiry screen for printing or sending via email.



1.1.2. Enhancements

In addition, some cosmetic work was done to the report.

- 1. A page number was added,
- 2. gridlines are included in the details section for reading ease, and
- 3. the signature block was moved to take advantage of the available space to the left of the totals.

		MA	Y CONCERN:						
The	amount n	ece	ssary to redeem		ty known as P/ sachusetts is			ddress of 1	D
				IVIG 2	54614564515	43 10110113.			
ea	Bill#		gory/Description	Amount	Abate/Exm	Adjust	Paid	Refund	Balance
997	02097900	01	Tax	993.93	0.00	0.00	993.93	0.00	0.00
998	02097900	40	Tax Title Interest Tax	320.37 1.140.40	0.00	0.00	320.37 1.140.40	0.00	0.00
a d6	02087900	30	Demand	38.00	0.00	0.00	38.00	0.00	0.00
		40	Tax Title Interest	733.31	0.00	0.00	733.31	0.00	0.00
014	01640000	01	Tax	513.10	0.00	0.00	0.00	0.00	513.10
		02	CPA	1.35	0.00	0.00	0.00	0.00	1.36
		30	Demand	15.00	0.00	0.00	0.00	0.00	15.00
		31		15.00	0.00	0.00	0.00	0.00	15.00
		32 34	Advertising Fee Record Tax Taking	19.66	0.00	0.00	0.00	0.00	19.60
		40	Tax Title Interest	142.64	0.00	0.00	0.00	0.00	142.64
		41	CPA Tax Title Inter	0.27	0.00	0.00	0.00	0.00	0.27
		71	Attorney Fees	450.00	0.00	0.00	0.00	0.00	450.00
015	01640000		Tax	541.23	0.00	0.00	0.00	0.00	541.23
		02	CPA	2.27	0.00	0.00	0.00	0.00	2.27
		30	Demand	15.00	0.00	0.00	0.00	0.00	15.00
		40 41	Tax Title Interest CPA Tax Title Inter	98.89 0.40	0.00	0.00	0.00	0.00	98.89 0.40
							Balance Due	s	1,747.62
							Interest as of 7/29/2		242.20
							Total Amount Due	s	1,989.82
		onis	through 29-Jul-2	016 The	per diem char	ae on this t	tax due is 0.58		
This									
	calculatio erely,								
			_						
Sinc		,	_						

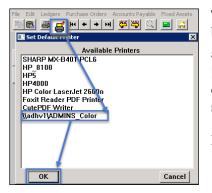


Town of Toescription 2 x interest x interest x interest x interest x interest x interest x interest x interest x	Massa Amount 75.15 265.33 77.74 262.16 64.48 207.14 66.00 201.39 78.70 227.52 99.00	Abate/Exm 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.	Adjust Adjust 0.00	0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	Balanc 75.1 265.3 77.7 262.1 64.4
2 x x interest x x interest x x interest x x interest x x interest x x interest x x	75.15 265.33 77.74 262.16 64.48 207.14 66.00 201.39 78.70 227.52	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	75.1 265.3 77.7 262.1
x interest x interest x interest x interest x interest x interest x interest x interest x interest	265.33 77.74 262.16 64.48 207.14 66.00 201.39 78.70 227.52	0.00 0.	0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	265.3 77.7 262.1
x interest x interest x interest x interest x interest x interest x interest x	265.33 77.74 262.16 64.48 207.14 66.00 201.39 78.70 227.52	0.00 0.	0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	265.3 77.7 262.1
x x interest x x interest x interest x x interest x x interest x interest	77.74 262.16 64.48 207.14 66.00 201.39 78.70 227.52	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00	77.7 262.1
x interest x x interest x x interest x x interest x x interest x	262.16 64.48 207.14 66.00 201.39 78.70 227.52	0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00	0.00	262.1
x x interest x x interest x interest x x interest x interest	64.48 207.14 66.00 201.39 78.70 227.52	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00	0.00	0.00	
x Interest x x Interest x x Interest x x Interest x Interest	207.14 66.00 201.39 78.70 227.52	0.00 0.00 0.00 0.00	0.00	0.00		64.4
x x Interest x x Interest x x Interest	66.00 201.39 78.70 227.52	0.00 0.00 0.00	0.00			
x Interest x x Interest x x Interest	201.39 78.70 227.52	0.00 0.00				207.1
x x Interest x x Interest	78.70 227.52	0.00		0.00	0.00	66.0
x interest x x interest	227.52			0.00	0.00	201.3
x x Interest		0.00	0.00	0.00	0.00	78.7
x Interest		0.00	0.00	0.00	0.00	227.5
	270.41	0.00	0.00	0.00	0.00	270.4
	101.29	0.00	0.00	0.00	0.00	101.2
x Interest	260.47	0.00	0.00	0.00	0.00	260.4
X	104.69	0.00	0.00	0.00	0.00	104.6
x Interest	252.40	0.00	0.00	0.00	0.00	252.4
x	2,233.20	0.00	0.00	0.00	0.00	2,233.2
	5,026.81	0.00	0.00	0.00	0.00	5,026.8
x	3,328.18	0.00	0.00	0.00	0.00	3,328.1
	6,959.10	0.00	0.00	0.00	0.00	6,959.1
	3,684.26	0.00			0.00	3,684.2
		0.00	0.00	0.00	0.00	7,112.5
						3,114.5
						29.4
						5,514.4
A merest	52.12	0.00	0.00	u.uu	0.00	52.1
	2016. The	per diem				13,056.6
e is 5.74.			Int	erest as of 7/21/201		26,611.7
			То	tal Amount Due	\$	39,668.4
	x Interest x x Interest x x Interest x x Interest x A A A hiterest >A Interest	x interest 5,026,61 xx 3,326,16 x interest 6,656,10 x interest 6,656,10 x interest 7,112,52 A x 1,112,55 A 20,41 A interest 5,214,20 A interest 52,12 cough 21-Jul-2016. The	x interest 5.026.81 0.00 x 3.226.18 0.00 x interest 6.596.10 0.00 x interest 6.596.10 0.00 x interest 7.112.52 0.00 A 226.41 0.00 A 226.41 0.00 A interest 5.21.2 0.00 x interest 5.21.2 0.00 x interest 5.21.2 0.00	w interest 5,025.51 0.00 0.00 w 33,021.61 0.00 0.00 w interest 6,959.10 0.00 0.00 w interest 6,959.10 0.00 0.00 w interest 7,112.52 0.00 0.00 w interest 7,112.52 0.00 0.00 rx 3,114.55 0.00 0.00 A 19.41 0.00 0.00 A 19.41 0.00 0.00 A interest 52.12 0.00 0.00	in interest 5.025.91 0.00 0.00 0.00 ix 3.326.16 0.00 0.00 0.00 ix interest 6.969.10 0.00 0.00 0.00 ix interest 6.969.10 0.00 0.00 0.00 ix interest 6.969.10 0.00 0.00 0.00 ix interest 7.112.82 0.00 0.00 0.00 ix interest 7.112.82 0.00 0.00 0.00 ix interest 7.112.82 0.00 0.00 0.00 A 3.9.41 0.00 0.00 0.00 A 19.43 0.00 0.00 0.00 A interest .82.12 0.00 0.00 0.00 ough 21_Jul-2016. The per diem Balance Due	witherest 5,025.51 0.00 0.00 0.00 0.00 witherest 5,959.10 0.00 0.00 0.00 0.00 witherest 6,959.10 0.00 0.00 0.00 0.00 witherest 7,112.52 0.00 0.00 0.00 0.00 witherest 7,112.52 0.00 0.00 0.00 0.00 vit strest 5,514.40 0.00 0.00 0.00 0.00 A interest 5,212 0.00 0.00 0.00 0.00 A interest 5,212 0.00 0.00 0.00 0.00 witherest 5,214.20 0.00 0.00 0.00 0.00 A interest 5,212 0.00 0.00 0.00 0.00

Figure 2 After

[TOC-SUP-SAPLAUC-2617]

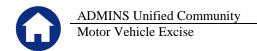
2. SETTING DEFAULT PRINTERS (V9.2 SITES ONLY)



To allow AUC users to conveniently set their default printers, a new button has been added to all screens. Clicking this button lets the user select a default from a list of the **printers installed on the AUC server**. Find this button next to the **Print]** button on the toolbar; click to display the available printers. Click on the desired printer and click on **[OK]** to set the default printer for use in your AUC session.

If you do not see this icon, then this option is not available on your site.

ADM-AUC-SY-7792]



3. MENU AND TOOLBAR TIPS

System Help F	Reference Library
Reference Card	
Menu Toolbar Tips	View Email
Create CSV Files	View Email
ADMINS Report Generator (ARG)	View Email
Email Distribution Lists	View Email
I forgot to print my reports	View Email
System Administration Kit	View Email
Menu and Toolbar Tips	View Email

A reference card was updated to help acquaint the user with the menus and toolbars included in the AUC system. This reference card is available in all the Help Reference Libraries.

[ADM-AUC-SY-7991]

4. HELP REFERENCE LIBRARY

4.1. New or Updated Documentation

The following new or updated documentation was added to the Help Reference Library.

• SYSTEM

Menu and Toolbar Tips