



The Aerospace States Association, Pennsylvania Chapter

Charter

This Charter establishes an ASA Chapter in the Commonwealth of Pennsylvania.

MISSION:

To educate, coordinate, facilitate, and advance the aerospace community within Pennsylvania through policy development, educational discussions, and focused events, involving Commonwealth elected and other government officials.

STRUCTURE:

- The Chapter will meet at least biannually, but not in conflict with the ASA national conference, and at the call of the Chair and/or Vice Chair.
- The Chapter will seek as many in-state members as possible for the most involved and complete aerospace input into Commonwealth issues and events.
- The Chapter is required to report on activities at ASA national meetings and provide an annual chapter report to ASA.
- The Chapter must abide by the 501 (c) (3) non-profit status of ASA.
- Changes to Charter must be approved by the national ASA before adoption.
- Budget, Dues and Sponsorship: The Chapter shall create a Chapter Budget to submit to ASA National by October each year. The Chapter can decide if annual chapter dues or sponsorship are needed to support chapter budgeted activities. Sponsorship of individual events will conform with national ASA sponsorship levels. All monies collected by the chapter including sponsorship for specific events will be sent through national ASA and will be identified from the Commonwealth Chapter.
- The Chapter will maintain information on Commonwealth activities on the ASA website and social media pages.
- ASA will provide staff for Chapter activities, provided sponsorship for such activities is achieved.

MEMBERSHIP:

- ASA Members and Associate Members, Government officials and staff, allied organizations and associations, and universities and colleges
- Allied organizations and associations must be approved by the local Chapter and the national ASA

- Within Pennsylvania Commonwealth law regarding legislative involvement, Honorary Members can be established.

LEADERSHIP:

- The Chapter will have a Chair, Public Sector, and Vice Chair, either Public or Private Sector.
- The Chapter Chair will be for the Term of the elected position
- The Vice Chair will serve a two-year term at the will of the Chair.
- The Chapter can elect to establish an Executive Committee composed of the Chair, Vice Chair, Secretary, Treasurer and other members as necessary.
- The Executive Committee would be charged with making decisions for the Chapter between meetings that do not conflict with the Chapter procedures, votes, or jeopardize the 501 (c)(3).
- The Executive Committee will be elected by the membership of the Chapter in attendance at an annual meeting.

ACTIVITIES:

- All activities are to be designed to include all entities in support of the aerospace community within Pennsylvania. The activities are to be inclusive and representative of the Commonwealth's aerospace community as a whole. The Chapter is a forum for aerospace policy within Pennsylvania. Depending on current activities within Pennsylvania, the Chapter will have the flexibility to incorporate events, merge with other organization's events, or establish new events.
- Chapter events should not be designed to compete with established events set up by other organizations.
- Activities involving the Commonwealth government, like Pennsylvania Aerospace and Aviation Day, are at the invite of Pennsylvania government officials.
- Activities can include but are not limited too: Aerospace Day or Week at the State Capitol, Policy Symposiums, Lunch Lecture Series, Policy Forums, Panel Discussions, Data gathering and coordination, Data sharing/best practices, Local policy events within a State region, Legislative Roundtables, Legislative Receptions