

ENDLESS MOUNTAINS QUILT GUILD EXPENSE REPORT



Submitted by _____ Date _____
 Address _____
 Address _____
 Phone/email _____

Total expenditure categories separately. Attach documentation to the back of this form.

Expense Categories

- | | |
|-------------------------------------|--------------------|
| A. Membership | I. Quilt Show |
| B. Programs | J. Raffle Quilt |
| C. Rent/Insurance/Fees | K. Watson Retreat |
| D. Workshops/classes | L. Christmas Party |
| E. Workshop Rent | M. Fundraisers |
| F. Newsletter | N. Bus Trips |
| G. Miscellaneous (officer supplies) | O. Consortium |
| H. Charity/Donations | |

Category	Description	\$ Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Total Expense ----- \$ _____

If you have expenses in more than one Category, subtotal here:

Category	\$ Expense
_____	_____
_____	_____
_____	_____
_____	_____

Make check payable to:

Name _____

Address _____

Phone _____

Service Provided _____

Amount Paid _____

Check # _____ Date Paid _____