

**City of Hawk Point
Park Pavilion Reservation Application**

Please Print

Name of Applicant: _____ Date: _____
(Also referred to as Responsible Party)

Address: _____ City: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Organization Name (If applicable): _____

Date Requested: _____ Anticipated Hours: _____ to _____

Type of Activity: _____

Approximate # of People: _____

- The responsible party agrees to pay the city a security deposit of \$50 to rent one pavilion or \$75 for two pavilions.
 - ✓ No reservation will be made without payment in full.
 - ✓ No reservation is confirmed until payment is received.
- The responsible party agrees to be responsible for all damages to the facility and surrounding grounds. If there are damages, the amount needed for repairs shall be taken from deposit and any extra will be billed to responsible party.

Hold Harmless Agreement

I (responsible party) agree to indemnify and save harmless the City of Hawk Point from any claim or loss sustained by reason of use and/or participation in activities within the Hawk Point City Park, and hereby assume the risk and thereby release the City of Hawk Point from any claim, damage, or loss by reason of any accident, injury or damage to myself or any person or property belonging to my group, which might occur during the course of using or participating in activities in the City Park.

Responsible Party Signature: _____

- The City of Hawk Point may revoke or change agreement at any time.
- Permit entitles the responsible party to exclusive use of the below listed pavilion(s) for their group on the specific date. Other park facilities remain open to the public (ie. Playground Equipment, Restrooms, etc.).

The responsible party acknowledges they received a copy of the City of Hawk Point Park Rules and will abide by all rules by signing below.

Responsible Party Signature: _____ **Date:** _____

This allows the renter to use: Pavilion #1 _____ **Pavilion #2** _____

City of Hawk Point

PO Box 302 | 121 West Lincoln | Hawk Point, MO 63349

Office: (636) 338-4377

Website: www.hawkpointmo.com

Hawk Point Community Park Rules & Frequently Asked Questions

I. Reservations/Deposits/Cancellations

- a. The Park Pavilions are available for rent seven days per week from dawn to dusk, except for maintenance and special events.
- b. All reservations are made on a first come, first serve basis starting on the first working day of the year in which a pavilion is rented. All reservations must be made at least 48 hours prior to scheduled date. No oral agreements for use of the park shall be valid. All reservations must be confirmed with the completion of the agreement and payment of all appropriate fees.
- c. The city reserves the right to postpone, cancel or delay any rental of the park.
- d. Lessee agrees to pay a damage/security deposit of \$50, which will be required for the rental, and shall be paid at the time of the rental.
- e. Refunds of fees and deposits require advance notice of cancellations at least 2 workings days prior to rental date. All cancellations with request for refund are subject to a \$10 processing fee. Cancellation notice of less than 2 working days of scheduled rental will result in forfeiture of all deposits and fees. Refunds may be granted for inclement weather-related situations, considered on a case by case basis.
- f. Any unused portion of the damage/security deposit may be refunded to the Lessee. However, the damage/security deposit may be held at the discretion of the city for any period of time necessary to determine the full extent of damages and/or violation of terms and conditions. If the Lessee violates any of the terms or conditions of the agreement, the city shall have the right to immediately terminate rental without notice or refund.

II. General Information/Rules

- a. All park rules and regulations apply during rentals.
- b. You must be 21 years of age to reserve the park.
- c. A person 21 years of age or older must be at the park during this rental, at all times.
- d. A reservation permit must be posted by the person reserving a pavilion (or pavilions).
- e. No overnight camping is allowed at the city park. Reservations are only available from dawn to dusk
- f. The use of amusement rides, inflatables, games, booths, tents, portable barbecue pits, bands, DJ's, and erection of tents, etc. are prohibited unless specifically approved in writing by the City of Hawk Point. Use of such equipment may require special permits.
- g. No sales of any goods, food or beverages in city park unless approved by the City of Hawk Point.
- h. The pavilion may not be used for the operation of camps, day care, classes, or any other business activity, unless specifically approved in writing by the City of Hawk Point.

- i. No open parties or events are allowed. No admission or other fees may be collected on premises.
- j. Food and drink are allowed; however, no glass bottles or containers are allowed in the park.
- k. Lessee is held responsible for all cleanup/take down and all damages to the pavilion and/or park during the scheduled rental, resulting from their usage.
- l. At no time shall furniture or fixtures be removed from the park.
- m. No decorations or materials shall be nailed, tacked, or screwed to any part of the pavilion. The Lessee is responsible for taking down all decorations and removing all tape.
- n. Confetti type materials are strictly prohibited at pavilions and in parks.
- o. Fireworks or other explosive devices are strictly prohibited at pavilions and in parks.
- p. Alcoholic beverage permits may be granted for park; alcohol is not allowed in city park without permit.
- q. If you use electricity at the pavilion, you may use crock pots and warmers for food; however, plugging in too many cords may cause the fuse to blow. City Maintenance may not be available to reset the fuses.
- r. No holes may be dug. No permanent fixtures may be attached.

BILL NO. _____
ORDINANCE NO. _____

AN ORDINANCE ADDING SECTION _____ TO THE CODE OF
THE CITY OF HAWK POINT, MISSOURI

BE IT ORDAINED BY THE BOARD OF ALDERMAN OF THE CITY OF HAWK POINT, LINCOLN
COUNTY, MISSOURI, AS FOLLOWS:

It shall be unlawful for any person or persons to be within the boundaries of any City-owned property between the hours of sunset or 9:00 P.M. whichever is earlier and sunrise except by written permission of the City.

Savings Clause.

Except as expressly set forth herein, nothing contained in this ordinance shall in any manner be deemed or construed to alter, modify, supersede, supplant, or otherwise nullify any other ordinance of the city, or the requirements thereof, whether or not relating to or in any manner connected with the subject matter hereof.

Severability Clause.

If any term, condition, or provision of this ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Alderman that it would have enacted this ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provisions which had been held invalid is no longer invalid, said provisions shall thereupon return to full force and effect without further action by the city and shall thereafter be binding.

THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT
FROM _____, FORWARD.

Passed and approved by the Board of Aldermen of the City of Hawk Point, Missouri, on this
____ day of _____, 2020.

By: _____
Robert Henebry, Mayor

ATTEST:

By: _____
Samantha Shelton, City Clerk