

Executive Committee Meeting
Wednesday, June 19, 2019
Agenda



Breakfast: 8:30am

Meeting: 9:00am to Noon

SIG Board Room – 550 High Street, Auburn, Ca

A. ADMINISTRATION

1. Roll Call – Quorum

2. Public Comments

This time is scheduled for comments from members of the public concerning subjects that do not specifically appear as items elsewhere on the Agenda.

3. Let's BURST!

B. CONSENT AGENDA

1. Approval of Minutes

- a. March 20, 2019 Executive Committee Minutes
- b. April 1, 2019 Executive Committee Minutes

2. Approval of Payments

- a. March 2019 Warrants
- b. April 2019 Warrants
- c. May 2019 Warrants

3. Accept Monthly Account Statement and Buy & Sell Transaction Report from PFM Asset Management

- a. March 2019 Report
- b. April 2019 Report
- c. May 2019 Report

4. Placer County Treasurer's Pooled Investment Report

- a. March 2019 Quarterly Report

5. Contract Ratifications

- a. ESM contract extension
- b. PublicSchool WORKS contract extension

6. Surplus Property Declaration

7. CAJPA attendance

8. AIMS WC Audit Response

C. ACTION ITEMS

1. **Executive Committee Nominations for 2019-2020**

Attachments: Policy #0019, Officer Terms and Dates, Nomination Form and Cover Letter

- i. Barbara Patterson, Rocklin Unified School District
- ii. Brad Tooker, Dry Creek Joint Elementary School District
- iii. Audrey Kilpatrick, Western Placer Unified School District
- iv. Martin Fregoso, Placer County Office of Education

Recommendation: Approve nominations to the Executive Committee as a recommendation for approval to the Joint Powers Board.

2. **Reporting App/Presentations from Stopit and PublicSchool WORKS/SpeakUp**

Handouts: Presentations from Stopit and PSW, Comparison Matrix

Recommendation: Approve a reporting app platform for SIG members' use.

3. **Abuse and Molestation Training Series/Diane Cranley**

Attachments: Proposed contract from Diane Cranley, Training information overviews

Recommendation: Review the training program and approve the contract for Diane Cranley.

4. **HR Hotline/Eyres Law**

Attachments: Proposed contract from Patti Eyres with options for one year or two years

Recommendation: Approve the contract with Eyres Law for SIG's HR Hotline

5. **Quarterly Claims Report review and ratification**

Attachments: Quarterly Claims Reports for Workers Compensation and Property/Liability showing claims closed during the quarter ending 3/31/19

Recommendation: Ratify the quarterly claims reports as presented.

6. **SIG Vehicle – Declaration as Surplus and Disposition**

Attachments: Vehicle valuations from CarMax and Kelley Blue Book

Recommendation: Declare the SIG vehicle as surplus property, and approve the method of disposition

D. INFORMATION / DISCUSSION ITEMS

(No action will be taken on these items. They are discussion purposes only.)

1. **Employee Benefit Program Update**

2. **Workers Compensation Program Update**

3. **Property / Liability Program Update**

4. **Policy Updates**

5. **Strategic Plan Status**

6. **Building Update**

E. REPORTS

This time is scheduled for reports and updates from SIG consultants and brokers on Subjects that do not specifically appear as items elsewhere on the agenda.

1. Executive Director's Report (Cindy Wilkerson)

2. EBRC Report (Colleen Crowe and Carol Fling)

Attachment: Unapproved minutes from May 6, 2019 meeting.

3. President's Report (Brad Tooker)

F. CLOSED SESSION

The Executive Committee members will adjourn to closed session pursuant to Government Code Section 94946.95 to consider the following matters:

1. Conference with Legal Counsel: Existing Litigation

- a. #S1600127
- b. #S0500121
- c. #S1600069
- d. #S1800051
- e. #002870 SIG, #002865SIG, SIBW-295282
- f. #002661

2. Property Claims Settlement Authority

- a. Western Placer USD

3. Personnel: Unrepresented employee negotiations:

- a. Melissa Gianopulos
- b. Jaxine Anderson

4. Personnel: Public Employee Performance Evaluation

- a. Executive Director

G. OPEN SESSION

5. Public Employee Appointment/Employment

Recommendation: Approve the new employee positions for Benefits Administrator and Workers' Compensation Program Manager and appoint employees to those positions.

6. Staff Salary Schedule for 2019/2020

Attachment: 2019/2020 SIG Staff Salary Schedule

Recommendation: Review and accept the 2019-2020 proposed salary schedule.

7. Staff Transportation Reimbursement Schedule

Attachment: Proposed Travel Reimbursement Schedule

Recommendation: Review and accept the proposed standardized staff reimbursements for transportation and cell phone.

H. ADJOURNMENT