

Taoroa School Meeting Minutes

Thursday, August 18th 2022

5.00pm - 6.30pm @ Taoroa School

Items		Time
1.0 Administration	Meeting Commenced: 5.15pm Led By Katerina Kupenga (Chairperson)	5.00 pm
1.1 Karakia + Overview	Karakia led By Kat Acknowledgement of Coralie and Nathan leaving the Board	15 mins
1.2 Present	Lara Stevens (principal), Liz Taylor (staff rep), Katerina Kupenga (presiding member), Dawn Fitzgerald (elected), Brylee Bond (co-opt), Hannah Totman (secretary)	
1.3 Apologies	N/A	
1.4 Declarations of interest		
1.5 Confirmation of previous minutes	<ul style="list-style-type: none"> Draft Minutes 21st June 2022 	
1.6 Matters arising	Follow up items <ul style="list-style-type: none"> Website Branding Anything else outstanding? (moved to agenda items as listed below)	
1.7 Hauora Well-Being Check-In	<ul style="list-style-type: none"> Team Wellbeing Check-in resulted in plans for: <ul style="list-style-type: none"> Discussion to establish a communication plan - add to next agenda Resilience Support 	
2.0 Strategic Plan		5.15 pm
2.1 Annual plan & portfolio review	Taoroa School Annual Plan <ul style="list-style-type: none"> Mid-Year check in - review the progress of our strategic plan <ul style="list-style-type: none"> Reviewed and updated each action Established leads and priority level for actions 	15 mins
3.0 General Business		5.30pm
3.1 Casual vacancy	<ul style="list-style-type: none"> → Recent elections resulted in non-voting election for parents and staff. → Re-elected: Sarah, Nathan. New member: Dawn Fitzgerald → Staff: Liz Taylor re-elected as Staff representative → Nathan Bellamy resigned from the board → Kat gave explanation of the election process <p>Motion: board to select a co-opted member to fill vacant position - Kat and Hannah to follow up</p>	30 mins
3.2 Board meeting day & times	<ul style="list-style-type: none"> → Next Board meeting 15th September 5.30pm → Next term Board meeting scheduled for 24th November → Talk about in-committee meetings held separately → Complete board details → Xmas party planned for weekend of 10/11th December - Kat and Hannah to look at options 	
3.3 Nursery proposal	<ul style="list-style-type: none"> → Pros/Cons discussed → Next steps - More information needed may need to meet with Rob to talk about possibilities for community or school involvement 	
3.4 Website	→ Moved to next meeting	
3.5 Branding	→ Moved to next meeting	

4.0 Meeting closed 7.15pm - Move to In-Committee (Kat, Lara, Sarah, Brylee)		6.00pm
1.1 Budget review + staffing	<ul style="list-style-type: none"> • Mid-year budget review <ul style="list-style-type: none"> ○ No changes ○ Budget allocations have been reorganised ○ Still on set for surplus at the end of the year 	30 mins

 22.9.22