Graphics Design in CorelDRAW

Course Content

CorelDRAW Basics and Interface	- Getting Started - Exploring the CorelDraw Screen - File Management - Setting Up the Page - Moving Around the Current Page - Viewing Modes - Inserting and Deleting Pages - Changing Page - Customizing Options - Using Multiple Workspaces - Customizing the Toolbars - Using Shortcuts - Saving Defaults - Setting File Backups - Objects- Creation and Manipulation
Drawing and Shaping Objects	- Drawing and Shaping Tools - Using the Freehand Tool - Drawing Curves - Reshaping Curves - Selecting & Manipulating Objects - Selecting and Deselecting Objects - Moving Objects - Copying and Deleting Objects - Deleting Objects - Sizing Objects - Transforming Objects - Mirroring Objects - Rotating and Skewing Objects
Outlining & Filling Objects	- Eyedropper and Paint Bucket Tools - The Outline Tool - Choosing Outline Thickness - Choosing Outline Colors - Using Fill Tool - Uniform Fill, Fountain Fill, Pattern Fill - Interactive Mesh fill - Copying Attributes - Setting Outline and Fill Defaults

Arranging Objects	➢ Grouping and Ungrouping Objects ➢ Using Guidelines ➢ Using Dynamic Guides ➢ Using Snap To ➢ Aligning Objects ➢ Group and Child Objects ➢ Combining and Breaking Objects ➢ Using Trim
Layers	➢ About Layers ➢ Editing Layers ➢ Setting Up a Master Layer ➢ Moving, Copying, and Locking Layers ➢ Reordering Layers ➢ Using the Object Manager
Special Effects	➢ Special Effects ➢ Drawing with the Artistic Media Tool ➢ Shaping an Object with an Envelope ➢ Extruding an Object ➢ Blending Two Objects ➢ Using Power Clips ➢ Applying Contours ➢ Applying Drop Shadows ➢ Using Interactive Fills ➢ Applying Distortions ➢ Using Interactive Transparencies ➢ Applying Mesh Fills
Working with Text	➢ The Text Tool ➢ Creating Artistic Text ➢ Editing Text ➢ Formatting Text ➢ Setting Text Options ➢ Creating Paragraph Text ➢ Choosing Paragraph Options ➢ Setting Indents Using the Ruler ➢ Importing Text ➢ Using the Spell Checker
Special Text Effects	➢ Fitting Text to a Path ➢ Converting Text to Curves ➢ Creating Blended Text Shadows ➢ Special Text Effects ➢ Jumpy Text ➢ Neon Text ➢ Glowing Text ➢ Chrome Text ➢ Bevel Text ➢ Creating Enveloped Text

Using Symbols and Clipart	➢ Inserting Text Symbols ➢ Adding Clipart ➢ Modifying Clipart
Working with Bitmaps	➢ Introduction to Bitmaps ➢ Importing Bitmap Options ➢ Adjusting Color ➢ Hiding Certain Colors in a Bitmap ➢ Applying Special Bitmap Effects ➢ Creating Web Images ➢ Advanced GIF Options
Page Layouts	➢ Creating a Greeting Card ➢ Print Previewing the Layout ➢ Creating Labels
Printing	➢ Print Options ➢ Print Previewing
Exporting Drawings	➢ Exporting to Graphic Formats ➢ Copy and Pasting into Other Applications
Using Styles and Templates	➢ About Styles and Templates ➢ Creating a Style ➢ Applying a Style ➢ Copying Properties
Custom Creation Tools	➢ Creating Custom Patterns ➢ Managing and Using Symbols
Tracing	➢ Types of Graphics Formats ➢ About Corel Trace ➢ Tracing Images ➢ Importing Traced Files into CorelDraw ➢ Special Trace Effects