

MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES OF THE HATCH PUBLIC LIBRARY
MAUSTON, WISCONSIN
October 30, 2023

A. ROLL CALL OF MEMBERS

Present: President J. McGinley, Vice President J. Lueneburg, Secretary C. Murphy, M. Barrett, A. Bottorff, Tim Benson newly appointed Trustee, Director Christensen.

The meeting was called to order by President McGinley at 5:30 p.m.

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETING

1. The minutes of the September 25, 2023 regular meeting were reviewed.
MOTION by Bottorff/Lueneburg to approve the minutes of the September 25, 2023 regular meeting as presented was made.
MOTION carried unanimously.

C. PUBLIC PRESENTATION TO OR DISCUSSION WITH THE BOARD-none

D. DIRECTOR'S FINANCIAL REPORT OF THE LIBRARY

1. Discussion and action on September 2023 Financials.
The September 2023 financial report incorporated herein was reviewed and discussed.
MOTION was made by Lueneburg/Bottorff to accept the September 2023 Financial report.
MOTION carried unanimously.

E. ACTION OF BILLS-none

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistics report incorporated here in was reviewed.
2. Youth services report of Youth Librarian Huebner incorporated herein was reviewed.
3. Facilities report of Director Christensen was reviewed and discussed.
 - A. Noted was the upcoming need to replace and update the Library server.
4. Services Report
 - a. Christenson reported WRLS focuses identified for the next few years are: building IT capacity, increasing 3rd grade reading levels and grant writing for green projects in libraries.
5. Friends of the Library report.
 - a. Minutes of the Friends group meeting and Friends Board meeting incorporated here in were reviewed.

G. COMMITTEE REPORTS

1. The Personnel committee met on October 27 to discuss evaluation and wages.
 - a. MOTION made at 6:20 p.m. by Murphy/Luenburg to move into Closed Session under Section 19.85(1)(c) of Wisconsin Statutes to discuss compensation and performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
ROLL CALL of the Trustees resulted in unanimous approval.
 - b. MOTION made at 6:34 p.m. by Lueneburg/Benson to reconvene in Open Session
ROLL CALL of Trustees resulted in unanimous approval.
 - c. MOTION by Lueneburg/Barrett to accept the recommendation of the Personnel committee for the 2024 staff wage increase:
 1. 5.7%-Library Assistants 2-8.
 2. 5.4%-Library Assistant 1, Library Assistant HS, Janitor, Maintenance.
 3. 5.4% Salaried Youth LibrarianMOTION carried unanimously.
 - d. Director Christensen's evaluation will be considered at next meeting
2. The Budget committee
 - a. Will meet November 1 to discuss the 2024 Budget.
3. The River Level committee: has not met.

H. COMMUNICATIONS-none

I. UNFINISHED BUSINESS-none

J. NEW BUSINESS

1. Discussion and possible action regarding Hoopla.
Director Christenson presented update regarding Hoopla services.
Discussion ensued concerning account options, restrictions types, parental involvement. Trustees identified the importance of education to help patrons choose the option which best fits their needs. Director Christensen agreed to research further and bring the information to the next Board meeting.
2. Discussion and action regarding Library's materials selection and purchase policy
 - A. Director Christensen presented the policy which used standardized inclusive pronoun wording and in which section IV. H. reads "Collection Concerns".
MOTION by Bottorff/Barrett to accept the updated policy.
MOTION carried unanimously.

K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD-none

L. DATES FOR THE NEXT TRUSTEE MEETING:

November 27, 2023 at time TBD.

M. ADJOURNMENT

Meeting was adjourned at 7:00 p.m.

Respectfully submitted,
Cathleen Murphy, Secretary.