

MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES OF THE HATCH PUBLIC LIBRARY  
MAUSTON, WISCONSIN  
December 27, 2023

A. ROLL CALL OF MEMBERS

Present: President J. McGinley, Vice President J. Lueneburg, Secretary C. Murphy,  
M. Barrett, A. Bottorff, T. Benson, Director Christensen.

The meeting was called to order by President McGinley at 5:36 p.m.

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETING

1. The minutes of the November 27, regular meeting were reviewed.  
It was noted that in section F, 3a and 4a were identical and redundant. 3a was  
deleted.

MOTION by Lueneburg/Bottorff to approve the minutes of the  
November 27, 2023 regular meeting as amended was made.

The amendment was deletion of 3a.

MOTION carried unanimously.

C. PUBLIC PRESENTATION TO OR DISCUSSION WITH THE BOARD-none

D. DIRECTOR'S FINANCIAL REPORT OF THE LIBRARY

1. Discussion and action on November Financials.

The November financial report incorporated herein was reviewed and  
discussed.

MOTION was made by Murphy /Bottorff to accept the November 2023  
Financial report.

MOTION carried unanimously.

E. ACTION OF BILLS-none

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistics report incorporated here in was reviewed.

2. Youth services report of Youth Librarian Huebner incorporated herein was  
reviewed.

3. Facilities report of Director Christensen was reviewed and discussed.

4. Services Report

a. Director Christensen reported on the progress of the Library server project  
and the Hoopla project

5. Minutes of the Friends group meeting incorporated here in were reviewed.

The Friends Board meeting concerns were discussed. Director shared plans of  
addition seating options in the children's play area.

G. COMMITTEE REPORTS

1. Personnel Committee

a. MOTION made at 6:30 p.m. by Murphy/Barrett to move into Closed Session under Section 19.85(1)(c) of Wisconsin Statutes to discuss compensation and performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

ROLL CALL of the Trustees resulted in unanimous approval.

MOTION made at 6:46 p.m. by Murphy/McGinley to reconvene in Open Session.

ROLL CALL of the Trustees resulted in unanimous approval.

b. Directors Performance Review and 2024 Wage Determination.

President McGinley reports a favorable evaluation and recommendation for a 5.4% increase in salary for Director Christensen.

MOTION By Barrett/Benson to acknowledge the evaluation and increase the salary of Director Christensen by 5.4%.

ROLL CALL of the Trustees resulted in unanimous approval.

2. The Budget committee has a not met.

3. The River Level committee has not met.

H. COMMUNICATIONS-none

I. UNFINISHED BUSINESS-none

J. NEW BUSINESS-none

1. Discussion and action regarding Library hours

The Board reviewed data regarding Library usage between 7-8p.m. Discussion ensued regarding impact on staffing and library service. Next month will present follow up information.

K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD-none

L. DATES FOR THE NEXT TRUSTEE MEETING:

January 29, 2024 at 5:30 p.m.

M. ADJOURNMENT

Meeting was adjourned at 7:16 p.m.

Respectfully submitted,

Cathleen Murphy, Secretary.