

MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES OF THE HATCH PUBLIC LIBRARY
MAUSTON, WISCONSIN
August 28, 2023

A. ROLL CALL OF MEMBERS

Present: President J. McGinley, Vice President J. Lueneburg, Secretary C. Murphy,
M. Barrett, A. Bottorff, S. Wilke, Director Christensen.

Absent: Mary Beth Neinast.

The meeting was called to order by President McGinley at 6:06 p.m.

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETING

1. The minutes of the July 31, 2023 regular meeting were reviewed.

MOTION by Lueneburg/Barrett to approve the minutes of the
July 23, 2023 regular meeting as presented was made.

MOTION carried unanimously.

C. PUBLIC PRESENTATION TO OR DISCUSSION WITH THE BOARD-none

D. DIRECTOR'S FINANCIAL REPORT OF THE LIBRARY

1. Discussion and action on July 2023 Financials.

The July 2023 financial report incorporated herein was reviewed and
discussed. Director Christenson presented the City 2024 Budget Adoption
Calendar.

MOTION was made by Lueneburg /Bottorff to accept the July 2023 Financial
report.

MOTION carried unanimously.

E. ACTION OF BILLS-none

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistics report incorporated herein was reviewed.

2. Youth services report of Youth Librarian Huebner incorporated herein was
reviewed.

3. Facilities report of Director Christensen was reviewed and discussed.

4. Services Report

a. Christenson updated the board on the diverse and many Library activities

5. Friends of the Library report.

a. The first meeting of the Board of Directors of the Friends of the Hatch Public
Library is scheduled for September 6, 2023 at 1:00 p.m.

G. COMMITTEE REPORTS

1. The Personnel committee: has not met

2. The Budget committee: continues to meet regularly to consider the 2024 budget
and to develop the Library Capital Plan. Next meeting is Sept 7, at 1:00 p.m.

3. The River Level committee: has not met.

H. COMMUNICATIONS-none.

I. UNFINISHED BUSINESS-none

J. NEW BUSINESS

1. Discussion and action regarding Library closing on September 23, 2023.

Discussion occurred about the need to close the Library to insure adequate time for carpet cleaning.

MOTION by Murphy/Barrett to close the Library on September 23, 2023.

MOTION carried unanimously.

K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD

1. President McGinley encouraged Trustees to view the Trustee training sessions and asked Director Christensen to send a link to the session site.

2. President McGinley asked that Trustees not reply to email meeting announcements.

L. DATES FOR THE NEXT TRUSTEE MEETING:

September 25, 2023 at 5:30 p.m.

M. ADJOURNMENT

Meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Cathleen Murphy, Secretary.