

MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES OF THE HATCH PUBLIC LIBRARY  
MAUSTON, WISCONSIN  
May 30, 2023

A. ROLL CALL OF MEMBERS

Present: President J. McGinley, C. Murphy (attending via zoom), M. Barrett, J. Lueneburg, Director Christensen. It is noted that Board Members attending the meeting represents a quorum.

Absent: S. Wilke, A. Botorff

The meeting was called to order by President McGinley at 5:32 p.m.

B. DISPOSITION OF MINUTES OF THE PREVIOUS MEETING

1. The minutes of the April 24, 2023 regular meeting were reviewed.

MOTION by McGinley/Lueneburg to approve the minutes of the April 24, 2023 regular meeting as presented was made.

MOTION carried unanimously.

C. PUBLIC PRESENTATION TO OR DISCUSSION WITH THE BOARD-none

D. DIRECTOR'S FINANCIAL REPORT OF THE LIBRARY

1. Discussion and action on April 2023 Financials.

The April 2023 financial report incorporated herein was reviewed and discussed. Director Christensen reported that the city auditors have not completed their audit.

They will finalize an undesignated carryover sum which could be transferred to the capital equity fund at a future meeting by a vote of the Board.

2. Crandall memorial

The Board acknowledges the generous and thoughtful donation made in memory of Bonnie Crandall to the Hatch Public Library. It is greatly appreciated and will support the mission of the Library. Thank you.

3. Preliminary 2024 County reimbursement

Director reviewed the County reimbursement process and preliminary 2024 sum.

MOTION was made by Lueneburg/Murphy to accept the April 2023 Financial Report.

MOTION carried unanimously.

E. ACTION OF BILLS-none

F. PROGRESS AND SERVICE REPORT OF THE DIRECTOR

1. Statistics report incorporated herein was reviewed.

2. Youth services report of Youth Librarian Huebner incorporated herein was reviewed.

3. Facilities report of Director Christensen was reviewed and discussed.

a. Concrete for the sidewalk and patio.

The board reviewed the quotes to replace the patio base and the side walk

from the patio toward Mansion St. as the current pebble application is not contained by the surround, is being washed away, can be a hazard to mowing. The pros and cons were discussed.

MOTION by Murphy/Barrett to proceed with Adler Decorative Concrete LLC for the patio concrete project.

MOTION carried unanimously.

b. Installation of outlets in the patio area.

Director Christensen presented the need for outlets on the patio and a quote from Gray's Electric. The current need and future needs were discussed.

MOTION by Lueneburg/Murphy to proceed with the patio electrical outlet project.

MOTION carried unanimously.

c. Conference room chairs.

Director Christenson presented the need to replace the chairs in the large conference room and the company she recommends to purchase them from. Discussion ensued.

MOTION by Murphy/Lueneburg to proceed with the purchase of new chairs for the large conference room from Edmonds Business Interiors.

MOTION carried unanimously.

4. Services report was presented by Director Christensen highlighting the many activities which have taken place and plans for future programs. She indicated that two of the May 2023 activities were very well attended and would have benefited from more space.

5. Friends of the Library report was presented by Director Christensen. Next Book Sale is scheduled for June 10. The Friends will pay for the 13 concerts planned for this summer.

G. COMMITTEE REPORTS

1. The Personnel committee: has not met

2. The Budget committee: has not met

3. The River Level committee: has not met.

H. COMMUNICATIONS-The Board reviewed a complementary thank you note from Voters First Wi, a group that enjoyed meeting at the Library on a Saturday in May.

I. UNFINISHED BUSINESS-none

J. NEW BUSINESS

1. Election of Library Board Officers

President McGinley opened the floor for nominations

Lueneburg moved to nominate a slate of Library Board Officers: President-John McGinley, Vice President-Jesse Lueneburg, Secretary-Cathleen Murphy.

Call was thrice made for nominations from the floor. No additional nominations were made.

MOTION by McGinley/Murphy to close the nominations and cast a unanimous ballot in favor of the slate offered.

MOTION carried unanimously.

2. Discussion and possible action regarding digital sign.

a. Director Christenson presented 2020 quotes for digital sign with a messaging

component. Discussion ensued. C. Murphy will take a photo of a simple messaging sign to share with the Board at the next meeting.

K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD-none

L. DATES FOR THE NEXT TRUSTEE MEETING: June 27, 2023 at 5:30 p.m

M. ADJOURNMENT

MOTION Lueneburg/Barrett to adjourn was made at 6:57 p.m.

MOTION carried unanimously.

Respectfully submitted,

Cathleen Murphy, Secretary.