



# Hatch Public Library

111 West State Street Mauston, WI 53948 Phone (608) 847-4454 Fax (608) 847-2306

## HATCH PUBLIC LIBRARY BOARD OF TRUSTEES' MEETING MINUTES of March 27, 2023 Meeting

### A. ROLL CALL OF MEMBERS

Present: President J. McGinley, S. Wilke, J. Lueneburg, School District Representative/Secretary K. Hable, Director B. Christenson, C. Murphy

Absent: M. Barrett

The meeting was called to order by President McGinley at 5:33 p.m.

### B. DISPOSITION OF MINUTES OF PREVIOUS MEETINGS

1. The minutes of the February 27, 2023 regular meeting were reviewed.

MOTION by McGinley/Murphy to approve the minutes of the February 27, 2023 regular meeting as presented was made.

MOTION carried unanimously.

### C. PUBLIC PRESENTATION TO THE BOARD-none

### D. DIRECTOR'S FINANCIAL REPORT OF THE LIBRARY

1. Discussion and action on February 2023 financials

The February 2023 financial report incorporated herein was reviewed and discussed.

MOTION was made by Lueneburg/Wilke to accept the February 2023 Financial Report.

MOTION carried unanimously.

### E. ACTION ON BILLS - none

### F. PROGRESS AND SERVICES REPORT OF DIRECTOR

1. Statistics report incorporated herein was reviewed.

2. Youth services report of Youth Librarian Huebner incorporated herein was reviewed.

3. Facilities report of Director Christenson was reviewed.

4. Services report was reviewed and discussed. Director Christenson updated the Board on Library/Community partnership activities and resource use.

5. Friends of the Library- The Friends next book sale will be April 1, 2023 from 9-2.

### G. COMMITTEE REPORTS

1. Personnel committee - has not met

2. Budget committee - has not met

3. River level committee - met on March 6, 2023, prior to the special board meeting.

### H. COMMUNICATIONS - none

### I. UNFINISHED BUSINESS -none



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### J. NEW BUSINESS

#### 1. Discussion and action on Meeting Room Use policy

1.MOTION by McGinley/Lueneburg to amend the meeting rooms policy under section E to read:

“The Library Director reserves the right to cancel advance reservations if the rooms are required for a library event or meeting, if Library hours of operation change, or due to inclement weather.”

MOTION carried unanimously.

### K. OTHER ITEMS NEEDING TO BE BROUGHT BEFORE THE BOARD

### L. DATES FOR THE NEXT TRUSTEE MEETING - April 24, 2023

### M. ADJOURNMENT

1.MOTION by Lueneburg/Murphy to adjourn was made at 6:10 p.m.

MOTION carried unanimously.

Respectfully submitted, Karen Hable, Secretary.