



MAPLE LAKE CLUB
 P.O. Box 728
 Bridgeport, WV 26330

Application for Employment

Personal Information

Name _____ Date _____
 Street Address _____ Home Phone _____
 City, State, Zip _____ Work Phone _____
 Social Security Number _____ Date of Birth _____
 Will you work overtime if asked? _____
 Position Desired _____

If you are under 18, can you furnish a work permit? Yes No

Have you ever been employed here before? Yes No

Are you legally eligible for work in the United States? Yes No
 (Proof of U.S. citizenship or immigration status will be required upon employment.)

Date available for employment _____

Type of employment desired Full-time Part-time Temporary Seasonal Educational Co-Op

Are you able to meet the attendance requirements of the position? _____

Have you ever plead "guilty" or "no contest" to, or been convicted of a crime? Yes No
 (Answering "yes" to these questions does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into consideration.)

If yes, please provide dates and details _____

Driver's license number (if job related) _____

Education

School Name & Location

College _____

Years completed _____ Did you graduate? Yes No

Business/Technical/Trade School _____

Years completed _____ Did you graduate? Yes No

High School _____

Years completed _____ Did you graduate? Yes No

Special training or skills (CPR, Life Guard Training, machine operation, etc.) _____

Employment History (Please start with most recent employer. If you need more space, please add extra sheets or resume.)

Company Name _____ Telephone _____

Address _____ Employed (Month/Year) From _____ To _____

Name of Supervisor _____ Hourly/Salary Rate Start _____ Last _____

Job Title & Responsibilities _____

Reason for Leaving _____

May we contact this employer? Yes No If no, why? _____

Maple Lake is an Affirmative Action Equal Opportunity Employer

Company Name _____ Telephone _____
Address _____ Employed (Month/Year) From _____ To _____
Name of Supervisor _____ Hourly/Salary Rate Start _____ Last _____
Job Title & Responsibilities _____
Reason for Leaving _____
May we contact this employer? Yes No If no, why? _____
Maple Lake is an Affirmative Action Equal Opportunity Employer

Company Name _____ Telephone _____
Address _____ Employed (Month/Year) From _____ To _____
Name of Supervisor _____ Hourly/Salary Rate Start _____ Last _____
Job Title & Responsibilities _____
Reason for Leaving _____
May we contact this employer? Yes No If no, why? _____
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Military Experience

Did you serve in the U.S. Armed Forces? _____ If yes, what branch? _____
Describe training you received that would help you in the job for which you are applying _____

References

List three business or professional references that we may contact for a reference:
Name Position Years Known Telephone Number

Applicant's Statement

I certify that all information that I have provided in order to apply for and secure work with the employer is true, complete and correct.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to cancel further consideration of this application, or immediately discharge me from the employer's service, when ever it is discovered.

I expressly authorize, without reservation, the employer, its representative, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that Maple Lake Club does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I understand that this application will be active for a period of one year; after that time, if I wish to be considered for employment, I must submit a new application. I understand that in keeping with Maple Lake Club commitment for a Drug Free Workplace, I may be required to pass an appropriate test for substance abuse.

If I am hired, I understand that I am free to resign at any time, without prior notice, and Maple Lake Club reserves the right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of Maple Lake Club is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the President of Maple Lake Club.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Applicant's Signature _____ Date _____

Maple Lake Club considers all applicants for positions without regard to race, color, religion, sex, national origin, citizenship, age, mental or physical disabilities, veteran/reserve/national guard or any other similar protected status. We also comply with all applicable laws governing employment practices and do not discriminate on the basis of any unlawful criteria.