



2024 Key Club Member Scholarship Application

General Information

Two (2) Kiwanis Club of Thousand Oaks Key Club Member Scholarship awards will be given to two (2) graduating students from Thousand Oaks, Newbury Park, Westlake, Oak Park, Agoura or Century Academy High Schools who intend to enroll in a two or four year college, university or technical school in the fall of 2024. The scholarship is open to students who have been active in their school's Key Club. Each awardee will receive a one-year scholarship of \$1,000.

Use of Scholarship

The scholarships are to be used for the recipient's tuition, books, and miscellaneous expenses to further their academic or career education in the fall of 2024.

Application

An application form is included here in this packet and is also available at the Kiwanis Club of Thousand Oaks website at www.tokiwani.org. The completed and signed application and supporting documents must be received via email or ground mail no later than 5 PM on Monday, April 1st, 2024.

1. This scholarship is open to:
 - a. Students who wish to pursue a Baccalaureate degree.
 - b. Students who wish to pursue an Associate Degree.
 - c. Students who wish to attend a trade, technical, or specialized school.

2. The student, in the personal essay, must show a commitment to pursuing future studies in higher education and intend to graduate with a degree.

Eligibility

Graduating high school students having a minimum 3.0 GPA who have been and currently are active in their high school's Key Club program.



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Selection

The final decision of awards will be made by the Kiwanis Club of Thousand Oaks Scholarship Committee. Selection will be made primarily on the basis of Key Club activity, information on the application form, personal essay and letter(s) of recommendation. Note: Importance will be given to a student's volunteering or community service activities. Financial need will also be considered, if appropriate.

Presentation of Award:

Recipients will be notified by email. They will be honored and presented their award (a check made out to the student) at a regular meeting of the Kiwanis Club of Thousand Oaks in May, 2024. Recipients will also be recognized at their high school's award night.

For questions about this application or its status, please contact the scholarship committee at the Kiwanis Club of Thousand Oaks via email at scholarship@tokiwanis.org.

Application Checklist:

- Completed and signed application form
- Personal essay
- GPA (certified transcript from your school is preferred)
- Letter(s) of recommendation

PLEASE RETURN COMPLETED APPLICATION PACKET TO:

Email or mail Application Packet with Recommendation Letter and other required documentation by April 1st, 2024 to: [**scholarship@tokiwanis.org**](mailto:scholarship@tokiwanis.org)

OR: if mailed, it must be received at the following address:

Kiwanis Club of Thousand Oaks Scholarship Committee
P.O. Box 1791
Thousand Oaks, CA 91358



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APPLICANT INFORMATION FORM

Name (First, Middle, Last) _____

Street Address _____

City _____ Zip Code _____

Email: _____ Phone _____

Name of parent or guardian _____

Name of High School _____

Key Club Member? Yes ____ For how long? _____

Briefly describe further training or education plans for next school year:

By signing this document, you confirm the accuracy of your completed form. If you purposely give false or misleading information, you will be disqualified from this award.

Signature

Date



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Submit With Application

- **Personal Essay**
 - What do you feel you've accomplished as a Key Club member that's made you a better person?
 - Describe your involvement and time spent with community service projects and events.
 - What knowledge and skills have you gained participating in your high school's Key Club?
 - Describe your motivation to pursue a college degree, including people who influenced you and what you want to achieve.
 - Statement of financial need, if appropriate.
 - Statement of intent to attend a community college or public university or a technical school, if admitted and known by April 1st.
 - Anything else you'd like to share about yourself.

- Letter(s) of recommendation from your Key Club advisor, college counselor, faculty member, or staff at your school

- Transcript showing minimum 3.0 GPA. **Copy of official transcript is preferred.**



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LETTER OF RECOMMENDATION INSTRUCTIONS
FOR KIWANIS CLUB OF THOUSAND OAKS
KEY CLUB MEMBER SCHOLARSHIP

Dear Key Club Advisor/Teacher/Counselor Staff,

This student, _____, is applying for a Kiwanis Key Club Member Scholarship in the amount of \$1,000.00. It will be awarded to graduating students who intend to pursue higher education in the fall of 2024. The award is based on the student's completed application form, Key Club participation and activities, GPA, a personal essay, and a Key Club advisor, high school counselor or faculty member's letter of recommendation.

What can you share with us about this student's desire, performance, and personality traits? Given your knowledge of the student, what special community service projects, if any, have they completed? How long have you known this student and in what capacity? Financial need will also be considered. Please advise if appropriate for this student.

Please use the student's name in title of email and send your letter to: scholarship@tokiwanis.org; OR place your letter in a **sealed** envelope before giving it to the student applicant. Include your name and position. Send the email or return the

sealed envelope to the applicant before April 1st, 2024 to complete the application process. If mailed, please send it to: **Kiwanis Club of Thousand Oaks Scholarship Committee, P.O. Box 1791, Thousand Oaks, CA 91358**

Thank you for your time and your assistance in this process.

Kiwanis Club of Thousand Oaks Scholarship Committee