

**SCHWENKSVILLE BOROUGH AUTHORITY  
BOARD OF DIRECTORS MEETING  
JANUARY 10, 2024– 7:00 P.M.  
A G E N D A**

- I. CALL TO ORDER - Chairman**
- II. CALL OF THE ROLL**
  - A. Announcement of Board Member Appointment**
- III. PLEDGE TO THE FLAG**
- IV. DULY ADVERTISED MEETING – Chairman**
- V. REORGANIZATION – Chairman – Pro Tem**
  - A. Election of Officers**
    - 1. Chairman**
    - 2. Vice-Chairman**
    - 3. Secretary**
    - 4. Treasurer**
    - 5. Asst. Secretary/Treasurer**
  - CLOSE ELECTION**
- VI. APPOINTMENT OF PROFESSIONAL STAFF – Chairman**
  - 1. MANAGEMENT CONSULTANT – Private Utility Enterprises, Inc**
  - 2. SOLICITOR – Grim, Biehn & Thatcher**
  - 3. ENGINEER – Ebert Engineering, Inc**
  - 4. AUDITOR – Lopez, Teodosio & Larkin, LLC**
  - 5. PENSION TRUSTEE – Uninvest Bank & Trust**
- VII. REVIEW AND APPROVE MINUTES of December 13, 2023**
- VIII. VISITORS:**
  - A. Confirmed Appointments:**
  - B. From the Floor:**
- IX. FINANCIAL REPORT:**
  - A. Bills List 1/2024 in the amount of \$123,040.13**
    - 1. Checks – \$90,395.53**
    - 2. Payroll and Pension Transfers – \$32,526.63**
    - 3. Checks Signed Prior to Meeting - \$117.97**
  - B. Income Statement and Summary**
  - C. Bank Statements**
  - D. Inter Account Transfers**
- X. MANAGEMENT REPORT**
  - A. ADMINISTRATION**
    - 1. Report of Delinquent Accounts: There were Eighty-Three (83) Past Due letters sent in the month of December totaling \$17,075.31. The total amount collected was \$15,704.48. Seventy-Three (73) customers paid in full. Nine (9) customers made a partial payment and One (1) customer did not pay.**

**2. 2024 Borough Labor Agreement**

**3. 2024 Fee Schedule**

**B. WATER DEPARTMENT**

**1. Water production – December ‘23**

**a. 252,123 GPD**

**b. 165,036 Wells**

**c. 97,955 Interconnections**

**2. Operations Update**

**C. SEWER DEPARTMENT**

**1. Discharge Monitoring Report**

**a. November’23 – Daily Average Flow 0.1511**

**b. November’23 – Total Monthly Flow 4.5328**

**2. Operations Update**

**XI. BOROUGH OPERATIONS**

**A. Borough Operations – December**

**1. Emptied trash at trailhead and pavilion**

**2. Salted Borough roads**

**XII. ENGINEERING REPORT: Refer to enclosed written report.**

**A. Authority**

**1. See Written Report**

**2. Water Grant**

**XIII. SOLICITOR’S REPORT:**

**A. Authority- Baghurst**

**B. Developments**

**XIV. CHAIRMAN’S MINUTE:**

**A. Announcements**

**XV. ADJOURN:**