

VILLAS WEST ARCHITECTURAL COMMITTEE REPORT

April 19, 2023

(Updated 04.18.2023)

Chairman of Committee – Tim Schaid

Members at Large – Tom Bowes, Zee Hussein and Jeff Miller

The Architectural Committee met on Thursday, March 16, 2023. All members of the committee were present. The committee discussed the protocols for architectural change requests, including during times when Jeff, Tom and Tim are back in their home states; Zee agreed to do any onsite visits to ask owners questions about their architectural change requests and report back to the committee with her recommendations for approval or denial.

Several recommendations regarding our rules and regulations, VW Forms, and the VW Website were presented and discussed. Many were applicable to a committee other than that of Architectural, such as the Villas West Budget/Finance, Communication & Documents and/or Maintenance Advisory Committees. Tim forwarded those recommendations to the applicable committee chairs.

The following Architectural requests are in need of board approval. The Architectural committee recommends approval of each of these requests under the conditions noted.

<u>Address</u>	<u>Request</u>	<u>Approved/Denied</u>	<u>*Conditions</u>
104-D Sarta	Install Security Door to Back Door	Approved*	Contractor must have copies of his/her license and insurance on file in the VW office prior to beginning work. All labor and material costs at owner's expense.
447-A/B Tierra	Install Halflite Windows/Screens	Approved*	A signed/dated Form VWAS 19 must be submitted prior to final approval. Owner understands he/she, as well as future owners shall be responsible, and NOT Villas West, for maintaining the doors/windows from this point forward. Contractor(s) must have copies of his/her license and insurance on file in the VW office prior beginning

			work. All labor and material costs at owner's expense.
507-A Penasco	Install Security Door	Approved*	Contractor must have copies of his/her license and insurance on file in the VW office prior to beginning work. All colors must conform to VS color schemes. All labor and material costs at owner's expense.
234-B Quinta	Retrofit Back Porch and Shed	Approved*	Color of railings must be the correct VW Black. Color of painted shed and gutters must be the correct VW Brown. Contractor(s) must have copies of his/her license and insurance on file in the VW office prior to beginning work. All labor and material costs at owner's expense.
246-C Sarta	Replace Windows	Approved*	Color of windows must be in accordance with Vilas West color schemes – owner to check in office for proper color if in doubt. Contractor(s) must have copies of his/her license and insurance on file in the VW office prior to beginning work. All labor and material costs at owner's expense.
147-D Tierra	Replace Windows	Approved*	Color of windows must be in accordance with Vilas West color schemes – owner to check in office for

			proper color if in doubt. Contractor(s) must have copies of his/her license and insurance on file in the VW office prior to beginning work. All labor and material costs at owner's expense.
317-A Quinta	Replace Windows	Approved*	Color of windows must be in accordance with Vilas West color schemes – owner to check in office for proper color if in doubt. Contractor(s) must have copies of his/her license and insurance on file in the VW office prior to beginning work. All labor and material costs at owner's expense.
132-A Sarta	Replace Shed and Rear Patio Roofs	Approved*	Contractor must have copies of his/her license and insurance on file in the VW office prior to beginning work. Please provide sketch of the work to be performed to the VW office. Shingles are to be Owens-Corning brand; color to be Desert Sand of the Oakridge series. All labor and material costs at owner's expense.
233-D Pena	Replace Shed Roof	Approved*	Contractor must have copies of his/her license and insurance on file in the VW office prior to beginning work. Shingles are to be

			Owens-Corning brand; color to be Desert Sand of the Oakridge series. All labor and material costs at owner's expense.
233-D Pena	Install Security Door	Approved*	Contractor must have copies of his/her license and insurance on file in the VW office prior to beginning work. All colors must adhere to VW color schemes. All labor and material costs at owner's expense.
93-D Sarta	Install Front & Rear Security Doors	Approved*	Contractor must have copies of his/her license and insurance on file in the VW office prior to beginning work. All colors must adhere to VW color schemes. All labor and material costs at owner's expense.
175-D Quinta	Install Front Security/Screen Door	Approved*	Contractor must have copies of his/her license and insurance on file in the VW office prior to beginning work. All door/screen colors must adhere to VW color schemes. All labor and material costs at owner's expense.

* Conditions Apply to the Approval – See Last Column of Table