Step 1: Open your browser and log into your email account.

Step 2: Find and open the email from the General Manager that contains the invite link.

Hi there,

_____ _____ is inviting you to a scheduled Zoom meeting.
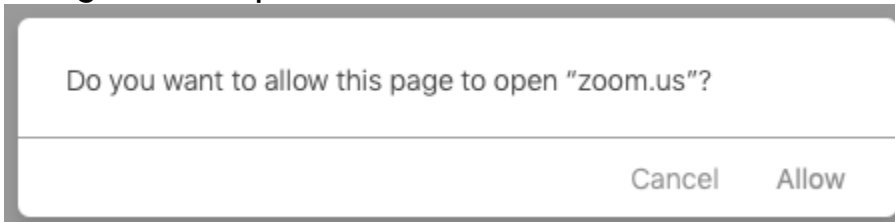
Join from PC, Mac, Linux, iOS or Android https:/_____.zoom.us/j/_____

Or iPhone one-tap :
US: +16468769923, _____ or +16699006833, _____
Or Telephone：
Dial(for higher quality, dial a number based on your current location):

Step 3: Click on the invite link and Zoom will redirect you to a webpage. This webpage will ask you to download the Zoom app on your device whether you are using a desktop or a mobile device.

Do you want to allow this page to open "zoom.us"?

Cancel   Allow

Step 4: Once the application is downloaded on your desktop, install and open it. Zoom should automatically open the meeting in concern. If that does not open, head over back to your email ID and click on the invite link. You will now see a prompt to open the link in the Zoom app.

Open Zoom?

https://zoom.us wants to open this application.

Open Zoom   Cancel

Similarly, if you are a mobile user, the meeting should open inside the Zoom app as soon as it is installed. If that does not happen, you can click on the invite link again and you will be directly taken to the Zoom app.

Step 5: Grant the necessary permissions to the Zoom app to use your camera and microphone in order to get started and join the meeting.