

## PORT ST. LUCIE HISTORICAL SOCIETY, INC.

### In – Person at the PSL Botanical Gardens and Virtual Meeting via Zoom

### Minutes – January 26, 2021

Meeting called to order by Chair Christensen at 4:12 PM. Pledge led by Christensen.

**Present in person:** Christine Williams, Maria Bordonaro, Paula Lewis, Wade Wilnow, Patricia Christensen, Dennis Grabhorn, Linda Bagley, Jack Kelly, (arrived late). On Zoom –Terissa Aronson and Jack Kelly.

**Absent:** Travis Walker

**Other attendees (In Person or Zoom):** Mary Dodge, Richard McAfoos, Barbara Ann Smith, Dr. Deery and Milt Koster.

Establishment of Quorum. There was a self-introduction of attendees

**Additions or deletions to the Agenda:** Chair wanted to add to New Business as Item 11a. for a Resolution for discussion of Board Membership. Linda Bagley approved the agenda with the additional item, Wade Willnow seconded the motion. Motion passed unanimously.

#### **Consent Agenda:**

Meeting Minutes for the regular meeting December 1, 2020.

Treasurer's Reports for December 2020.

Motion to approve the Consent Agenda was made by Dennis Grabhorn, seconded by Christine William, motion passed unanimously.

#### **Old Business:**

**Report on Historic Houses-** Chair Christensen reported that there wasn't much to report. The RFP for the renovations should be going out soon, if they aren't out already. It could be several months before work commences.

#### **Committee Reports:**

**Finance Committee-** Treasurer Williams turned it over the Chair Christensen. Christensen reported that after some discussion with Christine and Terissa Aronson, it was their recommendation to hire a professional bookkeeper to assist Christine. A resume for Kathy LeClair was sent out to the Board prior to the meeting. She would be a sub-contractor and charges \$25 per hr. Most months it won't take more than a couple of hours to do the books, once she gets use to our system and works out a process with Christine to share documents and information. Christensen asked for a motion. Motion to hire Kathy was made by Dennis Grabhorn and seconded by Christine Williams. Motion passed unanimously.

**Membership** –Chair Bagley reported membership renewals were still coming in. Another reminder was just sent out.

**Brick Paver Fundraiser** – Chair Christensen asked Co Chairs Grabhorn and Bordonaro if there was anything to report. Maria Bordonaro reported that the agreement for the Brick Company

was to be approved and mailed back. Chair Christensen reported that Stef Matthes from C&T would forward the plans in a few days, so we can determine the number of bricks we will need and how many we are selling. A motion to approve the contract for Brick Pavers was made by Wade Willnow, seconded by Linda Bagley. Motion passed unanimously.

### **Events Committee**

- a. **Society Gatherings** – March 24 is being held for our first Gathering of 2021. More info as the date nears.
- b. **River Night:** Chair Christensen asked for volunteers. January 14 – Linda Bagley, Patricia Christensen and Dennis Grabhorn volunteered.
- c. **Botanica:** Dates February 13 and 14 – need volunteers. Linda Bagley volunteered for the 13<sup>th</sup> 9 to 12, Paula Lewis volunteered for the 13<sup>th</sup> 12-4, Dennis and Christine will fill in where needed, Patricia Christensen will work Sat. AM with Linda Bagley.
- d. **Report on Arts in the Garden:** Christine Williams reported that it was a great day, very busy, good turnout. She sold raffle tickets, got some donations, a few membership sales and renewals. Also, some donations. She suggested the Society purchase a few donation boxes for future events. Chair Christensen had already told her to order them.

### **Communications**

- a. Website – Mary Dodge reported that other she has just modified the sales page and taken the holiday package off and then added the Policies under Organizational.
- b. Social Media – Need to promote the Membership and Anniversary Packages.
- c. Newsletter – Dennis’s brother-in-law, Niles has volunteered. Patricia will get with him and see what he can do about starting the Newsletter up again.
- d. Archiving -Mary Dodge reported that Dennis’s sister volunteered to train to help archiving. She is a fast learner and things are going slow but steady.
- e. Videos/Oral Histories – Chair Christensen reported that she met with City Staff who agreed to assist in teaching the Video Committee members how to use the video equipment. They also agreed to set up a calendar when the Society can have the people on the list we want to do oral histories on, come in and be videod. They asked for an external hard drive which was purchased and will be dropped off with the video equipment.

### **New Business:**

- a. Resolution for Bank Signatory- A resolution to update the Bank Signatories, adding the Chair and Secretary as signers for the bank, Motion to approve the resolution was made by Wade Willnow and seconded by Christine Williams. Motion passed unanimously.

**Board Member Comments:** Chair Christensen reported that Councilwoman Jolien Caraballo donated \$1000 towards the museum. The money was a distribution from leftover campaign funds.

Christine Williams also mentioned Randy Green wanting to purchase a bulk number of books. Jack Kelly said he thought we should do this, to deplete some of the inventory. After a discussion a motion was made by Christine Williams and seconded by Maria Bordonaro to sell Randy 25 books for \$20. There will be a membership application in each book. Motion passed unanimously.

Chair Christensen also mentioned we need to have new brochures with some updated info put in. Mary will send the template to Christensen

**Members to be Heard:** Barbara Ann Smith mentioned that the DAR wants to be involved going forward.

Milt Koster said he has items he would like to donate. Dr. Deery asked that the Zoom invite be in the body of future emails to make it easier for him to sign in.

**Adjournment:** Motion to adjourn by L. Bagley, seconded by Wade Willnow. Adjourned at 5:10 PM

Respectfully submitted,