

**PORT ST. LUCIE HISTORICAL SOCIETY, INC.**  
**Port St. Lucie Botanical Gardens**  
**2410 SE Westmoreland Blvd., PSL, FL 34952**  
**Minutes – Tuesday, April 25, 2023, at Noon**

Meeting called to order by Chair Christensen at 12:00 PM. Pledge led by Chair Christensen.

**Board Members Present:** Patricia Christensen, Wade Willnow, BarbaraAnn Smith, Dennis Grabhorn, Linda Bagley, Mary Dodge, Marty Zientz, Donitta Graben, Lyn Orr, Deanne Davis. Jack Kelly and Rochella Riordan arrived late.

**Board Members Absent:** Terissa Aronson, Christine Williams and Maria Bordonaro.

**Guest:** Randy Green

**Additions or Deletions to the Agenda:** Item 8d was added to discuss volunteer hours. 10d. was added to discuss summer meetings.

**Approval of the Agenda:** Motion to approve the agenda with the additions of 8d and 10 d. Motion was made by Linda Bagley, seconded by Marty Zientz, motion passed unanimously.

**Meeting Minutes for March 2023:** Motion to approve prior minutes was made by Mary Dodge, seconded by Linda Bagley, motion passed unanimously.

**Treasurers Report:** In transition from Terissa Aronson to Christine Williams. No report until Quickbooks is up and running.

**Chair Comments:** Patricia Christensen expressed the need to meet about management plan for museum to work into the next budget. She will schedule a special workshop for sometime in June.

**New Business:**

- a. **Discussion on Purchasing Policy** Discussion on having a purchasing policy in place for board members to be able to obtain needed items for the museum circa 1930's to 1955. The board members came to a consensus of a \$500 limit with the Chair or Vice Chair approval. Motion to approve was made by Wade Willnow, seconded by Linda Bagley. Motion passed unanimously.
- b. **Discussion of PSLHS Summer Schedule** Discussion was held and the members decided to not meet in June, July and August 2023, unless it was necessary and then a special meeting would be called. Motion to approve was made by Wade Willnow, seconded by Dennis Grabhorn. Motion passed unanimously.
- c. **Discussion of PSLHS Members having name tags:** Marty Zientz located a source for nametags at the cost of \$10. All board members stated they would purchase one themselves. Marty will take the lead and order the name badges.
- d. **Discussion of Reporting Volunteer Hours:** Chair Christensen discussed the need to have volunteer hour forms that each member would fill out monthly and submit. This is a necessary item to have when the Society applies for grants and reports to the City.

Christensen presented a volunteer hours form for all board members to log all hours volunteered for the PSLHS monthly. Forms will be emailed along with the agenda each month and members will complete and return to her via email or inperson at the board meetings.

### **Committee Reports:**

**Finance Committee**-Terissa Aronson is in the process of transferring records over to Christine Williams who will take over the bookkeeping duties. Chair Christensen read a report compiled by Christine Williams where the Society had a net profit at the Gathering of \$425.

**Membership**-Linda Bagley reported we have two new regular memberships from the April gathering. She once again explained the importance of membership forms being completely filled out. Mary Dodge discussed a new program for membership and form letters on Past Perfect.

**Brick Paver Fundraiser**- Wade Willnow explained the program of the benches, the placements and the cost. Customers placing orders of \$10,000. Discussion was held about brick placement

**Grants**- No report.

**Museum Committee**-Chair Christensen shared that the roof over the car port of the Peacock House has termites, both houses will be treated. Attic space has squirrels, those entrances will be enclosed to resolve that issue for the future. Due to some issues with electric power, we will be delayed in occupying the Lodge until the end of 2023 or early 2024.

### **Communications:**

- a. **Website**- Mary Dodge said everything is status quo.
- b. **Social Media**- Mary Dodge mentioned what a great job Marty Zientz was doing on Facebook.
- c. **Newsletter**-Patricia Christensen reported it will be finished in the soon.

### **Events:**

- a. **Society Gatherings**- Our next gathering will be on October 18<sup>th</sup>, Jack Kelly to arrange speaker.
- b. **Future Guest Speakers**- Bobby Knowles a possibility.
- c. **Classic Car show** – Wade Willnow reported that things were status quo.
- d. **BBQ** - for this summer, Patricia Christensen will get with Maria Bordonaro for a date, members will be able to bring a guest(s).

### **Other Actives:**

- a. **Archiving**- Mary Dodge discussed a trial version on the website. We will have three people signed on. She announced that she would be moving out of state sometime this summer. Donitta Graben discussed things in storage that should not be kept.
- b. **Videos/Oral Histories**- Wade Willnow said that he had been working on the oral histories and found a folder with some already in there. Patricia Christensen stated that someone needed to contact Butch Post on someone that she feels we should do an oral history on. Patricia is

contacting the city to arrange another date for the use of room 188. She will be out of town for most of May, so someone will have to take the lead to make speaker arrangements.

**Board Member Comments-** There was a discussion on what to do for Mayor Martin for her generous donation. Patricia Christensen asked Linda Bagley to find out who laid bricks at City Hall, John Dunton worked with that committee.

**Members to be Heard** – Randy Green, a former Board member and a current member, commented that he was impressed at the Boards actions and thanks everyone for moving forward.

**Adjournment:** meeting adjourned at 1:15PM.

Respectfully submitted,

Barbara Ann Smith, Secretary May 3, 2023