

PORT ST. LUCIE HISTORICAL SOCIETY, INC.
Minutes – Tuesday, September 20, 2023, at Noon

Meeting called to order by Chair Christensen at 12:03 PM. Pledge led by Chair Christensen.

Board Members Present: Wade Willnow, Patricia Christensen, Dennis Grabhorn, Christine Williams, Terissa Aronson, Linda Bagley, Marty Zientz, Deanne Davis, Lyn Orr, Maria Bordonaro and Jack Kelly.

Board Member by phone: Donnita Graben

Board Members Absent:

Others in Attendance: Richard McAfoos, Jan Solitro and Mary Mastro and Dr. Deary.

Additions or Deletions to the Agenda: Addition of Item 9.E. Discussion of the Binney Estate in St. Lucie County.

Approval of the Agenda: Motion to approve the agenda with the addition of item 9.E. was made by Wade Willnow, seconded by Linda Bagley, motion passed unanimously.

Meeting Minutes for April 2023: Motion to approve May meeting minutes was made by Wade Willnow, seconded by Linda Bagley. Motion passed unanimously.

Treasurer's Report: Christine Williams shared the financial statements with the members. Motion to accept the Treasurer's Report was made by Wade Willnow, seconded by Linda Bagley. Motion passed unanimously.

Chair Comments: Chair Christensen reported on her meetings over the summer with museum directors from Jacksonville Beach and Cape Coral. She and Christine William also toured the Sebring Museum, and while there met with the Executive Director and Assistant Director. The chair also had a discussion with resident Pete Torelli about a photo archive from early PSL. Meeting with Jennifer Davis and Russ Blackburn to get an update on the museum. She asked everyone to turn in their volunteer forms and signed Conflict of Interest forms.

New Business: None

Unfinished Business:

- a. **Acceptance of Board Member Resignation:** Chair asked for a motion to accept resignations from Mary Dodge, Rochella Riordan and Barbara Ann Smith. Motion made by Wade Willnow to accept the resignations, seconded by Linda Bagley. Motion passed unanimously.
- b. **New Museum Logo:** Chair presented several designs for a new museum logo created by Mark Barnes using the City design for the Historic Homes. The designs were tweaked to use the colors from the City's design criteria along with the fonts. After discussion and consideration, a motion was made to use all three, depending on what it would be used for. There were 3 black and white, blue and green and black and turquoise. A motion was made to use all three by Wade Willnow and seconded by Christine Williams. Motion passed unanimously.

- c. **Appointment of Secretary:** With the resignation of Barbara Ann Smith, the board needs a secretary. The chair asked for a volunteer. Maria Bordonaro offered to fill the position until January. There was a consensus of members to accept her offer.
- d. **Discussion of Future Meetings** – Chair introduced the topic, explaining that taking off for the summer, in light of the museum soon to be complete, she recommended that the Board meet monthly, twelve months a year. Dates may have to be adjusted to coordinate with holidays, but there was so much to do that it was imperative to meet monthly. It was the consensus of the Board to meet monthly, beginning immediately.
- e. **Binney Property Discussion** – Chair Christensen introduced the item explaining some history behind the considered property, and the request by the SLC Historical Commission for a letter of support. After some discussion, a motion to send a letter of support was made by Wade Willnow and seconded by Terissa Aronson. Motion passed unanimously.

Unfinished Business

- a. **Approval of Purchasing Policy to be inserted into the Policies and Procedure Manual** – Chair Christensen explained that the policy needed to be formally approved to be inserted into the manual. The motion was made by Wade Willnow, seconded by Terissa Aronson. Motion passed unanimously.

Committee Reports:

Finance Committee- In the absence of Treasurer Aronson from the Finance meeting, Chair Christensen gave a detailed explanation of the items covered during the meeting that needed to be ratified by the Board. They are as follows:

- a. **Appointment of Finance Committee-** Chair Christensen explained the Bylaws call for the Treasurer to be Chair of the committee and that 2 to 3 other Board members fill the committee. She appointed Christine Williams, because she is the bookkeeper, currently. Marty Zientz volunteered, and Chair Christensen said she would like to be a member, to ensure all the issues with opening the museum were going to be covered. A motion was made by Jack Kelly, seconded by Wade Willnow to accept the committee appointments. Motion passed unanimously.
- b. **Review of Policies to be added and changed regarding financial matters -** Chair Christensen explained the changes that were being made in the Membership dues, adding a Giving Society, creating a policy for the Brick Sales, to raise funds for the museum, cost increase for the dinner at the Gathering, beginning in January 2024, Admission Policy for the Museum. Final item was to adopt the recommendations of the Accountant review of QuickBooks, for better accounting. There was discussion and questions. Chair called for a motion to accept. Marty Zientz made a motion to accept, Maria Bordonaro seconded. Motion passed unanimously.

Membership Committee- Linda Bagley reported we 2 renewals, 3 new members.

Brick Paver Fundraiser- Chair Christensen said that there was going to be a review of the Brick sales, as the number of sales in QuickBooks didn't add up exactly with Maria's report. There was

more money than brick orders. The chair also challenged everyone to sell two bricks during October.

Grants- No report.

Museum Committee – Chair updated members on the issue with the paint color. The inside is almost complete with only the bathroom fixtures and tile installed. Sealer will go on the walls. Jennifer Davis has a Guy Harvey Print to hang over the fireplace.

Communications:

- a. **Website-** Chair explained with the departure of Mary Dodge it will be several weeks before she is set up in her new location. Christensen went onto the website to make a few minor additions. Our platform for the website terminates in December and we are looking at alternatives.
- b. **Social Media-** Marty Zientz has been making some posts.
- c. **Newsletter-**Chair will have a fall edition out in early October.

Events:

- a. **Society Gatherings-** The next Gathering is Oct. 18 at Santa Lucia. Maria has everything set. Linda Bagley will make a basket for the raffle, and everyone is asked to donate an item.
- b. **Future Guest Speakers-** Jack Kelly reported Kelly Tiger from the Parks and Recreation Department will be the speaker.
- c. **Classic Car Show** – Wade Willnow reported that several meetings have taken place. He explained what has been discussed with Denny Dahl from the TC Classic Car Group. There will be trophies for prizes. They are working on other logistical items. During the discussion a question was raised about the location and if alcohol could be sold or brought in by the car enthusiasts. Jack Kelly made a call and when he returned, he reported that no alcohol could go on school property. Chair asked why no one had consulted the City or Mets, as those were the locations suggested in April. After discussion, the Chair offered to speak with the City Manager. This was for the City's birthday and the City should be involved to a bigger degree. There was concurrence on the matter. The Chair will report back to the Board after she speaks to the City Manager.

Other Actives:

- a. **Archiving-** Status quo.
- b. **Videos/Oral Histories-** Status quo.

Board Member Comments- No additional comments.

Members to be Heard- No comments.

Adjournment: meeting adjourned at 1:35 PM

Respectfully submitted,
Patricia Christensen, for the Secretary, October 10, 2023